

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL  
held on MONDAY 15 DECEMBER 2008 in the MEMORIAL HALL**

Cllrs present Mr Stephen Jones (SJ)-Chairman, Mr Peter Millard (PM), Mr Carl Willett (CW)  
Miss June Cohen-Kingsley(JC-K), Mr Stewart Scothern (SS)

Clerk Mrs Doreen Brookes (DB)

Also present for Open Forum: City Cllr M Thomas

**1200 To receive and accept apologies for absence**

Cllr Andrea Johnson -due to husband's illness -accepted  
Cllr Julian Newbold -due to working late shift -accepted

Also Pc D Lowe, County Cllr A P Jones

**1201 To receive declarations of interest none**

Standing Orders were suspended

**Open Forum**

**Open Forum**

Police and Communities Together (PACT) meeting -not held in the absence of PC Lowe, however a report received from PC Lowe stated that two crimes had been committed in the previous month; shoplifting and the culprits had been apprehended and a robbery where a resident was tied up at her home and cash stolen

Cllr Thomas reported that during a recent icy spell there had been concern about the lack of gritting on some roads and the lack of grit boxes in some areas. The provision of grit boxes will be investigated.

Cllr Thomas provided some additional information about the options that city councillors had been given regarding Special Expenses. The Parish Council has already replied to the City Council's Consultation on the Future of Special Expenses.

The visitors left the meeting and Standing Orders were reinstated.

**1202 Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting, held on Monday 17 November 2008, as a true record. These were duly signed by the Chairman.

**1203 Clerk's report -for information only**

The updating of the parish website was noted, there is now an area for local news provided by Mr Leach. It is to be requested that it is made clear that the views expressed in this section are his.

Temporary closure of the Hest Bank branch of the Post Office -noted

Payment for lease of land on foreshore; the amount demanded had not been paid in full; a suggestion was made that from the amount received, three months rent from 1 October 2008 should be accepted, three months notice to terminate the agreement should be given and the rent for this period accepted with the balance of the payment reimbursed to the lessee. This will need ratification as a formal item on the next agenda.

Also noted -Lancaster City Council's publication of site suggestions for future housing needs as a result of the SHLAA study.

**1204 Administration**

Freedom of Information Act; the existing publication scheme expires on 31 December 2008 and the Information Commissioner's Office has produced a new publication scheme that all public sector organisations must adopt from 1 January 2009; a guide to how information may be obtained along with charges to be made for supplying information is also required to be adopted.

Councillors had received copies of the two documents. Charges for information –free if obtained through website or electronic mail, except in the case of large downloads when a £1 surcharge may be imposed to reflect the work and materials involved, 10p per sheet for hard copies of information, other documents, for example the byelaws booklet, newsletter, parish plan, to be supplied at cost price.

Resolution: to adopt the new publication scheme and the guide to information with the above charges.

The following had been circulated to all members:

Lancaster District Local Strategic Partnership -agreed that completion of questionnaire should be done by the clerk.

Code of Conduct for Local Authority Members and Employees- a consultation –no comments recorded.

Commons Registration Authority –Part 1 Commons Act 2006 Implementation in Lancashire –Review of Registers of Common Land -noted and to be acted upon

## 1205 Financial Matters

Resolution: to accept the monthly report of receipts and expenditure presented by the clerk.

Current Account £2657.98, Savings Account £25,106.97

Resolution: to renew the clerk's membership of the Society of Local Council Clerks and to pay the annual subscription of £117.

Resolution: to pay the fee of £44.80 to Dallam School for the clerk to attend the continuation of the Desk Top Publishing course in the next term.

Resolution: to pay £228.32 to Slyne with Hest Football Club, this being 50% of the charge for summer grass cutting and is as agreed in the terms of the lease.

Resolution: having examined the facts and figures provided, not to make any contribution towards the support of the Galaxy car for use by the police in Carnforth and surrounding parishes.

## 1206 Payment of Accounts

Resolution: to transfer £2000 from the Savings Account to the Current Account

Resolution: to pay the accounts as listed

DD	Lancaster City Council	16.00	9 <sup>th</sup> instalment- burial ground rates
DD	BT	118.90	phone bill
101113	Lancaster City Council	31.14	play equipment monthly inspection
101114	Putt It Right	823.48	grass cutting-September invoice
101115	P Walton Tree Services	140.00	dismantling and removing tree
101116	Hygiene Cleaning Supplies Ltd	10.71	equipment for groundskeeper
101117	Viking Direct	127.87	stationery, printer cartridges etc.
101118	Olympia Cleaning Services	26.21	cleaning bus shelter windows
101119	Wybone Limited	381.91	dog waste bin
101120	Mrs D Brookes	769.79	clerk's salary & expenses
101121	Mr R McGuire	102.40	groundskeeper payments
101122	Slyne with Hest Football Club	228.32	50% of summer grass cutting as in Lease
101123	Petty cash	5.40	postage
101124	Carnforth & Chamber of Trade	45.00	Christmas trees
101125	Mr M Ashton	195.73	materials for repair of burial ground building
101126	SLCC	117.00	membership fee
101127	Dallam School	44.80	fee for desk top publishing course

## 1207 Planning Applications

Application No.  
08/01282/FUL

erection of a single storey extension to accommodate swimming pool for Mr I Rawlins, North Barn, 8 Slyne Hall Heights, Slyne, LA2 6EH  
no objections raised

08/01213/FUL	erection of a single storey rear extension and porch to front for Mr E Parkinson, 49 sea View Drive, Hest Bank, LA2 6BY no objections raised
08/01310/FUL	erection of car port to the side for Mr & Mrs H Whiley, 1 Prospect Drive, Hest Bank, LA2 6HX no objections raised
08/01323/FUL	installation of velux windows to front and rear for Mr & Mrs Ruscoe, 7 Slyne Hall Heights, Slyne, LA2 6EH no objections raised
08/01360/FUL	erection of a replacement garage for Mr P Rogerson, Branholme, Hasty Brow Road, Slyne, LA2 6AG no objections raised
Applications granted	
08/00860/ADV	St John's Hospice, Lancaster Road, LA2 6ST -noted - <i>main sign only</i>
08/00990/CU	St John's Hospice, Lancaster Road LA2 6AW
08/01133/ADV	Slyne with Hest FC, Bottomdale Road -noted - <i>10 hoardings only</i>
08/01254/FUL	44, Sea View Drive, Hest Bank, LA2 6BX

#### 1208 Foreshore

Interpretation panel; Mr Mowle has agreed to supply some historical information along with photographs for the panel. The Lancashire and Blackpool Tourist Board has agreed to contribute 50% towards the cost of £1000 or just over, and would like to include a phone number for a new system being developed through mobile phones to enable people to access information -agreed to this.

#### 1209 Burial Ground

Planning Application for alterations to entrance; it is understood that this is ready for submission by the architect. Also the architect has obtained an estimate from a contractor for the cost of carrying out the work and this is £43,000.

Reconnection of the electricity supply to the burial ground building; enquiries have been made and information obtained from United Utilities and e-on and there is a form to complete to sanction the request.

Resolution: to give the clerk authority to go ahead and arrange for the necessary work to be done to reconnect the electricity supply.

#### 1210 Matters suggested by members for future consideration

*(For information only)*

Consideration of movement of parish council's bench from land outside Hest Bank post office

Request to Lancashire County Council to replace dead trees which have been felled on highways.

Investigate repair of damaged wall of pound

A thank you letter to Mr & Mrs Buck for their work in organising the community coffee mornings

#### 1211 Date of next meeting

Monday 19 January 2009 at 7.30pm

The meeting closed at 8.55pm.