

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL  
held on MONDAY 17 FEBRUARY 2014 in the MEMORIAL HALL**

Councillors present Mr Stewart Scothern(SS)- Deputy Chairman, Mrs Joanne Leeman(JL),  
Miss June Cohen-Kingsley(JC-K), Mr Stephen Jones(SJ) Mr Roland Stretch(RS),  
Mrs Moyna Hargest(MH),

Clerk Mrs Doreen Brookes

In the absence of the chairman, the meeting was chaired by Cllr Scothern

1980 **To receive apologies for absence** Cllr P Millard

**Open Forum**

The meeting was adjourned for the Open Forum -Standing Orders were suspended

Present for the Open Forum: City Cllr S Rogerson, County Cllr A P Jones, PCSO A Hall, Mr J Leach  
Apologies were received from PC N Smith

- **Police and Communities Together (PACT) meeting:** 12 crimes had been recorded in the previous month (an increase of 3 on the previous year) and these included an assault, criminal damage, burglaries and thefts. Three incidents of anti-social behaviour had also been recorded. Road safety issues continue to be monitored -parking outside St Luke's School and speed checks in the 20mph zone. A yellow triumph motorbike that is frequently seen speeding through the village was reported by one of the councillors. PCSO Hall was asked if she would check whether there could be a Police presence at the monthly community coffee mornings as discussed at the last meeting.
- County Cllr Jones explained that he was not able to provide details of the County Council's budget cuts as they were due to be discussed at a meeting on the next Thursday. It was noted that the proposed scrapping of the bus services subsidy by Lancashire County Council has been withdrawn. Cllr Jones enquired whether the village had any plans to commemorate the World War I anniversary and the clerk stated that the Local History Group has researched the background of the people whose names are on the plaques commemorating the villagers who died in the wars. It is planned to hold an exhibition in the Memorial Hall during the weekend of 21<sup>st</sup> and 22<sup>nd</sup> June. This will include, photographs, artefacts and memorabilia relating to the effect of the war on the village and the building of the Memorial Hall.
- City Cllr Rogerson drew the attention of the parish council to a proposed poppy seed scatter to commemorate the World War I 100<sup>th</sup> anniversary. This is throughout the Lancaster District and is being spearheaded by City Councillor Margaret Pattison. The parish council identified the triangle of grass outside the church and the garden in Peacock Lane as possible areas of parish council land where poppy seeds could be scattered. Post the meeting, another possible area to the side of the Memorial Hall was also identified.

The visitors left the meeting and Standing Orders were reinstated

1981 **To record Declarations of Interest** none

1982 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 20 January 2014.  
They were duly signed by the Deputy Chairman.

1983 **Progress Reports** *(for information only)*

- Some comments have been received about the 'For Sale' signs which have been put on the service verge on Shady Lane. It is understood that the City Council Enforcement Officer is to look at this.
- Plaques for memorial trees on the recreation field; a quotation for the supply of two plaques has been received; suitable wording for the plaques was approved. Mr David Mowle has given approval to the plaque for the oak tree in memory of his late wife.

1984 **Administration**

Approval was given to Cancercare's request to use the Hest Bank foreshore on Sunday 6<sup>th</sup> July 2014 during the annual Cross Bay Challenge.

It was decided not to enter the village in The North West in Bloom competition this year.

Lancashire County Council-claim for definitive map modification order, public footpath from Sunningdale Crescent to Bridleway No. 5 (Raikes Head Lane) -revised claim. This was noted and Cllr Hargest will make any comments.

1985 **Financial matters**

Resolution: to accept the monthly receipts and payments report presented by the clerk.

Current Account £5,228.61 Savings Account £18,370.99

E.on has modified the agreement for electricity supply at the burial ground, reducing the tariff slightly -noted

Annual Review of Clerk's salary -discussion took place in the absence of the clerk

The clerk is employed for 20 hours per week.

Resolution: to pay the clerk on the NALC hourly rate for part-time clerks, level SCP 23 (£10.603) commencing on 1<sup>st</sup> April 2014.

Consideration of the quotation received from Lancaster City Council Environmental Services for the monthly emptying of the 'teddy bear' litter bin at the play area -£165 +VAT

Resolution: not to accept this. Cllr Stretch offered to empty the bin on a voluntary basis.

Consideration of the continued membership of the Lancashire Association of Local Councils (LALC) and the

payment of the annual subscription.

Resolution: to renew the membership of LALC, to pay the annual subscription of £407.15 for 2014/15 and to pay £16 for receipt of the quarterly magazine, Local Council Review.

Consideration of the renewal of the membership of Fields in Trust for 2014/15

Resolution: to pay the subscription of £25 to renew the membership of Fields in Trust.

Review of the Financial Regulations of the Council and Financial Risk Management -copies of the documents have been provided to all councillors for examination. The Financial Risk Assessment and Management Register has been updated to account for changes made during the year.

Resolution: to approve the Financial Regulations and to approve the Financial Risk Assessment and Management Register.

Review of the Council's assets -an up-to-date list of the Council's assets and their values has been given to all councillors

Resolution: to approve the Assets Record.

1986 **Open spaces**

Recreation Field project -confirmation is still awaited of when Newground will carry out the work that they agreed to do and also provide quotations for the extra work required.

Installation of bike racks. -quotations have been obtained from several types of bike rack from two firms.

Resolution: to order, from Glasdon, three hoop-type racks with central bar in green, with in-ground fixing @ £65 each plus VAT and carriage

The hoops are to be fixed on the triangle of land just beyond the tennis courts.

Installation of two 5-a-side goal posts on the new football pitch;

Resolution: to place an order for two goal posts from Lancaster City Council at a cost of £876.00 +VAT. This includes installation.

There may be some delay in fixing them because further work is needed on the pitch.

Cutting and laying of hedge adjacent to the Football Field at Bottomdale; 2 quotations were obtained.  
Resolution: to accept the quotation supplied by Lancaster City Council @ £901.00 + VAT

1987 **Burial Ground**

Car park development- a meeting with the Football Club has been arranged for Tuesday 4 March. One contractor has been to assess the site and promised an estimate for constructing a car park but this has not yet been received -deferred

Development of the new burial area -a letter has been received from the Registrar of the Blackburn Diocese requesting assurance about the ownership of the land, that the land is not subject to any easements or rights of way that might affect interments, that the Council is in compliance with section 5 of the Local Authorities Cemetery Act 1977 that requires that part of the cemetery remains unconsecrated and not set aside for particular religious bodies or denominations, that the area is properly prepared for the interment of human remains and also requesting a plan of the cemetery. The proposed fees to be charged by the registrar for work to be carried out on drawing up the petition of consecration are £900 + VAT and travel expenses.

Resolution: to accept the proposed fee.

Required information which is immediately accessible is to be forwarded to the Registrar. Work will be needed to prepare a plan for the site and for its preparation for burials. The latter will need to be done with consideration to the granted planning application for development of the cemetery and the discharge of conditions related to this.

1988 **Foreshore**

Decisions left in abeyance until any further storm damage has been assessed.

1989 **Planning applications**

Applications received

14/0010/TPO Slyne Lodge, 92 Main Road, Slyne, LA2 6AZ

14/0012/TPO St Luke's Church, Shady Lane, Hest Bank

14/0017/TCA 80 Main Road, Slyne, LA2 6AU

14/0019/TPO Street Record, Shady Lane, Hest Bank

The above have been assessed by the Tree Warden and no objections were raised

14/00105/FUL 27A Hest Bank Lane, Hest Bank, LA2 6DG

No issues raised on this application.

Notification of planning permission granted

13/01186/FUL & 13/01187/LB 35 Hatlex Lane, Hest Bank, LA2 6EZ

13/01179/FUL & 13/01180/LB Whitewalls, 39 Hatlex Lane, Hest Bank, LA2 6EZ

1990 **Payment of accounts**

Resolution: to pay the accounts as listed

	DD	Eon	3.08	electricity bill -burial ground
Cheque	101672	OC Cleaning Ltd	26.77	bus shelter window cleaning
	101673	P Walton Tree Services	100.00	work on trees
	101674	Lancaster City Council	63.60	wood chippings for play equipment
	101675	Viking	28.07	stationery
	101676	Mr R McGuire	102.40	groundsman's pay
	101677	Mrs D Brookes	779.97	clerk's salary
	101678	Petty cash	18.29	sundry items
	101679	Lancashire Association of Local Councils	423.15	annual membership fee
	101680	Fields in Trust	25.00	annual subscription

1991 **Matters raised by members for future consideration** none

1992 **Date of next meeting** Monday 17 March 2014 at 7.30pm.

The Chairman declared the meeting closed at 9.10pm