

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL  
held on MONDAY 21 MAY 2007 in the MEMORIAL HALL  
ANNUAL MEETING**

Cllrs present Mr Peter Millard (PM), Stephen Jones (SJ), Miss June Cohen-Kingsley (JC-K), Mrs Andrea Johnson(AJ), Mr Carl Willett (CW), Mr Julian Newbold (JN), Mr Stewart Scothern (SS)

Clerk Mrs Doreen Brookes(DB)

Also present for Open Forum City Cllr Malcolm Thomas, City Cllr Tony Johnson

924 **Apologies** City Cllr Sylvia Rogerson

925 **Acceptance of Office by Newly Elected Councillors**

All councillors made the required declaration witnessed by the clerk as Proper Officer of the Council

926 **Appointment of Officers and Committee Members**

**Chair;** P Millard proposed by JC-K and seconded by SS. S Jones proposed by AJ, seconded by CW  
A vote was taken and as a result S Jones was duly elected.

**Deputy Chair;** A Johnson elected unopposed

**Responsible Finance Officer;** clerk to retain this position; proposed by SJ, seconded by CW and agreed unanimously

**Internal Auditor;** P Millard elected unopposed

**Planning sub-committee;** S Jones, A Johnson, J Newbold, J Cohen-Kingsley

**Representatives on Slyne with Hest Memorial Hall Committee;** S Scothern, C Willett

Standing orders were suspended

**Open Forum**

Cllr M Thomas outlined the function of Lancaster City Council's Overview and Scrutiny Committee and its remit to look at various aspects of the Morecambe Bay area and he is hopeful that through its task groups and liaison with Parish Councils that it will be helpful in dealing with a number of local issues.

Cllr Thomas left the meeting and Standing Orders were restored.

927 **Minutes of the previous meeting and minutes of an extra meeting held to discuss urgent issues relating to the foreshore and leases**

It was resolved to accept these minutes as a true record; proposal made by JN and seconded by SS.

928 **Matters arising from the minutes**

A letter of thanks had been received from the May Fair Committee. The clerk was asked to convey congratulations to the committee on a successful event.

Hest Bank Lane/A6 junction, sight lines and hedge; the householder had carried out more work to cut back the hedge and, while still not good, the sight lines were much improved. It was decided to take no further action immediately but to monitor the situation for 12 months.

929 **Adoption of Model Code of Conduct for Councillors**

It was resolved to adopt the Standards Board's "Model Code of Conduct for Parish and Town Councils" with the exclusion of paragraph 12(2); proposal made by AJ, seconded by CW and agreed unanimously.

930 **Financial matters**

A monthly receipts and payments report was presented by the clerk

Current Account £1130.23, Savings Account £39958.78.

The precept of £28216 had been received from Lancaster City Council.

The completed receipts and payments report for 2006/07 was also presented. The Audit date has been set for 27 July 2007.

Allianz Cornhill Insurance, review of cover (minute ref. 914); it was decided to suspend removal of the 5-a-side football posts pending a decision regarding the provision of a new goal posts on a proposed new pitch. Proposal made by SJ and seconded by SS.

It was resolved to add C Willett to the list of signatories on the Alliance and Leicester bank accounts, proposal made by PM, seconded by SJ.

### 931 Payment of accounts

It was resolved to transfer £6000 from the Savings Account to the Current Account; proposal made by PM and seconded by AJ

It was resolved to pay the accounts as listed; proposal made by JC-K and seconded by SS.

DD	BT	126.93	phone bill
DD	Lancaster City Council	14.00	burial ground rates, 2 <sup>nd</sup> instalment
Chq No.			
100938	Lancaster City Council	29.96	play equipment monthly inspection
100939	Lancaster City Council	358.08	grass cutting
100940	Mains Business Equipment	4.92	photocopier service contract
100941	Shaw & Sons Limited	159.62	book -record of gave spaces
100942	RBS Invoice Finance Ltd (Olympia Cleaning)	23.83	bus shelter window cleaning
100943	Wybone Ltd.	380.69	purchase of dog waste bin
100944	Classic Gifts & Engravers	79.84	shields for May fair
100945	Viking Direct	113.95	stationery, printer supplies
100946	Mrs D Brookes	698.94	clerk's salary and expenses
100947	Petty Cash	8.86	sundry items
100948	Slyne with Hest Memorial Hall	2000.00	grant as budgeted for
100949	Slyne with Hest Bowling Club	1650.00	grant as budgeted for
100950	Allianz Cornhill Insurance	1164.20	insurance premium
100951	Bay View Garden Centre	715.00	bedding plants for tubs
100952	P Millard re. B & Q	13.50	paint for tubs

### 932 Open spaces

Land at Bottomdale; no update available. Mr Burrow is to be invited to attend the next meeting.

Recreation field; it was resolved to accept the quotation from City Contract (Direct) Services of £881 + VAT to supply and install a set of junior metal goalposts and marking of a pitch; proposal made by SJ and seconded by PM. Confirmation that the goal posts conform to current British Standards is to be requested and also request that the posts are included in the monthly play equipment inspections.

Other improvements; DB had obtained information from Mr Chris Greenwood of Community Services that they are now able to take on more ambitious projects and he already has experience of working with the Wildlife Trust on environmental projects. It was agreed to invite Mr Greenwood to a meeting at the recreation field to discuss the possibilities of Community Services' involvement in improvement work; AJ and DB to attend.

The monthly inspection report had highlighted the lack of signage relating to the play equipment; the clerk is to obtain information required on the signs and the Chairman and Deputy Chairman were given delegated power to place an order. Also SS offered to try to obtain a quotation for safety surfaces beneath the play equipment.

Improved safety on Hanging Green Lane near to recreation field entrance; suggested 'Slow' signs and markings on road; JN to contact Mr Clive Holt of Lancashire County Council regarding this along with other safety issues.

Lease for Slyne with Hest Football Club- no further information -deferred

Lease for Slyne with Hest Tennis Club- no further information -deferred

Lease for Slyne with Hest Bowling Club- no further information -deferred

Methods of obtaining funding, possibly from local sources, are to be considered.

Open Space Audit and Local Needs Assessment-Lancaster City Council being carried out by PMP on behalf of the Council; AJ and DB to complete questionnaire

933 **Foreshore**

Claim on land; solicitor advised of council's decision to continue to pursue the matter but will accept her judgement regarding negotiations with the claimant's solicitors –waiting to receive reaction.

As requested, the clerk had written to the occupier of 'Lowlands' regarding the parking of his vehicle on Parish Council land and the unauthorised cutting back of some of the vegetation.

Shorefield Caravan Park and proposed work on drainage ditch; the Shorefield Owners Co-op had written disputing that there had been any encroachment on to Parish Council land and claiming that the Status Quo had been maintained. It was suggested that in order to clarify the boundary issue the matter should be referred to the Council's solicitor with a request to try to agree this with the Shorefield Co-op's solicitors and consequent upon that agreement the dyke will be restored.

Improvement to the toilets owned and maintained by Lancaster City Council; following the site meeting, Mr Cocker of City Contract Services had obtained from a local contractor an estimate of £1380 to upgrade the toilet block. Mr Cocker had explained the pressures on his budget for maintenance work and wondered whether the Parish Council would be willing to make a contribution towards the cost of the work. It was resolved to make a contribution (using powers under Section 137) of £380; proposed by SJ, seconded by CW.

Safety signage; drafts of the proposed signs had been received from Lancaster City Council; minor alterations to the wording are to be requested; approval was given to go ahead with the manufacture of the signs.

Beach Clean equipment; the Morecambe Bay Partnership has been fortunate in receiving funding for equipment from additional sources and had enquired whether it would be acceptable to the Council to put some of Slyne with Hest's donation towards the organisation and publicity of events; this was agreed.

For information; -the commemorative bench given by Mr Gurney is to be put in place on the foreshore on Wednesday 30 May.

-the CancerCare cross-bay half marathon will take place on Sunday 24 June, finishing at Hest Bank from approx. 3.00pm.

934 **Planning Applications**

Application No.

07/00455/LB listed building application for the removal of window and creation of an additional door  
for Mr J Townsend and Mr K Aldersley, 3 Hest Bank Lane, LA2 6DN  
plans do not make it clear why this change is necessary, reluctant to agree to changes being made to listed buildings but will rely on judgement of Conservation Officer

07/00570/FUL installation of outdoor play equipment and shelter  
for the Governing Body, Slyne with Hest C of E School, Shady Lane, LA2 6JL  
no comments

dealt with by sub-committee

07/00518/FUL erection of a single storey extension to the rear, dormer windows to front and rear  
extension of existing garage and pitched roof over existing front porch  
for Mr and Mrs B Lees, 11 Rushley Drive, LA2 6EF no comments

07/00471/FUL erection of a new porch and extension of existing single garage to form double  
garage with first floor extension over  
for Mr & Mrs J Collins, 14 Hest Bank Lane, LA2 6DG no comments

07/00484/FUL conversion of existing garage and extension to the garage to create one new  
bungalow  
for Mr P Buckley, 3 Coastal Rise, LA2 6HL

concern about proposed building being cramped into a small sized plot-extract from Village Design Statement... .. 'preserve the proportion of garden space to the new build, so as to maintain the green character of the area'

07/00543/FUL erection of a two storey extension to the side and erection of a single storey extension to the opposite side  
for Mr N Klein, 35 Sunningdale Avenue, LA2 6DF no comments

Applications granted

07/00315/FUL Iain and Carol Briggs, 31 Coastal Road, LA2 6HB

Other planning matters

Display of a sign at the Lodge, Lancaster Road; advertisement sign in front garden brought to attention of Local Planning Authority which was pursued and owner informed that planning consent was required. Owner informed Authority that he would submit a planning application for the retention of the sign but is still not in receipt of this several months later. Authority now considers that it is not expedient to pursue this matter any further and file is to be closed.

Planning Application 07/00672/OUT for redevelopment of canal corridor north site , Lancaster -noted

Tree Preservation Order No. 406(2007) at Brantholme, Hest Bank has been made.

Proposed work to protected trees:- T.P.O. No.155 at 38 Peacock Lane, consent has been given to fell a mature Beech Tree.

T.P.O. No.46 at Slyne Lodge, permission has ben granted to fell a Beech Tree

#### 935 **Burial ground**

Plan of grave spaces; as there are no longer spaces available in the main Church of England consecrated section it has become necessary to use the small consecrated area adjacent to the Garden of Remembrance. This entails the renumbering of the spaces in this area because changes have been made since the original plan was drawn. The clerk was given authority to do this and to record the numbered spaces in a new book 'Record of Grave Spaces'.

Changes to the Garden of Remembrance; in order to be able to access and properly maintain the plots and memorials in the Garden of Remembrance, it was agreed that two paths in the shape of a cross should be created within the area and this will be shown on an amended plan of the Garden of Remembrance.

Improvements to entrance; the lengthsman and the clerk had met Mr Gill, the architect, and Mr D Berry from Lancashire County Council to discuss further suggestions for the scheme, along with the traffic and safety issues during the actual work. A report promised by the architect had not to date been received.

#### 936 **Highways**

The awaited report on the proposed cycle link from Rushley Drive to Morecambe promenade had still not been received.

Traffic issues; JN to try to contact Mr C Holt of Lancashire County Council to reassess work which still needs to be done.

#### 937 **Correspondence**

Clerks and Councils Direct; Lancashire Playing Fields Association newsletter; Lancashire Police Authority-Dialogue-North Lancashire Constabulary newsletter; Community Futures newsletter; Lancaster Local Development Framework; -all above circulated

#### 938 **Matters suggested by members for future consideration**

JN -recognition of councillors by the general public -suggestions on how to improve communication and public awareness of the Council -badges for meetings -Council logo.

#### 939 **Date of next meeting** Monday 18 June 2007 at 7.30pm

The meeting closed at 10.20pm