

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 16 MARCH 2009 in the MEMORIAL HALL**

Cllrs present Mr Stephen Jones (SJ)-Chairman, Miss June Cohen-Kingsley(JC-K), Mr Peter Millard (PM)
Mr Stewart Scothern (SS)

Clerk Mrs Doreen Brookes (DB)

Others present Mrs B Melici

Also present for Open Forum: Pc D Lowe, Mr J Stelfox, Mrs A Stelfox, Mr J Leach, Mr R Greaves

1244 To receive and accept apologies for absence

Cllr J Newbold (retrospectively)

1245 To receive and record declarations of interest none

Standing Orders were suspended

Open Forum

- Police and Communities Together (PACT) meeting; PC D Lowe reported 6 crimes (compared with 3 in the previous year) these included burglaries at properties, an attempted break in of a shed and damage to vehicles. There had been one incident of anti-social behaviour (3 last year).
- County and City Councillors -no matters raised._
- Mr J Stelfox reported that through Mr J Robson of Lancashire County Council some progress had been made towards discussion with the Environment Agency and planners of the M6/Heysham link road regarding incorporating into the scheme some flood prevention measures which would also benefit the southern end of the village.
Mr Stelfox also reiterated his concerns about potential unlawful occupation of parish council land
- Mr R Greaves expressed concerns about the felling of trees in the village. It was explained to him that many trees in the village are subject to Tree Preservation Orders and work on them is regulated by Lancaster City Council's Tree Officer. Trees in the village are inspected regularly by the Tree Wardens and any problems are reported. A replacement tree for the sweet chestnut felled in Hanging Green Wood will be planted within the next few weeks
- Mrs Melici expressed an interest in becoming a member of the Parish Council.

The visitors, except Mrs Melici, left the meeting and Standing Orders were reinstated

1246 Minutes of the previous meeting

Resolution: to approve the minutes of the meeting held on Monday 16 February 2009 as a true record.
These were duly signed by the Chairman.

1247 Progress reports -given by clerk, for information only

- Casual Vacancies -nobody has put themselves forward for election therefore the vacancies will have to be filled by co-option.
- Network Rail and damage on foreshore -following further communication more details of the damage have been supplied -now waiting for response. It had also been noted that rails, points etc had been dumped on parish council land on the foreshore outside the Network Rail compound at the sidings -this too is being investigated.
- Scout and Guide Lease -SJ and DB have met with representatives from the Scout & Guide Committee to discuss this -they are taking information back to their committee and will decide whether the lease will be with the Management Committee or the Girl Guides Trust Corporation (as at present) or similar body.
- A long phone message had been received expressing concern about posters related to the Cross Bay walks being placed on the verges, lampposts etc. and asking the Council to take action. Any

matters relating to verges etc. alongside the highway are dealt with by the County Council and should be reported to them direct.

1248 **Administration**

Consideration of the Council's response in the event of unlawful occupation of parish council land; following a full discussion and checking of the byelaws it was felt that while there should be monitoring of all the open spaces, it would be difficult to make any firm decision at this stage as much would depend on the situation; nor was it felt that the present council could pre-empt what a future council may or may not wish to do if such circumstances arose.

Council Logo -consideration of professionally produced images (supplied by Prontaprint)-these are based on suggestions from previous discussions

Resolution: to approve an oval design in green depicting a canal bridge and trees and to adopt this as the new parish logo.

1249 **Financial matters**

Resolution: to accept the monthly report of receipts and expenditure presented by the clerk.

Current Account £3,204.11, Savings Account £22,699.59

Review of risk assessment and risk management; the document has been considered, reviewed and revised
Resolution to accept the contents of the Risk Assessment and Management document

Appointment of Internal Auditor Independent of the Council. The clerk is a member of an audit group comprised of clerks/RFOs from Carnforth Town Council, Bolton-le-Sands Parish Council, Halton PC, Nether Kellet PC and Slyne with Hest PC that has a system of internal auditing for these councils and which is carried out every six months.

Resolution: to continue with the present arrangement and to confirm the appointment of the independent internal auditor as a member within this group.

1250 **Payment of accounts**

Resolution: to pay the accounts as listed

Chq. No.	DD	BT	121.30	phone bill
	101140	Prontaprint	141.96	printing of village newsletter
	101141	Viking Direct	75.11	stationery & holders for newsletters
	101142	Mr R McGuire	102.40	groundskeeper's pay
	101143	Mrs D Brookes	772.21	clerk's salary & expenses
	101144	Petty cash	8.30	postage
	101145	United Utilities Water	37.64	water charges
	101146	Lancaster City Council	30.48	monthly play equipment inspection
	101147	Mr M Ashton	187.78	lengthsman's various items for repairs etc.
	101148	SHMH	36.00	reimbursement for cheque incorrectly credited

1251 **Planning applications**

Application No.

09/00177/FUL

2 Raikes Hill Drive, Hest Bank, LA2 6DA

erection of a conservatory to the side

This seems to be within planning regulations, no objections raised

1252 **Highways**

Consideration of any further response to revised proposals made by Lancashire County Council for improvement of pedestrian safety on Hest Bank Lane

Resolution: to accept the proposals and make no further comment on them.

Details of when this will be discussed by the Lancaster Locals committee are not yet available.

Snicket between Hest Bank Lane and Sea View Drive; a report in respect of its status had been received from Lancashire County Council, Highways and Environmental Management. The path is not an adopted highway nor is it shown as having any recorded status on the definitive map and ownership has not been defined. Considerable costs could be incurred if the Parish Council were to adopt the path or bring it up to

an adoptable standard. This has not been budgeted for and finance is unlikely to be immediately available.

Resolution: at this stage, not to pursue the option of adoption but to continue to maintain the snicket as at present and carry out necessary work in an ad hoc fashion.

Path between Highfield Drive and Occupation bridge; a complaint had been received about the state of the surface of the path. This is on the definitive Right of Way map and an officer from Lancashire County Council has already inspected it and agreed that some maintenance work needs to be carried out

Resolution: to support and monitor any improvements.

1253 Open spaces

Consideration of updated information on amenity grass cutting supplied by Lancashire County Council; a request has been made to add 600m² to the amenity grass cutting schedule for the area of grass verge on Hest Bank Lane between Throstle Grove and Bay View Crescent; the County Council will make the appropriate payment to the Parish Council

Resolution: to accede to the request and incorporate this area into the previously agreed cutting schedule.

Tennis Club lease; further amendments to the draft lease requested by the Club's solicitor;

Resolution: to respond as follows:-

- 1) to keep this lease on a similar basis to others with a rent review every five years not necessarily tied to the RPI
- 2) to acknowledge the Club's ownership of the building
- 3) not to make any objections to the inclusion of a clause to protect the Trustees and limit their liability
- 4) to agree to the extension of the use of the premises to include social activities.

1254 Burial Ground

The architect has confirmed that the planning application for alterations to the entrance has been submitted to Lancaster City Council.

1255 Foreshore

Proposed plaque; there had been an unexpected delay in producing the artwork for the plaque. The Lancashire and Blackpool Tourist Board which has offered a grant towards the plaque has been contacted and has confirmed that the funding will be held over into the next financial year.

Deed of easement for access over land (ref 1237); no correspondence has been received from the residents -matter deferred.

1256 Correspondence

Consent requested by Mr P Iles, Lancashire County Council, Specialist Advisor (Archaeology) to undertake a detailed survey of the historic jetty on Hest Bank foreshore. This would be undertaken by the local archaeological unit, Oxford Archaeology North.

Agreed to give consent and to request a copy of the survey on completion.

1257 Matters suggested by members for future consideration

For information only

JC-K -dog fouling on the Memorial Hall field -provision of a no fouling sign

SJ - provision of flower tubs on the triangle of land near to the Morecambe boundary/Leisure Centre entrance -suggestion to write to VVV Leisure to ask if they would be prepared to sponsor the tubs.

1258 Date of next meeting

Monday 20 April at 7.30pm

The Chairman declared the meeting closed at 9.15pm

