

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL**  
**held on MONDAY 18 MARCH 2013 in the MEMORIAL HALL**

Councillors present      Mr Peter Millard(PM) -Chairman, Miss June Cohen-Kingsley(JC-K)  
    Mr Stephen Jones(SJ), Mr Stewart Scothern(SS), Mrs Joanne Leeman(JL),  
    Ms Moyna Hargest(MH)

Clerk                                Mrs Doreen Brookes(DB)

1850    **To receive apologies for absence**    none

**Open Forum**

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present for the Open Forum:    Mr J Leach, PCSO Angela Hall, PCSO Sarah Leverton  
Apologies were received from    PC Ian Nickson

- **Police and Communities Together (PACT) meeting** PCSO Hall reported that in the previous month six crimes had been dealt with. These had included a spate of break-ins and theft from garages and garden sheds. There had also been two incidents of windows of vehicles being smashed and handbags stolen from them. There were no reports of anti-social behaviour. The speed detection device had been employed on Hest Bank Lane near to St Luke's school and a number of vehicles had been detected exceeding the 20mph limit, with the fastest at 35mph. In some cases warnings have been issued. Another session with the device is planned in the near future. The excessive speed of some vehicles using Throstle Grove was commented on and reported to the Officers.
- Mr Leach commented on the number of potholes in roads in the parish. A few have been filled in but not to a very satisfactory standard and cracks in the surface are already appearing.

The visitors left the meeting and Standing Orders were reinstated

1851    **To record Declarations of Interest**    none

1852    **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 18 February 2013 as a true record.  
 They were duly signed by the Chairman.

1853    **Progress Reports**    *(for information only)*

- The pothole in Shady Lane was reported to County Highways again and has now been filled in.
- The crossing lights on Coastal Road are now fully back in action.
- The absence of lights on the level crossing footbridge has been reported but both Network Rail and County Highways doubt they are their responsibility.
- Information has been received from Bannister Bates Property Lawyers that the land registration is moving forward and now almost completed. Information about the Memorial Hall land has been sent to the Land Registry. Registration of the recreation field as required in the Fields in Trust Deed is also going forward.
- Mr Simon Denerley from Help Direct has been invited to speak at the Annual Parish Assembly.
- Information has been received from Lancashire County Council(LCC) about the Public Rights of Way scheme and it is requested that those already in the scheme confirm that they wish to opt in again for 2013/14. This was agreed. Cllr Millard will attend a meeting arranged by LCC to discuss some of the points that have been raised about the scheme and particularly how it is working within our parish lengthsman scheme.

1854    **Financial matters**

Resolution: to accept the monthly receipts and payments report presented by the clerk.

Current Account £7437.38    Savings Account    £18,284.25

Consideration of the continued membership of the Lancashire Association of Local Council (LALC) and the payment of the annual subscription.

Resolution: to renew the membership of LALC, to pay the annual subscription of £403.38 for 2013/14 and to pay £16 for receipt of the quarterly magazine, Local Council Review.

Consideration of the renewal of the membership of Fields in Trust for 2013/14

Resolution: to pay the subscription of £25 to renew the membership of Fields in Trust.

To review the effectiveness of the internal audit & to confirm internal audit procedures; Accounts and Audit Regulations 2011 requires an adequate and effective system of internal audit to be in place and an independent internal auditor to be appointed. The internal audit procedures presently in place are the same as in previous years.

Resolution: to continue with the present arrangement and to confirm the appointment of a member of the Independent Audit Group, comprised of clerks/RFOs from Carnforth Town Council, Bolton-le-Sands Parish Council (PC), Halton PC, Nether Kellet PC and Slyne with Hest PC, as the Independent Internal Auditor.

The accounts are also inspected twice yearly by an appointed member of the Council.

The Council confirms that, on review of the procedures, it is satisfied that the effectiveness of internal audit appears to meet the criteria required.

## 1855 Open Spaces

Recreation field development - a report was given of the progress being made -further inspections of the field have taken place and further investigation of the drains has been carried out by CJJetz Limited. They have produced a comprehensive report on the drains that are present. The field still remains very wet even after a drier spell. Water is running into the manhole in the centre of the field but there does not appear to be a complete system of pipes to carry it into the main drainage system.

Further work will be necessary which may involve considerable digging up of the field to establish exactly where the water is flowing to and from. A cost for this is to be sought and it may be necessary to apply for further funding to cover this. However there seems little alternative as the field cannot be left in its present state and it is still hoped that the work can be completed by early summer.

Agreement has been reached with the bodies that are providing funding for an extension of the grant period. The May Fair Committee is to make an interim claim for some of the funding pledged by the Lancashire Environmental Fund to enable payment for some of the work already carried out.

An application has been made to Fields in Trust County Fund for a grant of £500.

Consideration of a recent report following an inspection of the play equipment; the small climbing tower needs some attention and it was agreed to contact Playdale Playgrounds, the original suppliers, about the cost of repairs. Most of the other work needed will be incorporated into the renovations of the recreation field.

Consideration of the level of spending on summer bedding plants for tubs: a limit of £800 has been written into the 2013/14 budget for plants.

Resolution: to allocate a maximum of £800 for the purchase of summer bedding plants for the tubs at Station Road green and the Memorial Hall and to grant Cllr Cohen-Kingsley permission to go ahead and place an order.

Resurfacing of Memorial Hall car park; the Slyne with Hest Memorial Hall (SHMH) Committee has decided not to extend the car park area by including a section under the trees on the northern side. This is due to the excessive costs that would be entailed. The SHMH Committee is seeking permission from the Council to include in the resurfacing work the small triangular area on the northern edge adjacent the pavement. This land is not included in that leased to the SHMH Committee.

It was agreed to give permission for the work to be done.

Consideration of projects which could be undertaken by the Community Payback Team for work which is administered by Lancaster City Council; suggestions put forward included clearing of paths and pavement edges, painting of railings, manual work involved in drainage improvement at the recreation field. These will be passed on to City Council.

1856 **Burial Ground**

The building of the wall on the eastern side of the main entrance is now complete and it complies with the new sight lines as approved in the planning application. There are areas adjacent to the highway and along the length of the drive to fill in and resurface at a cost of approx. £1000, if the lengthsman does the work. Approval was given for this work to be carried out. County Highways is to be consulted to check that where the drive abuts the road it is within highways criteria.

1857 **Foreshore**

Consideration of the approval of parking arrangements for 5 large cross-bay walks, as requested by Mr A Sledmore;

**Resolution:** to give Mr Sledmore permission to use the grassed area on the seaward side at the southern end of the foreshore (opposite the café) for the parking of vehicles, strictly on the four following dates; Saturday 18 May, Saturday 1 June, Sunday 30 June, Saturday 3 August. (Cancercare has already been given permission to use the foreshore for the Half Marathon and walk on Sunday 16 June.)

Mr Sledmore is to be referred to the parking plan that was given to him last year and reminded of the following: the car parking needs to be controlled so that only people directly linked with the walks park on the grassed area; boulders and litterbins that are removed to afford access must be replaced immediately at the end of each walk; it is expected that the area will be left tidy and any damage to the ground will be repaired as soon as possible.

1858 **Highways**

Following requests by residents of the southern end of Hest Bank Lane, hedges and vegetation along the footpath have been cut back to improve access and safety but this has revealed damage to the footpath in a number of places. It was agreed that County Council Highways should be contacted and a request made for repair of the footpath.

Mrs J Boland had enquired why the southern end of Hest Bank Lane is not included in the 20mph zone. It is the Parish Council's understanding it is because this section of Hest Bank Lane is outside the core area of the village. This was discussed when proposals for the 20mph zone were made. Mrs Boland was referred to Lancashire County Council for a detailed explanation.

1859 **Planning Applications**

Applications received

13/00180/VCN 39 Hatlex Lane, Hest Bank, LA2 6EZ

No issues were raised on the above

Notification of permission granted

13/0014/TPO 6 Peacock Lane, Hest Bank, LA2 6EN

12/01100/CU Glenfield, Bottomdale Road, Slyne, LA2 6BG

13/00034/FUL Throstle Grove Farm, 22 Throstle Grove, Slyne, LA2 6AX

Developments at Beaumont Grange Farm; a complaint had been received that the permission granted in a recent application to construct a roof over the existing schooling area is not being fully adhered to and it is more extensive than approved.

It was agreed that an inspection of the site would be made.

1860 **Payment of Accounts**

**Resolution:** to authorise the transfer of £3,000 from the Savings Account to the Current Account.

This will be done by letter signed by the Chairman and Deputy Chairman

**Resolution:** to pay the accounts as listed

|            |                                    |        |                                |
|------------|------------------------------------|--------|--------------------------------|
| DD         | Eon                                | 0.55   | burial ground electricity bill |
| DD         | BT                                 | 122.33 | phone bill                     |
| Chq 101578 | Travis Perkins Trading Company Ltd | 121.38 | work on burial ground entrance |

|        |  |         |   |
|--------|--|---------|---|
| 101579 | Printing Plus                            | 257.61  | printing of newsletter                    |
| 101580 | Mr R McGuire                             | 131.20  | groundsman's pay                          |
| 101581 | Mrs D Brookes                            | 782.07  | clerk's salary                            |
| 101582 | Petty cash                               | 13.18   | sundry items                              |
| 101583 | Bannister Bates Property Lawyers         | 80.00   | land registry fee                         |
| 101584 | Bolton-le-Sands Parish Council           | 4402.00 | contribution to lengthsman scheme 2012/13 |
| 101585 | Slyne with Hest Memorial Hall            | 2000.00 | grant towards improving car park          |
| 101586 | Lancashire Association of Local Councils | 419.38  | annual subscription                       |
| 101587 | Fields in Trust                          | 25.00   | renewal of membership                     |

1861 **Matters raised by members for future consideration**

SS -bad state of repair of the canal towpath south from Occupation Bridge.

1862 **Date of next meeting**

Monday 15 April 2013 at 7.30pm.

Date of the Annual Parish Assembly is Monday 22 April 2013

The Chairman declared the meeting closed at 8.55pm