

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 18 JUNE 2018 in the MEMORIAL HALL**

Councillors present Mr Stewart Scothern --Chairman, Roland Stretch, Mr Stephen Jones, Miss June Cohen-Kingsley, Mrs Tracey Scott

Clerk Mrs Doreen Brookes

2591 To receive apologies for absence none

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended

Present for the Open Forum County Cllr Stuart Morris

- C Cllr Morris confirmed that drainage work on the foreshore is in the County Council schedule of works and due to be done in the third quarter. Also signing for the canal bridges is being looked into with additional white lining for areas in the parish to improve safety also under consideration. The lack of grass cutting by County Council and the untidiness of some of the road verges was also discussed. Cllr Morris is pursuing this. It will be further considered by the Council.
- Concern about speeding on the A6 had been highlighted by a member of the public. It was noted that there is quite some variation in speed limits along the A6 through the parish. There has been a Police presence in the village, checking vehicle speeds.

2592 To record Declarations of Interest none

2593 Minutes of the previous meeting

Resolution: to approve the minutes of the meeting of the Parish Council held on Monday 21 May 2018 as a true record.

They were duly signed by the Chairman.

2594 Progress Reports (*for information only*)

- Coastal Rod bus shelter; the final settlement has been received from the insurers.
- Lancashire County Council's Vegetation Nuisance leaflet is available on the website and hard copies are still being sought.
- Burial ground; a notice has been put up explaining the Council's policy on care and safety of memorials.
- Hest Bank Lane bus shelter and seat; comments about the work have been noted and an explanation will be given to the enquirer.
- Training of horses on Parish Council land -a letter explaining that this is not acceptable has been sent to the perpetrator.
- Enquiry about the signal box at the level crossing; Network Rail has confirmed that although not now used as a signal box it does contain some equipment and is unlikely to be demolished.
- Lancashire County Council's Public Rights of Way scheme for removal of overgrowing vegetation on paths; the Council has opted into the scheme for 2018/19 and is due to receive £250 towards the cost of this work
- General Data Protection Regulations (GDPR); councillors were given draft copies of the Council's Privacy Notice, the Management of Data Policy and the Document Retention and Disposal Policy.

2595 Administration

Neighbourhood Development Plan; the draft Plan had been completed by the Steering Group and forwarded to councillors for perusal. The adoption of the Plan and its Review were discussed. The Council very much appreciates all the work done by the Steering Group. It was decided to request more time to read the Plan as some minor amendments were thought to be required and also that more consideration needed to be given to the review programme. As this is an important document the Council wished to ensure that everything was right. The formal adoption of the plan was deferred to the July meeting.

2596 **Financial matters**

Resolution: to approve the monthly receipts and payments report presented by the clerk.

Current Account £4883.32 Savings Account £108,178.56

Independent Internal Audit of the Accounts for 2017/18; this was carried out on Thursday 24th May 2018 by a member of the Independent Audit Panel which is comprised of Responsible Financial Officers from the parish councils of Bolton-le-Sands, Halton and Slyne with Hest. The relevant page of the Annual Return form 2018 was completed by Mr L Mills, clerk to Halton Parish Council. No matters were identified as needing the Council's attention.

Resolution; to accept and record the above report.

Review and approval of the payment of councillors' allowances; in compliance with regulations, these are paid to elected members of the Council (minute ref. 1760). The Chairman's allowance is £50 for the year and a Councillor's allowance is £10

Resolution: to keep the allowances at the same level and to pay them to the four elected members.

2597 **Open Spaces**

Recreation field drainage issues; information has been received from JWK solicitors; a letter received by them from BLM and forwarded has done little to progress the matter and they are still disputing the claims that Penny Bennett acted as Clerk of Works and Manager of the recreation field improvement project. They also claim the contractor's insurers need a detailed plan of the drainage from the expert. This would involve further cost and as money has already been spent on obtaining expert witness reports the Council is reluctant to spend any more. Also the Council was asked if it wished to comment on the suggestion that there is an element of improvement works in quotations submitted. If this is so the reasons are that the initial work was unsatisfactory and additional work has become necessary to overcome the problems that this has raised.

Permission to begin future works - the solicitor has suggested that BLM is put on notice that they have failed to reply to dates for commencement of work and therefore the Council is going ahead.

Mr Duncan Ross, drainage contractor, is to be asked if he will visit the site again to meet the Council to confirm what work is required.

Slyne with Hest Community Group; a successful meeting was held on Tuesday 12 June and much interest was shown. A fully constituted group is being set up which will take forward ideas for redevelopment of the recreation field, ideas for community events and fund raising.

Coastal Road bus shelter (south side); a quotation has been received from Queensbury Shelters Ltd. of £3234.00 +VAT which includes the erection of a new shelter and removal and disposal of the existing one.

Resolution; to accept the quotation and to have a new shelter installed.

Risk Assessment and annual inspection of open spaces owned by the Council (including bus shelters and street furniture); councillors agreed to carry out the inspection of designated areas.

Consideration of the discontent with grass cutting and maintenance of open spaces in the parish which are managed by Lancashire County Council and Lancaster City Council. Representation has already been made to the County Council about the lack of grass cutting and untidiness of grass verges and other areas maintained by them. Consideration is to be given to the Parish Council taking over some of the open spaces maintenance but enquiries are to be made as to how this could be achieved and the costs involved.

2598 **Planning Applications**

Applications received

18/00572/VCN Land adjacent to Rosegarth, Slyne
 18/00377/FUL 8 Lonsdale Road, Hest Bank. LA2 6DS
 18/00646/FUL 32 Hatlex Drive, Hest Bank, LA2 6HA
 18/00695/FUL The Thorns Cottage. 1 Coastal Road, Hest Bank, LA2 6DW

No issues raised on the above applications

Applications permitted

18/00400/FUL 7 Hanging Green Lane, Hest Bank, LA2 6JB

2599 **Payment of Accounts**

Resolution; to authorise the transfer of £4000 from the Deposit Account to the Current Account

Resolution; to approve the payment of the accounts as listed:

	DD	Eon	7.38	electricity bill -burial ground
Cheque	122142	Envirocare Maintenance Solutions	876.00	grounds maintenance -April
	122143	Printing Plus	236.27	printing village newsletter
	122144	Queensbury Shelters Ltd	3766.80	new bus shelter -Coastal Road(north)
	122145	Mrs D Brookes	873.30	clerk's salary & expenses
	122146	Petty cash	7.97	sundry items
	122147	Mr S Brade	438.99	groundsman's pay & expenses

2600 **Matters raised by members for future consideration**

Erosion on the foreshore which seems to be getting worse

2601 **Date of next meeting** Monday 16th July 2018 at 7.30pm

The Chairman declared the meeting closed at 8.58pm.