

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL  
held on MONDAY 18 JULY 2016 in the MEMORIAL HALL**

Councillors present Mr Stewart Scothern -Chairman, Miss June Cohen-Kingsley, Mr Roland Stretch,  
Mr Stephen Jones, Mr E Hamer, Mrs Helen Brownjohn, Mrs Joanne Leeman

Clerk Mrs Doreen Brookes

2332 **To receive apologies for absence** none

**Open Forum**

The meeting was adjourned for the Open Forum -Standing Orders were suspended

Present for the Open Forum: City Cllr M Thomas

Apologies for absence were received from County Cllr A P Jones and City Cllr S Rogerson

- Cllr Thomas reported an update from County Cllr Jones on the progress being made with the Hest Bank Lane flooding issues. This has been included on a list identified by the Environment Agency and Cllr Jones is to attend a briefing at County Hall on the 21 July.
- Concerns have been raised about the increase in hate crime recently and Cllr Thomas reported that the City Council is looking at new proposals to deal with this.
- Concerns were expressed about the deteriorating state of the surface of the southern end of Hest Bank Lane and this is to be raised with County Council with a request to Cllr Jones for his support.

The visitors left the meeting and Standing Orders were reinstated.

2333 **To record Declarations of Interest** none

2334 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 20June 2016 as a true record.  
They were duly signed by the Chairman.

2335 **Progress Reports** *(for information only)*

- A dead tree at burial ground has been removed so there is a space for a memorial bench.
- Play equipment inspection has been carried out and minor repairs done. The contractor that fitted the new gates to the play area has been contacted to come back to look at one of the gates which is not closing properly. A quotation of £432 has been received from City Council for topping up the bark chippings under the play tower and the climbing net and it was agreed to get the work done.
- Consent was given to a request to use the Memorial Hall field for a family picnic, provided that the area is left tidy and all rubbish is taken away.
- Designation of the Memorial Hall field by Fields in Trust as a Centenary Field to mark the centenary of World War I; as the Memorial Hall was built as a memorial after this war, the designation would seem appropriate and an application is to be made.

2336 **Administration**

Neighbourhood Development Plan report; members of the Steering Group have been out into the Community and the initial consultation on the key issues to be included in the Plan is progressing well. Work to formulate a Plan will begin in September.

Community Emergency Plan and Local Resilience Measures; following a positive response to the initial enquiries to local groups, a meeting is to be held on Monday 12 September at 7.00pm in the Memorial Hall to bring community groups together to discuss the development of a plan.

2337 **Financial matters**

Resolution: to approve the quarterly receipts and payments report presented by the clerk.

Current Account £10,926.68 Savings Account £79,649.03.

Consideration of an application for a grant made by the Slyne with Hest Memorial Hall Committee; the Committee has applied for a grant of £1000 towards the cost of the project to re-wire the hall, quoted as £16,795. The Committee has been advised that the hall needs to be rewired in order to ensure its safety. The Committee has already raised £5000 from other sources and the result of two other grant applications is awaited. It also has some funding available through its own various activities.  
Resolution: to approve making a grant of £1000.

#### 2338 Open Spaces

Recreation field; Cllrs Scothern and Leeman and the clerk had a meeting with Mr C Hollingdrake and Mr K Needs of JWK Solicitors and were advised that the next step is to have an intrusive site survey into the drainage system. An estimate of the costings for this has been obtained from Mr A Hill of Strange, Strange and Gardner, Surveyors (in the region of £1500). From information provided by this survey it should be possible to determine the cost of remedial works that are necessary.

The Solicitor has written to the architect and the contractor that carried out the original work enclosing a copy of the expert's report and making them aware that action is being taken.

Resolution: to accept the solicitor advice on the way to proceed and to request the solicitor to instruct Mr Hill to make arrangements for the site survey.

Consideration of any issues arising from the risk assessment and the annual inspection of open spaces; no major problems had been found that would compromise safety. The condition of some of the bus shelters is beginning to deteriorate and their condition is to be monitored.

Consideration of the employment of a new contractor for bus shelter window cleaning; there have been some changes to the firm that cleans the bus shelter windows and they have not been done for some time. The new firm has been approached and subject to having confirmation of the charges it was agreed to employ them and make arrangements for the bus shelter windows to be cleaned.

#### 2339 Highways

Consideration of concerns about overgrowing hedges; a number of comments have been received about hedges overgrowing and obstructing paths. Reports of specific examples can be reported to County Highways if they affect roads and site lines but otherwise it is the land-owners responsibility to keep a hedge trimmed.

The hedge along Manor Lane is overgrown and causing sight-line problems for motorists exiting Manor Road and Manor Drive on to the lane. This is on City Council land and a request is to made to them for the hedge to be cut back in the interests of safety.

To address concerns about the fixing of banners on the fence along Hanging Green Lane- the Tennis Club had fixed a banner to the fence to advertise a forthcoming event, permission had not been sought. The banner was removed immediately after the event. Some concerns were raised about the possibility other organisations and individuals doing the same. This is to be monitored and the matter was left in abeyance.

#### 2340 Planning Applications

The following applications have been received and looked at by the Planning Committee

16/00768/FUL 14 Hest Bank Lane, Hest Bank, LA2 6DG  
 16/00783/FUL 14 Hatlex Lane, Hest Bank, LA2 6EZ  
 16/00850/FUL 7 Kirklands, Hest Bank, LA2 6ER

No issues have been raised on the above applications

16/00722/FUL Hest Bank Lane Garage, Hest Bank Lane, Slyne, LA2 6AH  
 No objections raised on the actual proposed building but some concern that this area has been subject to flooding and traffic problems.

16/0082/TPO 21 Hest Bank Lane, Hest Bank, LA2 6DG  
 There are concerns about the proposals to fell three trees and carry out work on eight others. Some of the trees are covered by TPO 507(2012). As a result of the site development a large number of trees have already been removed and the recommendation on the original planning consent was the planting of new trees with a 10 year maintenance programme. The trees provide a good visual impact

and not only do they help to maintain the leafy aspect of this corner, helping to screen and shield the properties they also provide habitats for a variety of wildlife. While work on some of the trees may be acceptable the Council feels strongly that the proposal to fell trees is not acceptable. The Lancaster City Council Tree Protection Officer has been contacted.

Application permitted

16/0058/TCA The Lodge, 92 Main Road, Slyne, LA2 6 AZ

Application refused

16/00825/REM Ref 15/01072/FUL 17 Manor Lane, Slyne, LA2 6JF

#### 2341 Payment of Accounts

Resolution: to authorise the transfer of £2,000 from the Savings Account to the Current Account.

Resolution: to pay the accounts as listed;

	DD	Eon	9.80	electricity bill -burial ground
cheque	101914	J Leeman	129.00	neighbourhood plan expenses
	101915	Shaw & Sons	117.88	book -exclusive rights of burial
	101916	Envirocare	1380.00	monthly grass cutting
	101917	Bay View Garden Centre	420.84	plants for pots
	101918	Printing Plus	236.85	printing summer newsletter
	101919	P Walton Tree Services	100.00	work on trees at burial ground
	101920	Mrs D Brookes	836.12	clerk's salary
	101921	Petty cash	6.60	postage
	101922	HMRC	348.96	NIC & PAYE payments
	101923	S Scothern	50.00	chairman's allowance
	101924	J Leeman	10.00	councillor's allowance
	101925	J Cohen- Kingsley	10.00	councillor's allowance
	101926	S Jones	10.00	donated to memorial tree fund
	101927	R Stretch	10.00	councillor's allowance
	101928	Mr S Brade	239.45	groundsman's pay & expenses

#### 2342 Matters raised by members for future consideration

E Hamer -emptying of litter bins on the foreshore

#### 2343 Date of next meeting Monday 19 September 2016 at 7.30pm.

The Chairman declared the meeting closed at 8.30pm