

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 16JULY 2012 in the MEMORIAL HALL**

Councillors present Mr Peter Millard(PM) -Chairman, Miss June Cohen-Kingsley(JC-K)
Mr Stewart Scothern(SS), Ms Moyna Hargest (MH)

Clerk Mrs Doreen Brookes(DB)

1766 **To receive apologies for absence** Cllr S Jones, Cllr J Leeman

1767 **To record Declarations of Interest** none

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present for the Open Forum: PC I Nickson, City Cllr M Thomas, Mr R Greaves.

Apologies for absence were received from County Cllr A P Jones

- **Police and Communities Together (PACT) meeting:** PC Nickson reported that crime has not increased in this area although in the district overall there has been a slight increase. In the previous month out of 43 calls to the Police there were seven crimes reported and these included burglaries and thefts. There were no vehicle related incidents; however during a stop and search operation the occupants of a vehicle were found to be in possession of a small quantity of cocaine. A suspicious vehicle and suspicious activity had been reported but on investigation action was not required. The Police encourage the reporting of any suspect behaviour. No antisocial behaviour has been reported. In a summer crime operation rural areas are being patrolled to try to combat theft of equipment etc. from farms and rural properties.
- Cllr Thomas reported that he has put forward some of the roads in the 'manors' area for Lancaster City Council's Street Pride scheme.
- Mr Greaves commented on what he perceives as a lack of involvement of the public in parish council initiatives such as the development of the recreation field.

The visitors attending the Open Forum left the meeting and Standing Orders were reinstated.

1768 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 18 June 2012 as a true record. They were duly signed by the Chairman.

1769 **Progress Reports** *(for information only)*

- Burial Ground -numbering of headstones -information on the intended size of the number plaques has been publicised
- There was a break-in at the burial ground building and an Id radiator was stolen
- The sunken boat in canal has been reported again to British Waterways, however they do not seem too concerned if it is not causing an obstruction. The concerns about the erosion of the canal bank have also been reported
- An account has been opened with Travis Perkins to enable the purchase of materials mainly for open spaces maintenance work
- The residents at the southern end of Hest Bank Lane have requested a meeting to discuss with Lancaster City Council any updates on flood prevention measures
- The installation of drains at the Memorial Hall field to reduce flooding at neighbouring properties has been completed but reinstatement of the ground has yet to be carried out.
- Overgrowing vegetation on path 8 (Throstle Grove) has been reported and will be dealt with under the Public Rights of Way agreement in the lengthsman scheme.
- Proposals for the M6/Heysham Link road -further information received from the Planning Inspectorate and from Lancashire County Council was noted

1770 **Administration**

New Code of Conduct for councillors and disclosure of pecuniary interests as required in the Localism Act

2011. The Parish Council will consider adopting a code similar to the one adopted by Lancaster City Council. The LCC code is due to be adopted on 18th July. A decision was deferred until information is received from LCC.

Consideration of a policy for including advertisements in the Village Newsletter -estimates of printing costs for an expanded newsletter have been obtained from the usual printer, however another possible printing source has been identified. The Chairman, Clerk and Newsletter Editor are to meet to look at the expansion of the newsletter and put together a policy for advertising. This will be brought back to the Council for approval.

1771 Financial matters

Resolution: to accept the quarterly receipts and payments report presented by the clerk.
Current Account £2567.89 Savings Account £71,284.25.

1772 Open spaces

Recreation Field project -consideration of the revised tender; some items have been moved into the second phase, a supply of recycled compost free of charge has been negotiated, there has been paring down of the equipment and planting for the natural play area and a reduction in the contingencies from 10% to 5% has been made. This has resulted in a revised contract sum of £60,534.60 with additional 5% contingencies of £3026.73 giving a total of £63,561.33. This is within budget.

Tenders were received from three contractors, Ashlea Ltd (£211,152.01), Barton Grange Landscapes (£108,307.39) and Groundwork Pennine Lancashire (£94,303.04)

The Parish Council has been working on this project in cooperation with the May Fair Committee and it is recorded that their input is greatly appreciated. The Parish Council will act as the lead body.

Resolution: to approve the revised tender and the appointment of Groundwork Pennine Lancashire as the contractor for the project; also to appoint Mrs Penny Bennett, landscape architect, as the project manager.

It is intended that the work will commence on Monday 23 July.

Piece of land north of the recreation field; following enquiries by the Council's solicitors, information has been received from the Land Registry that the land is registered to the Fish Estates. An approach has been made to Mr Fish to see if he would be agreeable to the claim of adverse possession as the land has been maintained by the Parish Council over a considerable number of years or whether there is a possibility of the land being made over directly to the Council.

Risk Assessment and annual inspection of open spaces owned by the Council; councillors will carry out the Inspection of designated areas.

Well in Hanging Green wood: there has been some damage to the safety cover and debris has been thrown into the well. It was agreed to ask the lengthsmen to replace the cover with sturdier material.

1773 Foreshore

Cross Bay walk on Saturday 11 August from Hest Bank foreshore; Mr Sledmore has requested the use of the grassed area opposite the café for the parking of cars because a large number of participants is expected.

It was decided to grant permission provided that due consideration is given to the prevailing weather conditions and their effect on the ground; also the ground must be left tidy and in good condition and any damage reinstated as soon as possible.

1774 Highways

Concerns have been raised about speeding in the 20mph zone. It was noted that members of the public are able to report speeding concerns in newly introduced 20mph zones to Lancashire County Council through a designated email address (20mph@lancashire.gov.uk). Where a number of concerns are raised a speed survey will be carried out in order to assess the situation and where speeds in excess of 20mph are regularly recorded further action will be triggered. Stickers, produced by Lancashire County Council, to remind people about the 20mph zones have been distributed at several village events.

1775 Planning Applications

Application No.
12/00538/FUL 6 Hatlex Lane, Hest Bank, LA2 6EJ

12/00578/FUL 6 Peacock Lane, Hest Bank, LA2 6EN
 12/00558/FUL St Luke's School, Shady Lane, Hest Bank, LA2 6JL

No issues were raised on any of the above applications

Notification of planning permission granted

11/01093/LB 2 Hanging Green Lane, Hest Bank, LA2 6JB
 12/00453/FUL 13 Kirklands, Hest Bank, LA2 6ER

Notification of application withdrawn

12/00362/FUL 7 Highfield Drive, Hest Bank, LA2 6DH

1776 **Payment of Accounts**

Resolution: to authorise the transfer of £5,000 from the Savings Account to the Current Account.
 This is necessary to cover payments in both July and August as there is no August meeting
 This will be done by letter signed by the Chairman and Deputy Chairman.

Resolution: to pay the accounts as listed:

	DD	Eon	3.37	electricity bill -burial ground
Cheque no.	101517	Mains Business Equipment	72.00	servicing of photocopier
	101518	Mr R McGuire	102.40	groundsman's pay
	101519	Mrs D Brookes	806.25	clerk's salary & expenses
	101520	Petty cash	41.77	sundry items
	101521	HM Revenue & Customs	388.06	PAYE & NIC payments
	101522	All The B's Surveys Limited	72.00	work for burial ground improvements

1777 **Matters raised by members for future consideration**

none

1778 **Date of next meeting**

Monday 17 September 2012 at 7.30pm

The Chairman declared the meeting closed at 9.15pm