

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL  
held on MONDAY 18 JUNE 2007 in the MEMORIAL HALL**

Cllrs present Stephen Jones (SJ)- Chairman, Mrs Andrea Johnson(AJ), Miss June Cohen-Kingsley (JC-K), Mr Peter Millard (PM), Mr Carl Willett (CW), Mr Julian Newbold (JN), Mr Stewart Scothern (SS)

Clerk Mrs Doreen Brookes(DB)

Also present for Open Forum Pc D Lowe

940 **Apologies** none

Standing orders were suspended

**Open Forum**

Police and Communities Together (PACT) meeting; Pc Lowe gave the report of the crime figures for the previous two months during which time twelve crimes has been committed, including theft of a vehicle, theft from vehicles, burglary and assault. There had also been reported twelve instances of anti-social behaviour, mainly involving young people. He reported that the county-wide Lancashire Police operation, 'Summer Nights', to combat anti-social behaviour and nuisance would include this area. It was noted that P.C.S.O. G Hurtle seemed to have had little presence in the parish.

Pc Lowe gave the latest information on the proposals for the cycle link from Rushley Drive to Morecambe promenade. The Council had already received and commented on this.

Also Pc Lowe had received an enquiry from a worried resident regarding the possibility of the provision of warning signs near to the recreation field for the safety of pedestrians. This along with other safety issues will be passed on to Mr C Holt, from Lancashire County Council. There is still concern about the parking of vehicles near to the Hest Bank Hotel and at the south end of Hest Bank Lane. JN is following this up with County Council.

Pc Lowe left the meeting. Standing orders were reinstated

941 **Minutes of the previous meeting**

It was resolved to accept the minutes as a true record, proposal made by JN and seconded by CW

942 **Matters arising from the minutes**

Work on the foreshore toilet block should begin in approx. 4 weeks time.

Logo; DB produced one idea, CW has a contact for other ideas, also John Leach to be asked to make it known through the local press that the Council is seeking designs for a logo.

Parking outside 'Lowlands' on the foreshore, no response received to letter that was sent- to be followed up.

Name plates & badges for use by councillors at meetings etc.; JN had not been successful so far with idea for name plates, others asked to think about ideas.

943 **Financial matters**

A monthly receipts and payments report was presented by the clerk

Current Account £828.98, Savings Account £33,958.78.

Annual Audit; the Council's accounts and records had been inspected by Mrs C Slinger, a member of the Independent Audit Group, and all was found to be satisfactory. A copy of the statement of accounts had been sent to all members of the council. On the return form the value of the fixed assets of the council are based on the insured value of the items.

Annual Return -it was resolved to approve the accounts as presented by the Responsible Finance Officer, proposal made by JN and seconded by J C-K and agreed unanimously

A copy of the annual governance statement had been sent to all members of the council and was completed at the meeting. It was resolved to approve the annual governance statement, proposal made by PM and seconded by AJ and agreed unanimously.

Review of risk management and financial regulations; copies of the financial regulations and risk management pro forma had been sent to all members of the council. The Council, being satisfied that

these are adequate for financial control, resolved to approve and adopt these for the financial year 2007/08; proposal made by J C-K and seconded by CW. A further review is to be carried out in twelve months time.

Annual review of clerk's salary; (discussion took place in the absence of the clerk) the Council recorded that it was completely satisfied with the clerk's work, however on the recommendation of the clerk/Responsible Finance Officer because of the level of spending on administration, it was decided to freeze the clerk's salary at the present level for the financial year 2007/08.

Payment of Chairman's and elected Councillors' Allowance; it was resolved to pay the allowances in compliance with the approved scale for elected members of the Council.

#### 944 Payment of accounts

It was resolved to transfer £1500 from the Savings Account to the Current Account; proposal made by AJ and seconded by PM

It was resolved to pay the accounts as listed; proposal made by AJ and seconded by PM.

DD	Lancaster City Council	14.00	burial ground rates, 3rd instalment
Chq No.			
100953	Lancaster City Council	358.08	grass cutting
100954	Lancaster City Council	29.96	play equipment monthly inspection
100955	Mrs J Leeman re. Webwise Innovations	20.00	fee for Parish Plan website
100956	Mrs D Brookes	692.61	clerk's salary & expenses
100957	Petty cash	7.52	sundry items
100958	RBS Invoice Finance (Olympia Cleaning)	23.83	cleaning of bus shelter windows
100959	Cllr J Cohen-Kingsley	15.98	various products for planters
100560	Cllr P Millard	10.00	councillor's allowance
100561	Cllr A Johnson	10.00	councillor's allowance
100562	Cllr J Cohen-Kingsley	10.00	councillor's allowance
100963	Cllr C Willett	10.00	councillor's allowance
100964	Cllr J Newbold	10.00	councillor's allowance
100965	Cllr S Scothern	10.00	councillor's allowance
100966	Cllr S Jones	50.00	chairman's allowance

#### 945 Open spaces

Land at Bottomdale; the Council had been informed by Slyne with Hest Football Club that it no longer has a requirement for the extra land, presently leased to Mr G Riley, for the development of junior pitches. Some negotiation with Mr Riley and Mr E Burrows regarding the transfer of the lease of the land has already taken place and Mr Riley is to be asked for a decision about whether he now wishes to retain the land or pursue its transfer to Mr Burrow.

Recreation field improvements; AJ and the clerk had met Mr C Greenwood from Community Service, on site, to discuss some possible improvements and the input that Community Service could provide. These included building of a path to the play area, fencing of the play area, work on a wildlife area, development of the hard play area and improvements to the youth shelter. Mr Greenwood felt that the site had great possibilities and promised a report but, to date, this has not been received.

Sign for play area; the monthly inspection report had brought to the attention of the Council the lack of signs for the play equipment. It was decided to erect a sign close to the children's play equipment stating that the Council cannot accept responsibility for any injuries and damage and also indicating the upper age limit for its use as 13 years.

Safety surfaces beneath play equipment; the monthly inspection had indicated that that the bark chippings are very low and therefore it was decided that these should be replenished to improve safety.

Leases for the Football Club, Tennis Club and Bowling Club; action on these by the solicitor is still awaited and AJ proposed, seconded by JN, that rather than include them on each agenda, PM and the clerk should be given authority to sort out any issues until such time that the leases are brought back to the full council for final confirmation -agreed.

Purchase of bulbs from City Contract Services; a price list had been received; AJ offered to personally purchase 300 daffodil bulbs for planting at various site in the village. This was gratefully accepted and an order is to be placed.

The judging in the North West in Bloom competition is to take place on Friday 13 July in the afternoon. The Arden Close Residents Association has been informed. It is intended that the Task Force will deliver fliers informing householders on the judges' route of the date and asking for their co-operation in keeping everywhere tidy and also the Task Force will carry out some tidying up work.

946 **Foreshore**

Claims on foreshore land; SJ and the clerk had visited Bannister Bates Solicitors to discuss with Miss Glading the possibility of moving forwards toward some sort of agreement and the terms that could be offered by the council with regard to the land on which the garage stands, the access to the property along the track, parking on the verge in front of the property and removal of the fence that is across the land. It was agreed to endorse the decisions made at the meeting, proposed by JN and seconded by J C-K.

Dyke and land boundary at caravan park; as was agreed at the last meeting the matter had been referred to the council's solicitor with a request for advice on trying to seek agreement to clarify the boundary issue. A letter is to be sent to the Shorefield Owners Co-op advising them of this.

Parking on the verge opposite Lowlands; a letter had been sent to the resident but to date no reply received. The matter is to be pursued.

Parking on the grassed areas; CW reported that a boulder had been moved and cars had been accessing the area and parking on the grass. M Ashton to be asked to restore the boulder to its proper position and check the others thus ensuring that the area is retained for recreational purposes only.

946 **Planning applications**

Application No.

07/00632/FUL	erection of a conservatory to the rear for John Guiver, 3 Highfield Drive LA2 6DH	no comments
07/00692/FUL 07/00694/LB	erection of a vestibule extension, new patio wall and new retractable terrasol for Marstons, Slyne Lodge, Main Road, LA2 6EZ	no comments
07/00810/FUL	erection of a ground floor and first floor extension to the rear for Mr P Wilkinson, 11 Goodwood Avenue LA2 6LA	no comments
07/00853/FUL	construction of a new roof and installation of new windows for VVV health and Leisure, The Shore, LA2 6EQ	no comments
07/00863/FUL	erection of a new stable block and new agricultural storage building with office and w.c. and installation of septic tank for Mr & Mrs S Hill, land north of Beaumont Grange off Green Lane, Bottomdale Road some concerns about this application because of extensive development of this site which is in the North Lancashire Green Belt by the erection of more buildings; still concerns about highway safety especially if greater use is to be made of the site; also a condition of a previous application regarding improvement of access from Bottomdale Road does not seem to have been implemented.	

Dealt with by sub-committee

07/00684/FUL	renewal of consent for siting of a sales office caravan for T M Hanley, Slyne Caravan Park, Bottomdale Road, LA2 6BG	no comments
07/00748/FUL	erection of a single storey rear extension, part first floor extension with dormer over for Mr & Mrs J Shaw, 26 Peacock Lane, LA2 6EN	no comments
07/00767/FUL	construction of a dormer extension to the rear and installation of velux windows to the front for Mr & Mrs P Thornton, 44 Bay View Avenue, LA2 6JS	no comments
07/00838/FUL	erection of a single storey extension to the side for Mr & Mrs Gilmartin, 12 Hanging Green Lane LA2 6JB	no comments
07/00820/FUL	erection of a double garage, bedroom extension to the side and porch to the front for Mr Parkinson, 49 Hest Bank Lane LA2 6DB some concern about this application because of the proposed location of the garage which projects in front of the building line of the bungalow that is situated	

on a highly visible corner; also loss of yet another mature tree.

Applications granted

07/00221/FUL	Arthur and Lynne Dickson, 17 Hatlex Drive
07/00306/FUL	Mr S Anderson, 41 Bay View Avenue
07/00368/FUL	Mr & Mrs Stephenson, Loughrigg, Lancaster Road
07/00375/LB	Mr J M Fish, Ashton House Farm, Main Road
07/00465/FUL	Mr & Mrs M Fearnley, High Lawns, Hatlex lane
07/00471/FUL	Mr & Mrs J Collins, 14 Hest Bank Lane
07/00518/FUL	Mr & Mrs B Lees, 11 Rushley Drive

Applications refused

07/00198/FUL & 07/00345/LB	The Brewery, Slyne Lodge, 92 Main Road
07/00484/FUL	Mr P Buckley, 3 Coastal Road
07/00543/FUL	Mr N Klein, 35 Sunningdale Avenue

947 **Burial ground**

Improvements to entrance; plans and information from the architect still awaited. In order to save time, it was agreed that the Chairman, Deputy Chairman and clerk, together, should have authority to make decisions and take the project forward, proposed by JN and seconded by J C-K.

948 **Highways**

Cycle link, Rushley Drive to Morecambe promenade; concerns about the proposed scheme for the erection of a refuge on Marine Drive near to the VVV entrance, the joint use of the pavement by pedestrians and cyclists and speed and safety issues on Marine Drive had been forwarded to the City Council. It was understood that the cycle link was to be an agenda item of the Lancaster Local meeting at which AJ hoped to be present and would reinforce the Council's stance on this (if AJ was not able to attend, authority was given to City Cllr Tony Johnson to pass on the information).

Other traffic and safety issues; JN had made contact with Mr Clive Holt of Lancashire County Council but to date only limited progress had been made in resolving the issues.

M6/Heysham link, the public inquiry is due to begin on 3<sup>rd</sup> July and the council awaits the outcome with interest.

Snickets; SJ had received complaints about overgrowing vegetation –the lengthsman is to be asked to trim along them.

949 **Correspondence**

Lancashire Playing Fields Association newsletter; Parish Charter for Lancashire, notice of meeting on 25 June –AJ and JC-K to represent the Council.

950 **Matters suggested by members for future consideration**

JN had received a report that the toilets on the canal bank are leaking from the outside –further information needed and then British Waterways to be contacted

SS reported that guttering had come away from the cemetery building- the lengthsman to be asked to repair it.

PM -Council should look to becoming a Quality Parish Council, criteria to be checked.

CW -problem with foreshore litter bins which have two flaps and small openings and do not accommodate large cartons etc. –possible modification to be looked at  
-teddy bears near to Whitendale Drive, left in memory of boy who was killed, becoming unsightly - contact to be made with Bolton-le-Sands parish clerk

SJ –road signs at canal bridges ‘hump back bridge’ or ‘unsuitable for long vehicles’ –look at possibility of Parish Council buying these, regulations regarding erecting them to be checked out with County Council Highways

951 **Date of next meeting** Monday 16 July 2007 at 7.30pm

The meeting closed at 9.30pm