

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL**  
**held on MONDAY 19 MARCH 2012 in the MEMORIAL HALL**

Councillors present Mr Peter Millard(PM) -Chairman, Miss June Cohen-Kingsley(JC-K)  
 Mr Stephen Jones (SJ), Mr Stewart Scothern(SS) *from 8.30pm*

Clerk Mrs Doreen Brookes(DB)

1714 To receive apologies for absence Cllr J Leeman

1715 To record Declarations of Interest none

**Open Forum**

The meeting was adjourned for the Open Forum -Standing Orders were suspended

Present for the Open Forum: County Cllr A P Jones, City Cllr M Thomas, Mr J Leach, PC I Nickson

- Police and Communities Together (PACT) meeting: PC Nickson reported that overall the crime rate has fallen. Two crimes had been reported in the previous month, a theft of a vehicle and a minor assault. A suspicious vehicle had been reported to be driving round the district. It had been checked out and the reason was legitimate and there was no criminal connection.
- Cllr Thomas commented on the Lancaster City Council's street pride scheme in which streets are given a deep clean. He put forward Manor Lane and Manor Road as possible candidates.
- County Cllr Jones showed a sample of the 20mph reminder 'stickers' that County Council is to produce and distribute throughout the County through schools and various safety organisations. It is hoped that some will be available for distribution at the next coffee morning  
 There is concern that piles of tarmac left after the recent road works by County Highways have not been cleared. Also there is concern about the number of potholes in local roads. It was said that in some places where they have been filled in the work is substandard. Cllr Jones will look into these matters. Mr Leach was asked to compile a list of the potholes.

The visitors left the meeting and Standing Orders were reinstated

1716 Minutes of the previous meeting

Resolution: to approve as a true record the minutes of the meeting held on Monday 20 February 2012  
 They were duly signed by the Chairman

1717 Progress Reports (*for information only*)

- The complaint about closed toilets and emptying of sewage from canal boats was passed on to British Waterways who replied promptly. They are passing it on to Lancaster City Council as it is they who have responsibility for the manholes etc., but in the meantime BW asked for any further incidents to be reported. A reply has not yet been received from LCC.
- A complaint has been received about a tree at the back of the Memorial Hall shedding branches into a nearby garden. Mr Walton was asked to look at it on safety grounds and some minor works have been carried out. Also Mr Trevvett who has been working alongside the Tree Warden at Bottomdale Wood reported concerns about a diseased tree. Mr Walton is to take a look at this and deal with it as necessary.
- Lancashire County Highways consultation on the introduction of 'No Waiting' along lengths of Shady Lane and Hest Bank Lane, near to St Luke's School -it was noted that there had been one objection on the grounds that it would only push the problem of parked cars further afield.

1718 Administration

An invitation has been received by the Council to become a member of Fields in Trust. The fee is £20 for the first 12 months.

Resolution: to apply for membership and pay the fee and to this in review 12 months time.

Fields in Trust -'Have a Field Day' -they have sent a brochure with advice on celebrating the Queen's Diamond Jubilee and the 2012 London Olympics. It was agreed to register with them for to receive a tool kit and 'goodies'. Some activities could be run alongside the Jubilee lunch on Sunday 3 June that is being organised by the Jubilee Committee.

1719 **Financial Report**

Resolution: to accept the monthly receipts and payments report presented by the clerk.

Current Account £4,656.27 Savings Account £43,548.46

A further grant of £5000 has been received from Lancashire County Council towards the cost of improving the recreation field.

The review of the effectiveness of the internal audit & to confirm internal audit procedures; as a result of a change in the Accounts and Audit Regulations, the review of the effectiveness of internal audit should still be carried out but as an integral part of the internal review control and it is not required to be minuted annually. However, as this year it was not fully included under Risk Assessment a further review was undertaken and the audit procedures approved.

Renewal of membership of the Lancashire Association of Local Councils -the subscription for 2012/13 is £334.86.

Resolution: to rejoin LALC and pay the subscription and to review this again in twelve months time.

1720 **Payment of Accounts**

Resolution: to pay the accounts as listed.

	DD	BT	130.29	telephone bill
	DD	Eon	13.21	electricity bill -burial ground
Chq No.	101479	North West Air Ambulance	50.00	donation (S137) ( <i>minute 1707</i> )
	101480	Mr R McGuire	112.00	groundsman's pay
	101481	Mrs D Brookes	776.27	clerk's salary
	101482	Petty cash	13.35	sundry items
	101483	Lancaster City Council	36.60	emptying litter bin at recreation field
	101484	LALC	334.86	subscription
	101485	Fields in Trust	20.00	membership

1721 **Open Spaces**

Recreation field project : a meeting has been held with Julie Paton (Lancashire CC Environmental Project Officer) and Penny Bennett (Landscape Architect) to further discuss the plans. It is hoped to move forward with the drainage scheme and to give priority to developing the wildlife/natural play area alongside this. Detailed working drawings along with costings and tender documents are to be drawn up for submission to selected contractors. It is aimed to send out the tender information by Easter and to have details of the project for public display and discussion at the Parish Assembly with the intention of having everything in place for work to begin mid to late May.

Consideration of the landscape architect's projected fees for managing the recreation field scheme:

Resolution: to accept the fees as projected and to approve the appointment of Mrs Bennett as manager of the scheme.

Repairs to play ground equipment: an quotation of £163 +VAT has been received from Lancaster City Council for the repair of minor damage to the play equipment that had been highlighted in the inspection report. City Council will pay £100 towards the cost of repairs under the agreement set up in 2011.

Resolution: to accept the quotation and have the repairs carried out.

Consideration of the level of spending on summer bedding plants for tubs: a limit of £700 has been written into the 2012/13 budget for plants and Xmas trees.

Resolution: to allocate a maximum of £650 (ex VAT) for the purchase of summer bedding plants for the tubs at Station Road green and the Memorial Hall and to grant Cllr Cohen-Kingsley permission to go ahead and place an order.

Consideration of Slyne with Hest Bowling Club's request to erect a sign showing the name of the Club on the boundary fence of the bowling green

Resolution: to grant the request.

Consideration of the restriction of parking on the Memorial Hall forecourt to improve safety: there is concern about the parking of vehicles in front of the gates at the Memorial Hall and particularly the danger to pedestrians and other drivers as the vehicles are reversed on to the road. The Council has offered to give support to any plans that the Slyne with Hest Memorial Hall (SHMH) Management

Committee put forward to alleviate the problem. After discussion by the SHMH Committee this has been referred back to the Council for any suggestions that it might have and to seek permission to put in place any measures to improve safety. Several ideas, including signs on the gates, markings on the forecourt and erection of bollards were discussed and these will be conveyed to the SHMH committee. Resolution: to give approval in principle for measures to be put in place by the SHMH committee to improve safety in front of the hall.

#### 1722 Burial Ground

Consideration of amendments to the Memorial Bench Policy: a problem has arisen because the firm that previously supplied benches seems to be no longer in existence therefore clauses 3 & 5 concerning choice and purchase of benches need amending. The clerk presented suggestions for an amended policy which will be more in line with that for benches on the foreshore. It will give the purchaser greater freedom in the choice of benches and supplier but the bench will still have to be given approval by the Council. Also the fee for the placement of the bench, previously incorporated in the cost will be charged separately and be £50.

Resolution: to adopt the amended bench policy for the Burial Ground.

Consideration of a request to place a new memorial bench in the burial ground; an application has been made. A possible site has been identified and is subject to approval.

Resolution: to grant the request for the bench.

Further consideration of the numbering of memorials for identification purposes (minute ref. 1671); notices have been displayed for three months and two objections have been received. Cllr Cohen-Kingsley showed an example of a number plaque for the memorials. Enquiries are to be made about the cost.

#### 1723 Foreshore

Consideration of parking arrangements for larger cross-bay walks and a request made by Mr Sledmore, Cross Bay Walk Coordinator, for additional space on three occasions in the year.

Resolution: to grant permission for parking on the grassed area at the southern end of the foreshore (opposite the café) on three identified occasions with the conditions that the parking must be monitored so that only those directly concerned with the walk park on the designated area, any boulders and litter bins that are moved to afford access to the area are replaced immediately after the walk, the area is tidied up and any damage is rectified as soon as possible.

#### 1724 Planning Applications

Application No.

12/00009/DIS                      The Cemetery, Bottomdale Road, Slyne, LA2 6BG

This application is made by the Parish Council

12/0019/TPO                      6 Summerfield Drive, Slyne, LA2 6AQ

While there was no objection to the crown raising of various protected trees identified in the application for their protection, there is concern about damage to trees by large construction vehicles that could lead to their demise. The Council urges careful monitoring of the condition of the trees and the means of protection.

12/00170/FUL                      10 Peacock Crescent, Hest Bank, LA2 6EW

Some concern was raised about the roof line and the proposed size of this extension

Notification of permission granted

11/01170/FUL                      32 Peacock Lane, Hest Bank, LA2 6EP

11/01181/FUL                      15A Hatlex Hill, Hest Bank, LA2 6ET

#### 1725 Matters suggested by members for future consideration                      none

#### 1726 Date of next meeting

Monday 16 April 2012 at 7.30pm

Annual Parish Assembly on Monday 23 April 2012 at 7.30pm

The Chairman declared the meeting closed at 9.05pm

