

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL  
held on MONDAY 16 APRIL 2018 in the MEMORIAL HALL**

**Councillors present** Mr Stewart Scothern -Chairman, Mr Stephen Jones, Mr Roland Stretch,  
Miss June Cohen-Kingsley, Mrs Tracey Scott

**Clerk** Mrs Doreen Brookes

2563 **To receive apologies for absence** none

**Open Forum**

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

**Present for the Open Forum**

City Cllr Sylvia Rogerson, County Cllr Stuart Morris, Mr B Lancaster

- Problems of a disputed planning application consent were discussed. Cllr Rogerson offered to contact a Lancaster City Council Planning Officer on behalf of the complainant.
- Parking outside St Luke's School and the potential danger caused were discussed. This is an on-going issue with allegations of inconsiderate and, at times, dangerous parking.
- Cllr Morris has been in contact with Officers at Lancashire County Council about a drainage scheme for the foreshore and further information is awaited.

The visitors left the meeting. Standing Orders were reinstated.

2564 **To record Declarations of Interest** none

2565 **Minutes of the previous meeting**

**Resolution:** to approve the minutes of the meeting of the Parish Council held on Monday 19 March 2018 as a true record.

They were duly signed by the Chairman.

2566 **Progress Reports** (*for information only*)

- Manor Road Play Area -the minor faults identified in a post-installation inspection have been corrected by Playdale Playgrounds.
- Coastal Road bus shelter - installation dates are predicted as end of April-beginning of May, a definite date is still awaited.
- The BBC has been doing some filming at the Burial Ground for the 'One Show', looking at the graves of members of a family buried there. A fee has been received.
- A small section of wall has been damaged on Bottomdale Road below the Burial Ground, opposite the entrance to the caravan park- allegedly by a vehicle reversing into it. Investigations are being made.
- The Canal & River Trust has installed a new litter/dog waste bin on the canal towpath by the Hatlex Lane bridge
- Lancaster City Council Updated Statement of Community Involvement -public consultation -noted.
- Lancashire County Council -public consultation on Community Transport in Lancashire -noted
- Confirmation has been received from the Scout & Guide Management Committee that a contractor has been engaged and work is to be carried out to replace the roof on the Scout & Guide HQ.

2567 **Administration**

Neighbourhood Development Plan- the draft Plan has been scrutinised by the appointed Consultant and at a meeting of the Steering Group some of his comments were discussed in view of making amendments to the Plan but further discussion and work is required.

The Steering Committee requested confirmation that funding was still available through the Council for the production of information leaflets and other associated costs in order to fully involve the community in the mandatory six week consultation on the Plan.

It was confirmed that £2000 has been written into the budget for 2018/19 for Neighbourhood Plan purposes.

Village Newsletter- following up discussions at the March meeting, further consideration was given to the cost of producing the Newsletter, its distribution and uptake by residents.

A decision was taken to reduce the publication of the Newsletter to twice a year, in June and December.

The Council is required to publish the Chairman's Report and Financial Statement for the previous financial year and this is usually done in late May/early June following the Annual Parish Assembly. Arrangements for this will be made.

General Data Protection Regulations - new regulations are coming into force especially with regard to information held and processed electronically. The Parish Council is registered with the Information Commissioner's Office. To comply with these regulation it will be necessary to appoint a Data Protection Controller and a Data Protection Officer. Privacy Statements are being looked at and the means of becoming fully compliant with the regulations are being pursued.

#### 2568 Financial matters

Resolution: to approve the end of year receipts and payments report for 2017/18 presented by the clerk.

Current Account £5,267.17 Savings Account £52,178.56.

The requested precept of £60,000 has been received from Lancaster City Council.

#### 2569 Open Spaces

Recreation field drainage issues; the solicitor has been contacted but to date there is still no further information from BLM who are representing Penny Bennett.

Development of facilities at the recreation field -in anticipation of the flooding problems eventually being resolved the Council is considering a public consultation on the facilities that could be provided on the field.

Cllr Scott produced a brief list of proposals which includes the formation of a Community Group to pursue this, to encourage members of the community to become involved, review possible funding opportunities and submit applications and along with the Council manage the project.

The Council gave its approval.

The Clerk had attended a Funding Fair organised by Lancaster CVS and had had the opportunity to speak to several funding bodies which may be able to provide support.

#### 2570 Planning Applications

Applications received

18/00400/FUL 7 Hanging Green Lane, Hest Bank, LA2 6JB

18/00413/FUL 13 Rushley Drive Hest Bank, LA2 6EF

No issues raised on the above applications

Applications permitted

18/00113/FUL 23 Coastal Road, Hest Bank, LA2 6HB

18/00411/FUL Brantholme, Hasty Brow Road, Slyne, LA2 6AG

Application refused

18/0033/TPO Barton Manor, Hest Bank Lane, Hest Bank, LA2 6BS

Prior approval not required

18/00260/PAH 50 Coastal Road, Hest Bank, LA2 6HQ

#### 2571 Payment of Accounts

Resolution; to authorise the transfer of £2,000 from the Savings Account to the Current Account.

Resolution: to pay the accounts as listed:

	DD	Eon	8.17	electricity bill -burial ground
	DD	Information Commissioners Office	35.00	data protection fee
Cheque	122131	Envirocare Maintenance Solutions	876.00	grounds maintenance -March
	122132	Edward Taylor Planning & Design	1300.00	Neighbourhood Plan consultant's fee

122133	Lancaster City Council	147.04	waste collection -burial ground
122134	Mrs D Brookes	842.52	clerk's salary
122135	HMRC	327.91	NIC & PAYE
122136	Mr S Brade	200.00	groundsman's pay

2572 **Matters raised by members for future consideration**

Condition of some of the graves at the burial ground

2573 **Date of next meeting**

**Annual Parish Assembly** Monday 21 May 2018 at **6.00pm**

Monday 21 May 2018 at 7.30pm **Annual Meeting of the Parish Council**

The Chairman declared the meeting closed at 8.50pm