MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL held on MONDAY 16 FEBRUARY 2015 in the MEMORIAL HALL

Councillors present Mr Stewart Scothern - Chairman, Mrs Joanne Leeman, Mr Stephen Jones

Miss June Cohen-Kingsley, Mr Roland Stretch

Clerk Mrs Doreen Brookes

2126 To receive apologies for absence none

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Open Forum

<u>Present for the Open Forum:</u> County Cllr A P Jones, City Cllr M Thomas, City Cllr S Rogerson, Officers from Lancashire County Council- Miss E Lowe, Mr S Smith, Mr S Halsall, Mr J Jones, Mr P Snape, from Costain -Mr A Crowley, 16 members of the public

County Cllr Jones introduced the visitors from Lancashire County Council and Costain.

- Postponement of the drainage work on Hest Bank Lane and closure of the road; this work will still go ahead but has been set back for about 8 weeks due to ground conditions encountered on the deep section of the culvert into which the Hest Bank Lane drain will run. Additional gullies will be installed along Hest Bank Lane and after this work has been completed will be monitored and any problems attended to as necessary. It was agreed by the Officers that they would inform residents and businesses about the road closure as soon as they have firm dates for the work. Concerns about the safety at the bus stop on the A6 during the road closure and re-routing of the buses will be looked into.
- Reinstatement of land; the road has been designed to reduce impact to a minimum; it is expected
 that trees and hedges will be planted within the planting season October 2015 to Match 2016 and
 meadow areas will be reseeded. Included in the contract is a 5 year aftercare plan with a
 continuing management plan until 2036
- Traffic increase and safety; it is estimated that the number of vehicles along Hest Bank Lane will increase by 800 per day after the completion of the bypass and therefore there are concerns about the impact. It was suggested that thought should be given to ways of mitigating the effects of traffic increase and potential development within the village and the way that money should be allocated to any schemes to overcome this. One area of concern is the A6/Hest Bank Lane junction which already has poor sight lines. It was explained that improvement here is not within the scope of the present scheme and the construction of a mini-roundabout at the junction, as suggested, would be difficult because of land availability, space constraints and associated costs. However within twelve months of the new road opening the situation will be evaluated. Also to be looked at is the means of making motorists more aware of the speed limits and the need to drive responsibly through the village.

The visitors left the meeting and Standing Orders were reinstated

2127 To record Declarations of Interest none

2128 Minutes of the previous meeting

<u>Resolution</u>: to approve the minutes of the meeting held on Monday 19 January 2015 as a true record. They were duly signed by the Chairman.

2129 **Progress Reports** (for information only)

- The application to English Heritage for the listing of the Mawson 'Bungalow' has been rejected.
- Urban Saints, under the guidance of Mr Peter Walton, have tidied up Bottomdale Wood and erected bat & bird boxes.
- Trees for the foreshore have been ordered. A confirmed price for boulders and a date for hiring a machine to put them in place is awaited.

2130 Administration

Consideration of Lancaster City Council's Local Green Space methodology consultation -no comments were forthcoming.

Consideration of Lancaster City Council's consultation on Meeting Housing Needs Supplementary Planning Document -the document has been circulated to councillors for them to consider any comments they may wish to make.

2131 Financial matters

Resolution: to accept the monthly receipts and payments report presented by the clerk.

Current Account £2,185.56 Savings Account £47,588.76

Review of the Financial Regulations of the Council and Financial Risk Management -copies of the documents have been provided to all councillors for examination. The Financial Risk Assessment and Management Register has been updated to account for changes made during the year.

Resolution: to approve the Financial Regulations and to approve the Financial Risk Assessment and Management Register.

To review the effectiveness of the internal audit & to confirm internal audit procedures; The internal audit procedures presently in place are the same as in previous years.

Resolution: to continue with the present arrangement and to confirm the appointment of a member of the Independent Audit Group, comprised of clerks/RFOs from Carnforth Town Council, Bolton-le-Sands Parish Council PC, Halton with Aughton PC, Nether Kellet PC and Slyne with Hest PC, as the Independent Internal Auditor.

The Council's own internal audit is carried out by an appointed member of the Council.

Review of the Council's assets -an up-to-date list of the Council's assets and their values has been given to all councillors for perusal.

Resolution: to approve the Assets Record.

2132 Open Spaces

Playground inspection report -the climbing net on the play tower needs attention, Lancaster City Council will carry out repairs at no cost to the Council under the agreed play equipment maintenance scheme noted and agreed.

Consideration of Lancaster City Council's offer of playground inspections 2015/16; the quarterly inspections will be free of charge and an allowance of £100 will be made towards the cost of repairs. Resolution; to accept this offer and have the inspections carried out.

New railings round the play area-O'Connors of Whitehaven have measured the area but unfortunately the quotation for posts, gates and more panels was not received in time -decision deferred to next meeting. The cutting back of the vegetation at the back of the play area and along the eastern boundary of the field has been delayed by weather and ground conditions but is expected to be carried out soon.

Recreation field -football pitch development, pond and wetland area development and issues with Newground and P Bennett; a solicitor has been contacted and it was agreed to arrange a meeting to discuss the problems being faced and to seek advice. The quoted consultation fee is £100. Cllrs Scothern and Leeman and the clerk are to attend. They will report back to the next meeting so that any decisions on how to proceed are made by the full Council.

2133 Burial Ground

The work on the wall has been completed

Planting of the hedge -the ground has been prepared and the delivery of the beech trees is awaited.

Some comments had been received about the closure of the path through the burial ground on 21 December 2014. This was in compliance with a decision made in December 2012 to reinforce that this is a permissive path through the burial ground and not a Public Right of Way. Signs indicating the Impending closure were displayed on the village noticeboards and at the Burial Ground.

2134 Planning Applications

Applications received

15/00045/FUL West Sheen, 2 The Drive, Hest Bank, LA2 6DQ 15/00065/FUL 9 Kirklands, Hest Bank, LA2 6ER No issues were raised on the above applications.

15/00073/REM Birklands, Hest Bank Lane, Hest Bank. LA2 6DG

It is noted that a TPO covers parts of the site but in a tree recommendation report submitted with the application, there is intention to fell a large number of trees -concern expressed about this. As this is a prominent position in the parish, the Council would like the style and finish of the properties and the boundary walls and fences to be in the local style and in-keeping with the properties in the surrounding area.

15/0025/TPO Hanging Green Wood, Hanging Green Lane, Hest Bank

Application to fell the tree made by the Parish Council for safety reasons as the tree is in very poor condition.

Notification of permission granted 14/00543/FUL 17 Sunningdale Avenue, Hest Bank, LA2 6DD 14/01320/FUL 1 Hatlex Drive, Hest Bank, LA2 6HA

2135 Payment of Accounts

Resolution: to authorise the transfer of £1,000 from the Savings Account to the Current Account.

Resolution: to pay the other accounts as listed

	DD	Eon	9.62	electricity bill -burial ground
Cheque	101775	Lloyds TSB Commercial Finance	26.77	OC Cleaning, bus shelter windows
	101776	Travis Perkins Trading Co. Ltd	74.63	materials for open space maintenance
	101777	Wybone limited	190.03	new litter bin -Manor Lane
	101778	Mr R McGuire	121.60	groundsman's pay
	101779	Mrs D Brookes	831.72	clerk's salary
	101780	Petty cash	6.36	postage

2136 Matters raised by members for future consideration

S Scothern -concern about the condition of a tree on Shady Lane.

2137 Date of next meeting Monday 16 March 2015 at 7.30pm

The Chairman declared the meeting closed at 9.00pm