

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 21 JULY 2008 in the MEMORIAL HALL**

Cllrs present Mr Stephen Jones (SJ)-Chairman, Mr Peter Millard (PM), Mr Julian Newbold (JN), Miss June Cohen-Kingsley(JC-K), Mrs Andrea Johnson(AJ), Mr Stewart Scothern(SS), Mr Carl Willett (CW)

Clerk Mrs Doreen Brookes (DB)

Present for meeting Mr T Barber

Also present for Open Forum: PC D Lowe, City Cllr M Thomas, County Cllr A P Jones, Mr J Stelfox, Ms H Martin,

1126 To receive and accept apologies for absence

none

1127 To receive declarations of interest

Cllr A Johnson declared an interest in the planning application 08/00818/FUL
Cllrs J Newbold and J Cohen-Kingsley, as members of the Slyne with Hest Memorial Hall Management Committee declared an interest in the Memorial Hall lease

Standing Orders were suspended

Open Forum

Police and Communities Together (PACT) meeting; PC D Lowe reported the crime statistics for the previous month. Five crimes had been reported (compared with 2 in the same period last year), including a burglary, vehicle damage and theft and there had been six incidents of anti-social behaviour (8-last year).

Pc Lowe reported that the camper van parked in the village which had been the subject of many comments was not illegally parked.

He also reported that he had received some information from Lancashire County Council about the possibility of improving pedestrian safety by marking a section along the edge of Hest Bank Lane where there is no footpath.

- County Cllr Tony Jones reported that the proposed cycle link between Rushley Drive and Morecambe promenade was to be discussed at the next Lancaster Locals meeting. The importance of incorporating a 'Toucan' crossing into the scheme would be reiterated and it was agreed that, in the interests of safety, this should be operable and all signage should be in place well before the completion and opening of the cycle link.
- The meeting to discuss flooding, organised and chaired by Geraldine Smith MP had been well attended by Officers from both City and County Council, by representatives of the various agencies, by County, City and Parish councillors and a number of residents who had been affected by the floods.
The Environment Agency had agreed to take the initiative to bring all the various bodies together to set up a scheme, similar to one in the Carlisle area, to address the flooding issues. Mr Stelfox requested the Parish Council to oppose any future proposals for developments in the area subject to flooding so as not to overload the present waste water and sewerage systems.

The visitors, except for Mr Barber, left the meeting and Standing Orders were reinstated.

1128 Minutes of the previous meeting

Resolution: to approve the minutes of the meeting held on Monday 16 June 2008 as a true record. These were duly signed by the Chairman.

1129 Clerk's report for information only

The inspection of the village by the judges of the North West in Bloom Competition had gone well. Thanks were recorded for the work carried out to improve the appearance of the village by the Wednesday evening task force, Mike Ashton and Cllr Cohen-Kingsley; also to Arden Close Residents Association for participation in the contest and the efforts they had made.

1130 Administration

Village Newsletter; in the light of a possible change in editorship, consideration was given to the future production of the newsletter, its format and the recommendation that, if Quality Parish Status is eventually to be sought, a newsletter of some form will need to be published four times per year. No decisions were taken but the issues arising from this are to be further explored and the possible need for volunteers to take on some of the work is to be made known to residents.

1131 Financial matters

Resolution: to accept the quarterly report of receipts and expenditure presented by the clerk.

Current Account £2027.84, Savings Account £41,106.97

Reports from inspection of accounts and VAT returns made by HM Revenue and Customs Officer on 18 June 2008; reports were given verbally and by telephone

Rent for land on foreshore is subject to VAT if a tractor is parked thereon -parking is subject to VAT at standard rate (17.5%) -noted and adjustments will be made when rent is due.

Siting a memorial bench at the burial ground, the charge is subject to VAT at standard rate

Resolution: in the case of the application for a bench presently being dealt with and for which a price has already been quoted, to retain the charge as being inclusive of VAT but in future quotations to add VAT to the siting element of the cost.

Annual review of Clerk's salary and mileage allowance (discussion took place in the absence of the clerk); members had been supplied with a copy of the NALC recommended salary scales and mileage allowances (mileage allowance is paid for necessary or approved journeys outside the parish).

Resolution: to increase the clerk's salary to scale point 22 (from 21) and to pay the mileage allowance in line with NALC recommendations for casual users, both to be applicable from 1 August 2008.

Payment of chairman's and councillors' annual allowances

Resolution: in line with the agreed policy to pay £50 to the chairman and £10 to each councillor.

1132 Payment of accounts

Resolution: to transfer £4000 from the Savings Account to the Current Account

Payment of invoice for grass cutting; a requested work schedule had not been received and there were some doubts about the frequency of the cuts and problems with some areas being missed

Resolution: to pay 50% of the invoice for grass cutting for the three months from the end of March and to provide the contractor with an explanation of why this decision had been taken.

Resolution: to pay the accounts as listed

DD	Lancaster City Council	16.00	4 th instalment- burial ground rates
101067	Shaw & Sons Ltd	209.39	purchase of book for register of burials
101068	BPE	96.94	removal of steel frame at youth shelter
101069	Bannister Bates Solicitors	411.25	professional fees in respect of Memorial Hall lease
101070	Mrs D Brookes	769.86	clerk's salary & expenses
101071	Petty cash	31.80	sundry items
101072	HM Revenue & Customs	361.16	clerk's NIC & PAYE
101073	Putt It Right	1235.22	grass cutting

1133 Memorial Hall Lease

The Slyne with Hest Memorial Hall (SHMH) committee had requested some corrections and further amendments to the lease; also clarification of the plan to be attached to the lease document. If new building is to go ahead some additional land will be required and the Council has already agreed to release this to the SHMH committee, however if the plans do not come to fruition the present 'footprint' of the hall will remain unaltered. To be referred to the Council's solicitor for advise and agreement deferred.

1134 **Planning applications**

Application No.

08/00756/FUL

erection of a new conservatory
for Mr Dean, 46 Marine Drive, LA2 6EB
appears to be within planning guidelines, no objections raised

08/00822/FUL

erection of a single storey extension to accommodate a new swimming
pool
for Mr I Rawlings, North Barn, 8 Slyne Hall Heights, LA2 6EH
appears to be within planning guidelines, no objections raised

08/00818/FUL

*Cllr A Johnson having
declared a personal
and pecuniary interest
was absent during
discussions*

erection of a first floor extension over existing house, single storey
extension to the rear to enlarge conservatory, demolition of existing
detached store building and erection of a detached two storey building to
form garage with living accommodation over
for Mr A Johnson, 6 Hatlex Drive, LA2 6HA
large extension converting a bungalow to a house but in consideration of
the surrounding properties and consent which has been given to the
extension of some of these this is seemingly within planning guidelines.
Council suggests a condition on the detached two storey building limiting
it to use only by residents of the main property

Applications granted

08/00535/FUL & 08/00536/LB

Cross Keys Hotel, Main Road, LA2 6AU

08/00566/FUL

Brantholme, Hasty Brow Road, LA2 6AG

08/00489/FUL

3 Lonsdale Road, LA2 6DS

08/00378/FUL

17 Sunningdale Avenue, LA2 6DD

1135 **Burial Ground**

Car parking and entrance; SJ and DB had met the architect on site to further discuss the proposals for a new parking area and he had agreed to supply more detailed plans of the scheme along with costings and the information required to make a planning application for the parking area along with alterations to the entrance.

Resolution: subject to the detailed information being satisfactory, to press forward with this scheme.

Provision of new area for burials: the architect had advised the phasing of the scheme so that the development of the proposed field as a burial area could be carried out in stages. It is anticipated that access would be from the lower end of the present ground and linked with the proposed new parking area. It will be necessary to apply to the planning authority for a change of use for the land and eventually to apply to the Blackburn Diocese for consecration of land intended for Church of England burials.

Safety and upkeep of memorials; the clerk had met with one of the Lancaster City Council's Cemeteries Officers who had agreed to look at memorials which need attention and to supply a price for the work required. Unfortunately this had not been received in time for the meeting -decision deferred.

Disinterment of cremated remains from a plot in the Garden of Remembrance; an application to carry this out had been made through the Blackburn Diocese and granted. It was agreed that the owner of the plot may vacate the plot and return the Deed if he so desires but that no reimbursement of the £30 fee can be made.

1136 **Open spaces**

Bottomdale field; unused portacabins- Slyne with Hest Football Club have expressed an interest in taking over these for use by a junior team but it needs to be put before a full committee -waiting to hear their comments but agreement in principle given to SwHFC taking over the huts -the Club would need to take on responsibility for planning, maintenance etc. as the huts are on land leased to the Club

Recreation field; .

-sign for children play area, indicating limitations of use and responsibilities

Resolution: to approve the wording for the sign, approve the cost and to place an order for a sign.

-floodlight on hard play area and lights along path- a fault had caused problems earlier in the year and the lights had temporarily been disconnected. It was agreed to have the lights along the path reconnected and to leave the floodlight in situ but not to reconnect at this stage

1137 Foreshore

Land at West Cairn; Resolution: to acquiesce to the registration of the land to Dr & Mrs Pearson but to point out to the solicitor the marking of the area on the plan which should indicate the land on which the present garage stands.

Improvement work to hard standing areas; after consideration of the quotations received, because of the costs involved, it was decided to defer a decision until at least towards the end of the financial year.

Plaque for empty plinth; a panorama or information board was suggested; information about types available and costs to be investigated.

1138 Highways

A number of issues of concern had been raised at a meeting with Lancashire County Council Highways Area Manager (North)

-canal bridges, recurring damage to all three canal bridges and safety implications- suggested the erection of signs well in advance of the bridges to warn drivers of long and wide vehicles of the bridges' limitations.

-signs on verges and pavements -County Council's policy for dealing with signs if they are on County Council land reiterated -limitations of man power and resources means that not all signs are removed but those causing a hazard or distraction usually are.

-Townfield Lane off Hasty Brow Road -potential traffic danger caused by contractors vehicles emerging from the lane during building works at a nearby property and danger to pedestrians using the lane -this is to be looked at.

-overgrowing hedge on Peacock Lane -this is on County Council land and if it is causing an obstruction may be removed by County Council unless the owner of the property wishes to take it over and takes steps to cut it back -owner to be informed.

-parking near to Hest Bank Hotel -provision of double yellow lines still being pursued

Lancashire County Council's offer to supply a bus shelter for the parish (resulted from an application for a grant in May 2005 which has been on a waiting list)

Resolution: to accept the offer and to suggest placing the shelter at the bus stop outside the Memorial Hall if this is feasible.

1139 Correspondence

Lancaster City Council-Strategic Housing Land Availability Assessment -noted but no suggestions to make
Lancashire County Council- Lancashire's Municipal Waste Development Strategy Public Consultation Document -noted but no comments to make.

1140 Matters suggested by members for future consideration

Information only

Posters on lamp posts etc. which are not removed after an event

In future years, not to have a Parish Council meeting in August.

1141 Date of next meeting

Monday 18 August 2008 at 7.30pm

The Chairman declared the meeting closed at 9.40pm.

