

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL  
held on MONDAY 20 JANUARY 2014 in the MEMORIAL HALL**

Councillors present Mr Peter Millard(PM)-Chairman, Mr Stewart Scothern(SS),  
Miss June Cohen-Kingsley(JC-K), Mr Stephen Jones(SJ) Mr Roland Stretch(RS)

Clerk Mrs Doreen Brookes

1967 **To receive apologies for absence** Cllr J Leeman, Cllr M Hargest

**Open Forum**

The meeting was adjourned for the Open Forum -Standing Orders were suspended

Present for the Open Forum: City Cllr M Thomas, PC N Smith-Community Beat Manager,  
PCSO A Hall, Mr B Cookson

- **Police and Communities Together (PACT) meeting:** 11 crimes had been recorded in the past month; these included several thefts from gardens and garages, metal theft and theft of an expensive bicycle. The public are encouraged to use the police's bicycle marking scheme which can be useful in helping to trace any that are stolen. There had been one report of anti-social behaviour involving the payment of a bill. Monitoring of the parking near to St Lukes School is to continue. It was suggested that instead of attendance at the PACT meetings prior to Parish Council meetings when there is usually little public presence it might be more useful if the police attended the monthly community coffee mornings. PC Smith agreed to look into the possibility of this.
- Cllr M Thomas commented on the Lancaster City Council's budget discussions and the savings that will need to be made over the next few years some of which could impact on services to parishes. County Council is also looking at savings, one example being a possible cut in subsidies for rural bus services.
- Mr Cookson complained about dog fouling of pavements and grass verges which seems to be on the increase. Many owners seem to be reluctant to pick up the mess and place the bags in the bins provided. The police do speak to anyone seen to be violating the dog fouling control orders. PC Smith offered to write a note about their response to dog fouling for inclusion in the next Village Newsletter. It was suggested that Mr Cookson contacts the Lancaster City Council Dog Wardens for advice in dealing with persistent offenders. Cllr Thomas will enquire about how the City Council cleansing department responds to complaints about a lot of mess in a particular area.

The visitors left the meeting and Standing Orders were reinstated

1968 **To record Declarations of Interest** none

1969 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 16 December 2013.  
They were duly signed by the Chairman.

1970 **Progress Reports** *(for information only)*

- Embankment slide- One quotation has been received for the improvement of the slide but as a further quotation has not yet been received a decision is being held in abeyance.
- Play area -the cost of topping up the bark chippings underneath the play equipment will be £105, Lancaster City Council will contribute £52 towards the cost.
- Play area inspections -Lancaster City Council has confirmed that, as at present, in 2014 four free safety inspections will be carried out and an allowance of up to £100 will be made for repairs.
- The position of the bench on the foreshore has been agreed with the family of the late Mrs C Bagshaw.
- Lancashire County Council and Lancaster City Council have been contacted about clearing rubble from the highway on the foreshore, following the recent storms. It is reported that some action seems to have now been taken.

- Members of the Local History Society have been researching the background of people killed in the two World Wars and named on the plaques in the Memorial Hall. They are hoping to hold an event to mark the anniversary of the commencement of World War I and are inviting anyone who is interested to become involved.

#### 1971 Administration

Date for the Parish Assembly -it had been decided to hold it on Monday 28 April -but both the small hall and main hall are already booked for use on that date. The April parish council meeting is to be held on the second Monday of the month (14 April) not the usual third Monday as this is Easter Monday.

It was decided to hold the Annual Parish Assembly on Monday 14 April at 6.30pm prior to the council meeting.

Plaques for oak trees -one tree has been planted, this is to be a memorial tree for Mrs Jean Mowle, and a second one, supplied by Fields in Trust to mark the Queen's Jubilee and the designation of the recreation field as a QEII Field, will be planted as soon as conditions permit. It was agreed to order suitably worded plaques to fix by these trees.

Also quotations are to be sought for the supply of a natural wood sign to which can be attached a QE II Jubilee Field plaque and plaques acknowledging grant providers for the improvement project.

#### 1972 Financial matters

Resolution: to accept the half-year receipts and payments report presented by the clerk.

Current Account £3,284.72 Savings Account £20,370.99

To report and record the internal audit carried out by Cllr Millard -no issues of concern were raised.

Consideration was given to an application received from the Memorial Hall Committee for a grant towards an energy saving project for the hall.

Resolution: to make a grant of £2000 to the Memorial Hall Committee which is to be used for this project.

Annual review of clerk's salary; the clerk was requested to supply a copy of the revised salary scales for part time clerks, currently in effect -decision deferred

Consideration of the quotations received for grass cutting in the village in 2014; quotations have been received from Lancaster City Council, Environmental Services and from Distinctive Group for the cutting of the grass on land owned by the parish council. The cutting schedule is on a nine working day basis with grassed areas mown, edges strimmed, cuttings not collected but not to be left on paths and surrounds.

Resolution: to accept the quotation supplied by Lancaster City Council Environmental Services of £3213 +VAT for grass cutting throughout the village and including the cemetery and to award the contract to them for the 2014 season.

The quotation for the emptying of the litter bin in the playground at the recreation field was not received in time -decision deferred.

Budget -councillors had been provided with information on the current financial position of the council, an estimate of receipts and expenditure in the financial year 2013/14 and projected receipts and expenses for 2014/15. A budget meeting was held on Monday 6 January 2014 at which the budget and therefore the precept requirement for 2014/15 were considered. Resulting from discussions at the meeting, a proposed budget was presented to the full Council

Resolution: to adopt the proposed budget for 2014/15

Resolution: to raise a precept of £31,750 to meet the expenses of the parish council in the financial year 2014/15.

The precept remains at the same level as in 2013/14.

#### 1973 Open Spaces

Recreation field development -an enquiry has been made to EDF about further funding for the provision of cycle racks, goal posts and ball stop netting along the edge of the football pitch.

-drainage under the zip wire -further information and costs are awaited from the contractors -deferred

-report of meeting with the Tennis Club on Friday 20 December 2013 with Cllr Leeman, the clerk and three members of the Club present. This was to consider a way forward with the hard-standing area which is no longer being developed by the council and the Club's enquiry about the possibility of a third tennis court. It was suggested that in any development by the Tennis Club some general public access should be retained and negotiations would be necessary to determine the basis of use of the land. The Tennis Club is to investigate the cost of development and any sources of funding.

Hedge at Bottomdale -two quotations for laying the hedge have now been obtained -a clarification on one of them was requested -decision deferred.

Consideration of a letter of complaint from Mr Cookson about dog fouling in the parish -see Open Forum above.

#### 1974 **Burial Ground**

The development of the car park -consideration of the way forward -the date of a meeting with Slyne with Hest Football Club is still to be confirmed. In the meantime it was agreed that a quotation for the construction of a car park as shown on the approved plans should be obtained. The clerk is to make contact with contractors.

The development of the additional Church of England burial section- the petition sent by the Blackburn Diocese for consecration of the ground needs some modifications and a request to the Diocese has been acknowledged. Some work is needed to obtain all the information that they stipulate -deferred.

#### 1975 **Foreshore**

Damage to car parking areas caused by recent storms -as more storms and flooding are forecast it was decided to withhold any decision on any work required for at least another month after which the situation will be re-assessed.

#### 1976 **Planning Applications** Applications received

13/01283/FUL 6 Bryn Grove, Hest Bank, LA2 6EX

No issues were raised on this application

13/01027/FUL 1 Sunningdale Avenue, Hest Bank, LA2 6DD

Concerns were raised about the height of the fence as it is felt that it is not in-keeping with the surrounding area. However it was left to the planning authority to determine whether the height is within planning guidelines

Notification of permission granted

13/01116/FUL 3 Prospect Drive, Hest Bank, LA2 6HX

13/01155/FUL 62 Coastal Road, Hest Bank, LA2 6HQ

13/01139/FUL 6 Throstle Grove, Slyne, LA6 AX

Notification of permission refused

13/01152/FUL 2 Beech Grove, Slyne, LA2 6AS

#### 1977 **Payment of accounts**

**Resolution:** to authorise the transfer of £2,000 from the Savings Account to the Current Account.

**Resolution:** to pay the accounts as listed

	DD	Eon	2.97	electricity bill -burial ground
Cheque	101665	Printing Plus	257.61	newsletter printing
	101666	Lancaster City Council	804.00	summer mowing at football ground (SwHFC contributes half of cost)
	101667	Mr R McGuire	102.40	groundsman's pay
	101668	Mrs D Brookes	812.05	clerk's salary & expenses
	101669	Petty cash	15.60	postage

101670 HMRC  
101671 SHMH

380.61 PAYE & NIC payments  
2000.00 grant

1978 **Matters raised by members for future consideration**

Cllr Millard has decided to step down from the Council from May 2014, therefore it will become necessary to co-opt a new member.

Cllr Millard gave his apologies for non-attendance at the next meeting.

1979 **Date of next meeting** Monday 17 February 2014 at 7.30pm.

The Chairman declared the meeting closed at 9.30pm