

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 17 MARCH 2014 in the MEMORIAL HALL**

Councillors present Mr Peter Millard(PM) -Chairman, Mr Stewart Scothern(SS), Mrs Joanne Leeman(JL), Miss June Cohen-Kingsley(JC-K), Mr Stephen Jones(SJ), Mr Roland Stretch(RS), Mrs Moyna Hargest(MH),

Clerk Mrs Doreen Brookes

1993 **To receive apologies for absence** none

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended

Present for the Open Forum: City Cllr M Thomas, Mr M Dow, representing Slyne with Hest Tennis Club
Apologies were received from PCSO A Hall, PC N Smith and County Cllr A P Jones

- Police Report for the previous month; two incidents had been reported, one concerning racially aggravated harassment and a second the theft of a skip loader-type vehicle from a barn. Four cases of anti-social behaviour had been dealt with. Road safety around St Luke's School, the speed of vehicles through the village and anti-social behaviour patrols have been priorities for the Police team. The suggestion made at previous meetings of the attendance of the police at community coffee mornings rather than Parish Council meetings is to be considered at a review by Lancashire Constabulary regarding attendance at PACT meetings.
- Mr M Dow presented a plan and quotation for the proposed development of a multi-use games area (MUGA) on the hard-standing area of the recreation field. The intention is that this would be for community use but the Tennis Club would require its exclusive use on a number of evenings each week. The Tennis Club would need to apply for grant funding for the project. The Council agreed to look at the proposal as a way forward for the next stage of development of the recreation field.

The visitors left the meeting and Standing Orders were reinstated

1994 **To record Declarations of Interest**

Cllr Hargest declared an interest in the Lancashire CC Definitive Map Modification Order appeal as she has been instrumental in requesting the changes to the status of the paths.

1995 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 17 February 2014.
They were duly signed by the Chairman.

1996 **Progress Reports** *(for information only)*

- 'For Sale' signs on the land on Shady Lane -assurances have been received that this is being investigated by the City Council Enforcement Officers.
- Poppy seed scatter- WWI commemoration; since the last meeting it has been suggested that the grassed area to the north of the Memorial Hall car park would seem to be a more appropriate area to scatter the seeds than Peacock Lane garden -agreed. The triangle in front of the church has also been designated for the seed scatter
- It was noted that a new TPO (523) has been put on some trees at Hammerton Hall Lane.
- There has been some concern about work on trees in the paddock on Shady Lane. There is a TPO on the line of trees along the edge of Shady Lane and it is not clear whether the people renting the land are aware of this as some work has been carried out but no permission sought. Maxine Knagg, Lancaster City Council Tree Protection Officer, is investigating.
- It was noted that lengths of the canal towpath have been temporarily closed for safety while construction work for the Heysham link road is carried out

- An idea has been put forward that there should be a plaque in the village marking the architect, Thomas Mawson's, residence in the village and his design of the Memorial Hall and a number of houses -to be considered
- No objections were raised on a request for a one-off use of the Memorial Hall field for a bouncy castle provided that the ground and weather conditions are suitable.

1997 Administration

Lancashire CC Definitive Map Modification Order- notice has been received of the rejection of the application for the claimed path from Bridleway 5 to Bridleway 6 -more information is to be obtained by Cllr Hargest and if it thought judicious to make an appeal the Council will support it.

Lancaster City Council's Lancaster District Plan -Development Management -notice of proposed modifications -no comments were forthcoming but the proposals were noted.

Slyne with Hest Memorial Hall -a number of internal alterations are proposed to improve the energy efficiency and appearance of the hall and externally the fitting of new doors. As required by the terms of the lease the Slyne with Hest Hall Management Committee sought the Council's approval.
Resolution: to give approval to the alterations as outlined.

1998 Financial matters

Resolution: to accept the monthly receipts and payments report presented by the clerk.

Current Account £5,154.89 Savings Account £40,133.38

The May Fair Committee has donated £21,762.39 to the Council in respect of grants received by them for the recreation field improvement project (LEF £20326, County Council £1000, May Fair Account £436.39)

To review the effectiveness of the internal audit & to confirm internal audit procedures; Accounts and Audit Regulations 2011 requires an adequate and effective system of internal audit to be in place and an independent internal auditor to be appointed. The internal audit procedures presently in place are the same as in previous years.

Resolution: to continue with the present arrangement and to confirm the appointment of a member of the Independent Audit Group, comprised of clerks/RFOs from Carnforth Town Council, Bolton-le-Sands Parish Council PC, Halton with Aughton PC, Nether Kellet PC and Slyne with Hest PC, as the Independent Internal Auditor.

The accounts are also inspected twice yearly by a member of the Council appointed at the Annual Parish Meeting. The Council confirms that, on review of the procedures, it is satisfied that internal audit criteria are being met.

Cheque signing -the Legislative Reform (payments by Parish Councils, Community Councils and Charity Trustees) Order 2014 has come into effect. This repeals Section 150(S) of the Local Government Act 1972 and allows councils to adopt modern methods of payment without the requirement of payment by cheques signed by two elected members. Compliance with Audit and Financial Regulations is required and the security of financial procedures needs to be maintained and dual control is recommended in all financial transactions. For this council, for the present, the status quo will remain.

1999 Open spaces

Recreation Field project -there has been no action by Newground in spite of several e-mail enquiries. There is concern that several areas still need attention. At a meeting in November 2013, Newground agreed that further work is necessary. Contact will be made with the project manager in an attempt to try to get the problems resolved and the work completed.

Provision of a plaque acknowledging grant providers for the recreation field improvement project; suggested wording for such a plaque was put to the Council and approved. The cost of a plaque is to be obtained from Signs Express.

Erection of the Queen Elizabeth II Jubilee Field plaque and plaques acknowledging funders; quotations for a board for fixing the plaques were discussed, however it was decided to pursue an offer for the provision of a board -deferred for further information to be obtained.

Consideration of improvements to the embankment slide; a quotation of £872 to alter the bottom end of the slide to lift it off the ground has been obtained from S Pattison. A further quotation had been promised but not received.

Resolution: to accept the above quotation and have the work carried out

Consideration of the level of spending on summer bedding plants for tubs: a sum of £550 has been written into the 2014/15 budget for plants and Christmas trees.

Resolution: to allocate a maximum of £500 for the purchase of summer bedding plants for the tubs at Station Road green and the Memorial Hall and to grant Cllr Cohen-Kingsley permission to go ahead and place an order.

Consideration of a request for the use of part of the paddock at Bottomdale by Slyne with Hest Football Club as a spectator enclosure; it was agreed that a meeting should be arranged with a representative of the football club and Mr G Riley, the current lessee, to discuss this.

2000 Burial Ground

Car park development -a meeting has been held with Mr C Knowles, secretary of Slyne with Hest Football Club and it has been agreed to try to progress the provision of a car park at the burial ground in partnership with the Club. Mr Knowles is to obtain an estimate for the work required and to investigate the possibility of grants being available towards the cost of the work. Planning permission for the development of a car park has already been granted. An indication of the cost obtained by the Council suggests that it would be in the region of £17,000 -£20,000.

Consideration of development of the additional Church of England burial section -preparation of the land; some work has already been carried out by the lengthsman and it may be necessary to hire a skip to remove some materials. The Blackburn Diocese requires a plan of the burial ground and the new area to be dedicated. As the original plan of the burial ground is out of date because of various developments over the years it was suggested that a new plan should be professionally drawn up. This was agreed. There are still some conditions on the granted planning application, especially in relation to planting, that need to be discharged. Advice is to be sought on this and an on-site meeting arranged.

2001 Foreshore

Consideration of the restoration of the various areas following storm damage; a meeting is to be held with Mr Tony Cowperthwaite who has previously carried out work on the foreshore parking areas - Cllr Jones and the clerk to attend - to assess the damage, the work that needs to be done and to obtain an estimate of the cost.

2002 Planning applications

Applications received

14/00139/FUL	32 Hest Bank Lane, Hest Bank, LA2 6DB
14/00095/FUL	Carshelton, Lancaster Road, Slyne, LA2 6AL
14/00199/FUL	The Beeches, 119 Hest Bank Lane, Slyne, LA2 6AH

No issues were raised on any of the above applications.

Notification of permission granted

13/01283/FUL	6 Bryn Grove, Hest Bank, LA2 6EX
14/0017/TCA	80 Main Road, Slyne, LA2 6AU
14/0019/TPO	Street Record, Shady Lane, Hest Bank
13/00831/FUL	Land North of 138 Main Road, Slyne

Notification of permission refused

13/01027/FUL	1 Sunningdale Avenue, Hest Bank, LA2 6DD
14/0012/TPO	St Luke's Church, Shady Lane, Hest Bank

2003 **Payment of accounts**

Resolution: to pay the accounts as listed

	DD	Eon	2.96	electricity bill -burial ground
	DD	BT	144.02	telephone bill
Cheque	101681	Travis Perkins Trading Co Ltd	61.37	various maintenance materials
	101682	Mr R McGuire	112.00	groundsman's pay
	101683	Mrs D Brookes	780.07	clerk's salary
	101684	Petty cash	51.27	sundry items
	101685	Printing Plus	257.61	printing of village newsletter
	101686	Carnforth Chamber Of Trade	49.50	payment for Christmas trees

2004 **Matters raised by members for future consideration**

none

2005 **Date of next meeting** Monday 14 April 2014 at 7.30pm.

Also note- Date of Annual Parish Assembly Monday 14 April 2014 at 6.30pm

The Chairman declared the meeting closed at 9.05pm