

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 15 FEBRUARY 2016 in the MEMORIAL HALL**

Councillors present Mr Stewart Scothern -Chairman, Miss June Cohen-Kingsley, Mr Roland Stretch,
Mr Eric Hamer, Mrs Joanne Leeman, Mr Stephen Jones

Clerk Mrs Doreen Brookes

2265 **To receive apologies for absence** Mrs Helen Brownjohn,

Open Forum

The meeting was adjourned for the Open Forum –Standing Orders were suspended

Present for the Open Forum: City Cllr M Thomas, City Cllr S Rogerson

Comments were made on the following:

- Cllr Thomas explained that he and County Cllr AP Jones had met with Mrs Boland and others affected by the flooding in the Hest Bank Lane area. Cllr Jones has obtained a plan from County Council and areas where there are problems along with suggested areas for further investigation and improvement were marked on it. This will be forwarded to County Council engineers and it is believed a meeting with United Utilities, the Environment Agency and others is planned.
- About 50 people had attended a Lancaster City Council meeting and Mr A Denham had presented the 'Save our Villages' petition and spoken of residents' concerns about the proposed re-designation of the Green Belt area, particularly GB4.
- Planning permission has been granted for the erection of two bungalows at Rosegarth. It is understood to be a one-off decision and it is hoped that this will not set a precedent for building on Green Belt land

The City Councillors left the meeting. Standing Orders were re-instated.

2266 **To record Declarations of Interest** none

2267 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 18 January 2016
They were duly signed by the Chairman.

2268 **Progress Reports** *(for information only)*

- Some information was received from the Lancaster Bus Users Group, about the proposed cuts to local bus services and requesting support from parishes affected. This was required urgently before the County Council budget meeting on the 11 February. A letter has been sent with copies to County Cllr A P Jones and Mr David Morris MP.
- Dogs on the Memorial Hall field -signs have been ordered from Signs Express but unfortunately there has been some delay in production because the firm suffered during the Lancaster flooding
- Scout & Guide HQ Management Committee -a committee has not yet been appointed but a solicitor, is looking at the lease and proposing that it is written in the name of the Guiding or Scouting Association which would give more permanent accountability.
- It is believed that, as in previous years, Lancaster City Council will offer quarterly inspections of the play area free of charge. Formal confirmation and acceptance at next meeting.
- The locations for memorial trees have been finalised and the trees ordered.
- Noted information from NALC -on-line petition 'Give Parish Councils the right to appeal planning decisions'
- Noted information from Lancaster City Council's meeting for parish councils held at Morecambe Town Hall on Tuesday 26 January 2016 with reference to budget proposals -attended by Cllr Hamer.

2269 **Administration**

Neighbourhood Development Plan; the formal consultation on the designated area is from 1st to 29th February 2016. There had been a good response and interesting feedback at the Community Coffee Morning held at the Memorial Hall on Saturday 6 February and this is being analysed by the Steering Group. A resource box is located in the Mawson Room at the Memorial Hall. Consultation procedures, the use of planning consultants and funding for development of the Plan are to be looked into. A Group

petty cash account is to be discussed with the Parish Council to cover out-of-pocket expenses.

Natural England, Morecambe Bay and Duddon Estuary Special Protection Area -consultation information circulated, any response at next meeting.

2270 Financial matters

Resolution: to approve the monthly receipts and payments report presented by the clerk.

Current Account £6,619.68 Savings Account £53,310.49

Consideration of a fee being paid to the Slyne with Hest Memorial Hall (SHMH) Committee for the use of the hall for meetings held by or linked to the Parish Council, for example, Neighbourhood Plan meetings. This suggestion had been made at the January budget meeting.

Resolution(i); to agree to pay the standard hiring fee to the SHMH Committee for the use of the hall for any meeting, except for the obligatory monthly Council meetings and the Annual Parish Assembly under the Local Government Act 1972. This to be effective from 1 March 2016.

Review of the Financial Regulations of the Council and Financial Risk Management -copies of the documents have been provided to all councillors for examination. The Financial Risk Assessment and Management Register has been updated to account for changes made during the year, 2015/16.

Resolution(ii): to approve the Financial Regulations and to approve the Financial Risk Assessment and Management Register.

To review the effectiveness of the internal audit & to confirm internal audit procedures; the internal audit procedures presently in place are the same as in previous years.

Resolution(iii): to continue with the present arrangement and to confirm the appointment of a member of the Independent Audit Group, comprised of clerks/RFOs from Carnforth Town Council, Bolton-le-Sands Parish Council PC, Halton with Aughton PC, Nether Kellet PC and Slyne with Hest PC, as the Independent Internal Auditor.

The Council's own internal audit is carried out by an appointed member of the Council.

Review of the Council's assets -an up-to-date list of the Council's assets and their values has been given to all councillors for perusal.

Resolution(iv): to approve the Assets Record.

All above resolutions carried.

2271 Open Spaces

Recreation field drainage issues; Mr Andrew Hill, Surveyor, who has been appointed to look into this matter, requested further information and because this was considered urgent, a meeting was held attended by Cllrs Scothern, Leeman and Jones and the clerk, to furnish the answers. A response from Mr Hill is now awaited.

Recreation field -refurbishment and improvement of the path and re-surfacing at the entrances; quotations were considered for work to raise the path where it floods and to resurface the whole of the perimeter path. Also to surface the entrance at the southern end of the field and create a path to link with the existing path and to resurface the middle entrance as far as the tree line.

Resolution; to accept the quotation of £5,500 supplied by Wenning Surfacing Ltd and to appoint them to carry out the work.

A request is to be made to get the work done before the end of March.

2272 Burial Ground

Resurfacing of the main drive and paths; three contractors have been asked for a quotation but only one has been received. Consideration of this quotation to tamacadam the drive and paths, the main drive to have concrete edging and the paths to have wooden edging.

Resolution; to accept the quotation supplied by Wenning Surfacing Ltd and to appoint them to do the work.

A request is to be made to get the work done before the end of March.

2273 Highways

Traffic safety issues on Shady Lane: no information has yet been received from Lancashire County Council highways.

2274 Planning Applications

Applications received

16/00084/LB Manor House Farm, 128 Main Road, Slyne, LA2 6RD

16/00097/FUL 9 Hanging Green Lane, Hest Bank, LA2 6JB

No issues were raised on the above two applications

16/00150/FUL 6 Hatlex Hill, Hest Bank, LA2 6ET

Some concern raised that this application may have been pre-empted and work is already being done, also concern about the number of trees and the hedge being removed.

Notification of application withdrawn

15/01421/FUL Williamsland Farm, Hasty Brow, Slyne, LA2 6AE

Notification of TPO granted

TPO 563(2015) 6 Hatlex Hill, Hest Bank, LA2 6ET

2275 Payment of Accounts

Resolution: to approve the payment of the accounts as listed:

	DD	Eon	8.70	electricity bill-burial ground
cheque	101870	Slyne with Hest Memorial Hall Charity	1000.00	grant (minute ref 2257(i))
	101871	Travis Perkins Trading Co. Ltd.	6.61	materials -open space maintenance
	101872	P Walton Tree Services	650.00	dismantling beech tree
	101873	Mr S Brade	153.28	groundskeeper -open spaces work
	101874	Mrs D Brookes	831.52	clerk's salary
	101875	Petty cash	12.28	sundry items

2276 Matters raised by members for future consideration

A resident has offered to assist in keeping the village tidy and to help in any open space maintenance. It was suggested that he might like to consider tending Peacock Lane garden and to become a Tree Warden.

2277 Date of next meeting Monday 21 March 2016 at 7.30pm.

The Chairman declared the meeting closed at 8.55pm.