

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 15 FEBRUARY 2021 in the MEMORIAL HALL**

A full coronavirus risk assessment had been carried out so that this could be held as a face-to-face meeting with social distancing and other safety measures in place.

Councillors present Mr Stewart Scothern -Chair, Miss June Cohen-Kingsley, Mrs Tracey Scott, Mr R Stretch,
Mr Alan Connor

Clerk Mrs Doreen Brookes

2953 **To receive apologies for absence** Cllr J Bateman, Cllr S Jones,

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present Mr J Stevenson

Apologies were received from City Cllr M Thomas

Mr Stevenson raised concerns about a wall at the side of the Crescent which appears to be in danger of collapse. He had reported it to Lancashire County Council and Mr David Morris MP. This had been reported several times by other people and Mr Stevenson was assured that action was being taken. Contact had already been made with Canal and Rivers Trust, Lancaster City Council and Lancashire County Council. The urgency of work needed for safety reasons had been emphasised. It was reported that an inspection had been carried out and several protective barriers were in place. The site will be monitored.

Mr Stevenson left the meeting and Standing Orders were reinstated

2954 **To record Declarations of Interest**

none

2955 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 18 January 2021.

They were duly signed by the Chairman.

2956 **Progress Reports** *(for information only)*

- Incident on the recreation field, letters of apology have been received and compensation has been paid so a line has now been drawn under the incident. Parts to repair the damage have been received and S Brade will carry out the work.
- S Brade has carried out work on a seat at the Manor Road play area -an issue of safety highlighted in a recent inspection report. Also work on the gates to ensure they are self closing has been requested.
- The new seat for the foreshore in memory of R McGuire is now in place. There is also a new litter bin on the foreshore.
- Lancaster City Council has confirmed that play area inspections will continue in the next financial year, free of charge.
- Slyne with Hest Football Club is proceeding with the planning application and is ready to forward it to Lancaster City Council.
- North Lancaster Strategic Development Site- Mr Paul Hatch, Lancaster City Council Planning Officer has been contacted and he agrees that it is disappointing that the parish council has not been consulted but the consultation was entirely the responsibility of Avison Young who carried it out for Taylor Wimpey. When a formal planning application is received it will be sent to the council for comment in the usual way.
- Collapsing wall at the side of the Crescent -Several concerns have been raised about the state of the wall. -see above
- Information has been received about a camp apparently being set up in Reanes Wood with photos sent of the debris left. Enquiries made suggest that it would seem that it is the responsibility of the land owner

to deal with such like and attempts to make contact have been made. It is not on the Public Right of Way so Lancashire County Council will not deal with it.

- County Council elections are scheduled to go ahead on Thursday 7th May 2021.

2957 Administration

Neighbourhood Plan; a comprehensive report has been received from Troy consultants with suggestions for amendments. These are being processed by members of the Steering Committee and it may be that further questions will need to be submitted to Troy. Otherwise the committee is satisfied with the report and the work done. The committee has placed some information on the parish website to keep interested parties informed.

Changes to Local Government Structure consultation -virtual meeting arranged by Lancaster City Council; the recent meeting had not been attended, however if Lancaster City Council was to become part of a Unitary Authority as proposed it was felt that several issues would need to be addressed, for example, will there still be parish councils, would they be abolished, or would they be retained, and more responsibility transferred to them and what would be the financial implications?

Appointment of an additional officer; it was suggested if the present clerk could not carry out duties there should be someone who could take over. Some contingency arrangements are already in place to cover this. Before an advert could be placed or an officer appointed a job description for this post needs to be decided upon -left in abeyance.

Website and use of social media- it had been decided that the council would not use Facebook, however it was agreed at the meeting in January 2021 to look further into ways of publicizing information on the website and on social media. Further information was not available -left in abeyance

2958 Financial Matters

Approval was given to the monthly summary of receipts and payments

Current account £9,123.36 Savings account £141,385.63

Review of the Financial Regulations of the Council and Financial Risk Management; the Financial Risk Assessment and Management Register has been updated to account for changes made during the year, 2020/21 and this was forwarded to councillors.

Resolution: to approve the Financial Regulations and to approve the Financial Risk Assessment and Management Register.

Review of the Council's assets -an up-to-date list of the Council's assets and their values has been sent to all members of the Council for perusal.

Resolution: to approve the Assets Record.

2959 Open Spaces

Recreation field; quotations and information from Duncan Ross Ltd for a MUGA with integral lighting had already been forwarded to councillors. Several issues about the plan arose and clarification on the following is to be sought;

- what disabled access will be required -what is the limit of the width of a path for wheelchairs etc.?,
- is there a requirement to provide disabled parking spaces on the field or would the disabled parking spaces at the Memorial Hall opposite the field suffice?
- is there a requirement to provide access for emergency service vehicles- i.e. should the path to the MUGA be wide enough to accommodate these.

Lancaster City Council Planning has confirmed that a planning application would be needed and the fee would be £462.

Eventually a policy for the use of the MUGA will need to be agreed.

Consideration of safety issues relating to the board walk on the recreation field; some issues had been highlighted in a recent inspection. Mesh causing a potential tripping hazard has been fixed. It was decided to continue to monitor the board walk's condition but to leave its demolition until work on a replacement is done

by Duncan Ross Ltd along with other work on the field. Enquiries are to be made about work on other issues that were highlighted in the play equipment inspection report.

Further consideration of work to be done on the road to the former VV Leisure Club; after rejection of the previously proposed work Cllr Scothern and the Clerk have met with a contractor. A suggestion was made for the placement of boulders along the council owned road to discourage the parking of camper vans and the like. Further details and a quotation are awaited. Whether a passing place would be needed is to be investigated.

Further consideration of the construction of a small covid wall; a design for the incorporation of the stones has been produced and this was agreed to in principle, however some amendments were suggested and the dimensions need to be known. It appears there has been an offer of the supply of materials and maybe help to build the wall. -left in abeyance for further information.

Improvement of the appearance of the parish and the formation of a litter picking group. It was decided not to have a formal group but to encourage residents to carry out a litter pick on the first Sunday of each month. This will be advertised throughout the parish.

2960 Planning applications

Applications received

21/00070/FUL 47 Bay View Avenue, Slyne, LA2 6JC

21/00084/FUL 67 Sea View Drive, Hest Bank, LA2 6BX

No issues were raised on the above applications

Application permitted

20/01005/FUL St Johns Hospice, Slyne Road, Lancaster, LA2 6ST

Application refused

20/00437/FUL 25 Hest Bank Lane, Hest Bank, LA2 6DG

To be noted; application 20/00160/DIS for discharge of conditions on permitted application 17/01358/FUL; a further submission has been made to Lancaster City Council Planning.

2961 Payment of Accounts

Approval was given to the transfer of £5000 from the Deposit Account to the Current Account

Approval was given to the payment of the accounts as listed:

	DD	Eon	32.60	electricity bill -burial ground
Cheque	122366	Envirocare Maintenance Solutions	780.00	grounds maintenance -Jan
	122367	Duncan Ross Ltd	4296.00	work on foreshore and rec. field
	122368	Glasdon Uk Limited	733.33	McGuire seat
	122369	Mrs D Brookes	878.70	clerk's salary
	122370	Petty cash	38.92	sundry items
	122371	Mr S Brade	194.72	groundsman's pay + materials
	122372	Troy Hayes Planning Limited	4800.00	Neighbourhood Plan consultation
	122373	Lanc & More CFR Team (left to confirm payee)	200.00	donation
	122374	Playdale Playgrounds Limited	346.61	damage repair materials
	122375	Lancaster City Council	462.00	SwHFC planning application fee

2962 Matters raised by members for future consideration

None

2963 Date of next meeting Monday 15 March 2021 at 7.00pm

The meeting was declared closed at 8.45pm