

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL  
held on MONDAY 18 JANUARY 2021 in the MEMORIAL HALL**

A full coronavirus risk assessment had been carried out so that this could be held as a face-to-face meeting with social distancing and other safety measures in place.

Councillors present Mr Stewart Scothern -Chair, Miss June Cohen-Kingsley, Mrs Tracey Scott  
Mrs Joanne Bateman, Mr Alan Connor

Clerk Mrs Doreen Brookes

2942 **To receive apologies for absence** Cllr R Stretch, Cllr S Jones,

**Open Forum**

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present Mr Paul Scott- coordinator Lancaster & Morecambe First Responder Scheme  
Apologies were received from City Cllr M Thomas

A request had been made by Mr Scott on behalf of the First Responder Team for consideration of a grant to support the Team. At the December meeting questions had been raised about the use of the grant and Mr Scott was invited to the meeting to supply more details.  
He explained that there are 10 members of the local Team, two of which live in the parish, and if contacted in a medical emergency are on first hand to provide aid before the ambulance arrives, often providing lifesaving minutes. The Team members are provided with equipment including a defibrillator. However more equipment is needed The Team needs to raise its own funds for equipment and hence the request for monetary support. Assurance was given that any money from the Council would be used for the local Team.  
The Council agreed to give consideration to the request -see below

Mr Scott left the meeting and Standing Orders were reinstated

2943 **To record Declarations of Interest**

Cllr Bateman as a member of the First Responders Team

2944 **Minutes of the previous meeting**

An amendment was requested by Cllr Scott ref 2933; delete \* *-that Cllr Jones and Cllr Cohen Kingsley will take the lead role in planning applications. However Cllr Jones does not wish to do this in this context and will let the committee know\** and insert the correction *-from revised NP minutes -that the parish council has a sub committee of Cllr Jones & Cllr Cohen Kingsley to look at planning applications and report back to the council. Cllr Jones has clarified this with the committee.*

Resolution: to approve the minutes -with the amendment- of the meeting held on Monday 21 December 2020. They were duly signed by the Chairman.

2945 **Progress Reports** (for information only)

- Following an incident on the recreation field, three youths have been apprehended. The Restorative Justice Office is pursuing a letter of apology from the offenders and compensation in line with the quotation for the repair of the equipment.
- An advertising sign has been fixed to the fence round the Manor Road play area, permission has not been sought. It was agreed that this should be removed.
- Some work on the foreshore has been carried out by Duncan Ross, drainage contractors and more is to be completed as conditions become more favourable.
- The council has received a message of thanks for work done by S Brade the groundsman, to relieve some flooding on the foreshore road leading to the houses.

- Natural England -coastal path between Silverdale and Cleveleys; approval has been given to the proposals for the path that will pass through this parish
- It is the intention that County Council elections will be held on Thursday 6<sup>th</sup> May 2021

#### 2946 Administration

Neighbourhood Plan; it was reported that the Plan is now with Troy, the appointed consultants for review and to check that it meets legal requirements Hopefully only very minor changes may have to be made. An update on the NP is to be composed to be put on the parish website and social media pages in order to keep interested parties informed. Cllr Bateman will liaise with the Steering Group and look into ways of publicizing information on the website and on social media.

The Council has recently had sight of the Avison Young consultation statement of November 2020 for the Taylor Wimpey North Lancaster Strategic Site. This is from a third party and the parish council had not received a copy of the report. In the proposed development there are implications for the southern boundary of the parish and potential impacts on the facilities in the parish.

The report has been circulated to councilors. Lancaster City Council Planning Office is to be contacted to enquire why the council is not included on the list of stakeholders and therefore kept fully informed of the progress of the development of this site.

#### 2947 Financial Matters

Approval was given to the quarterly summary of receipts and payments

Current account £8,180.01 Savings account £141,385.63

Annual Review of Clerk's salary

Resolution(i): to retain the salary at the present level

Consideration of the quotations received from Envirocare and Tattersall's for grass cutting and general grounds maintenance on council-owned land in the parish in 2021/22

Resolution(ii): to accept the quotation supplied by Envirocare for the yearly maintenance of open spaces, quoted at £8160 +VAT invoiced on a monthly basis, for the period April 2021 to March 2022.

Budget -councillors had been provided with information on the current financial position of the Council, an estimate of receipts and expenditure to the end of the financial year 2020/21 and projected receipts and expenses for 2021/22. A budget meeting was held on Monday 11 January 2021 at which the budget recommendations and therefore the precept requirement for 2021/22 were considered.

Resolution(iii): to adopt the proposed budget for 2021/22.

Resolution(iv): to raise a precept of £65,000 to meet the expenses of the Parish Council in the financial year 2021/22.

The parish tax rate on a Band D property will be £49.66.

A request for the precept requirement will be made to Lancaster City Council.

Item for next agenda; to consider whether the council should appoint another officer.

Further consideration of a request for support of the NWS First Responders scheme; an explanation of the use of the money has been given-see above.

Resolution(v) to donate £200 to the scheme. Agreed unanimously

#### 2948 Open Spaces

Recreation field; some updates on the MUGA planning application and quotations for additional work from Duncan Ross are still awaited. Lancaster City Council Planning Department has been asked for guidance on the planning application With reference to the proposed planning application it was suggested that permission for a small parking area for disabled use at the side of the bowling club should be included. This would enable easier disabled access to the MUGA. Agreement as given to this and a quotation for the extra work will be sought. A meeting of Cllrs Scothern and Scott along with the clerk is to be arranged to process the planning application.

Consideration of play area inspection report - a report had been recently, received carried out on behalf of Lancaster City Council, for the recreation field children's play area. A number of issues had been highlighted. The clerk will discuss these with S Brade and remedial work put into place. There is concern about the condition of the board walk, however on several occasions when it has been taped off the notices and tape have been ignored. During the course of the improvement of the path round the field it is intended to replace the board walk and a quotation has already been received. Further consideration will be given to the what immediate actions to take.

Consideration of making a planning application on behalf of Slyne with Hest Football Club; the clerk had sought professional advice and it would seem to be acceptable for the council to submit an application for SwHFC as the council has an interest in the site (the land being leased to the Club by the council). Approval was given to the application going ahead and the Club is to be informed.

Further consideration of the construction of a small wall on which to fix Covid stones- the council was informed that two people had offered help with this and further enquiries are to be made for the design of the wall. Some of the stones, many of which were created by school children will need to be refurbished.

#### 2949 Planning applications

Applications received

20/01144/FUL 11 Marine Drive, Hest Bank, LA2 6DZ

No issues were raised on the application

Applications permitted

20/00908/FUL 16 Sunningdale Avenue, Hest Bank, LA2 6DF

To be noted; application 20/00160/DIS for discharge of conditions on permitted application 17/01358/FUL is on the Lancaster City Council Planning website but has not been received by the council. Comments are to be submitted about the discharge of condition 6 because this could have some impact on the flooding and drainage of the recreation field.

#### 2950 Payment of Accounts

Approval was given to the payment of the accounts as listed:

cheque 122361	Envirocare Maintenance Solutions	780.00	grounds maintenance -Dec
122363	Mrs D Brookes	878.70	clerk's salary
122364	HMRC	315.62	NIC & PAYE
122365	Mr S Brade	198.00	groundsman's pay + materials

It was decided to withhold cheque 122362 for Lancaster City Council £2700.00 for work on VVV access road as this was a request for payment before work is carried out. The invoice had been sent because the bollards for the work need to be ordered from an outside source. Lancaster City Council is to be contacted.

#### 2951 Matters raised by members for future consideration

Cllr Bateman -formation of a litter picking group and provision of waste bins

Cllr Connor -concern about large quantity of litter including cans and bottles found on the recreation field and what activities might be going on there.

#### 2952 Date of next meeting Monday 15 February 2021 at 7.00pm

The meeting was declared closed at 8.15pm

