

MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 17 MAY 2010 in the MEMORIAL HALL
Annual Parish Council Meeting

Councillors present Mr Stephen Jones(SJ), Miss June Cohen-Kingsley(JC-K), Mr Peter Millard(PM),
Mrs Beverley Melici(BM), Mr Julian Newbold(JN),

Clerk Mrs Doreen Brookes

1432 Election of Chairman

Cllr P Millard was elected unopposed as chairman for the next twelve months. He declared his acceptance of office by signing the declaration form and took office.

1433 To receive apologies for absence

Cllr S Scothern

1434 To record Declarations of Interest

Members of the Council were reminded of the importance of declaring any interests, personal or prejudicial, in any items on the agenda and of notifying the Monitoring Officer of any changes in their registered personal interests within 28 days of the change occurring.

No interests declared at this meeting.

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Open Forum

Present for the Open Forum; PCSO J Dawes, Mr R Greaves, Mrs K Usher
Apologies were received from County Cllr A P Jones, City Cllr M Thomas, City Cllr S Rogerson,

- Police and Communities Together (PACT) meeting PCSO Dawes reported that in the previous month there had been no reports of rowdy or inconsiderate behaviour (compared with 1 in the same period last year) There had been no vehicle nuisance reports however the Police are keeping an eye on the use of quad bikes at various locations in the area. Two crimes had been recorded (6 last year), a theft from a vehicle and a theft from a property. There had been some concern about nuisance and inappropriate behaviour behind the closed foreshore toilets and PCSO Dawes is to speak to Lancaster City Council about the area being properly secured. Mrs Usher spoke about the inconsiderate parking of vehicles near to St Luke's School in the morning and evening that is causing concern for safety. She asked whether there could be more patrols to monitor the problem. The school has apparently sent out letters to parents but this has had only limited effect. PCSO Dawes is to contact the appropriate Officers to see if anything more can be done.
- Mr Greaves' various comments on trees, open spaces and the Heysham/M6 Link works were noted.

The visitors left the meeting and Standing Orders were reinstated

1435 Election of Deputy Chairman, Internal Reviewer of Accounts, Representatives on Memorial Hall Committee, Representative to attend LALC meetings

The following were elected to serve for the next twelve months:

Deputy Chairman - Cllr S Jones,

Internal Reviewer of Accounts -Cllr S Scothern,

Representatives on Memorial Hall Committee -Cllr J Cohen-Kingsley and Cllr B Melici

Representative to attend meetings of the Lancaster branch of the Lancashire Association of Local Councils
-Cllr P Millard

1436 Minutes of the previous meeting

Resolution: to approve the minutes of the meeting held on Monday 19 April 2010 as a true record. These were duly signed by the Chairman.

1437 **Progress Reports** (for information only)

- A reply is to be sent to the further letter received about the position of the memorial bench on the foreshore
- Information had been received that work is imminent on the connection of the new lights on Hest Bank Lane as part of the scheme to improve safety for pedestrians
- Cutting of the grass on the highway verges on Coastal is due to be carried out in the very near future. The grass is usually cut on behalf of Lancashire County Council by contractors three times each year.
- It was suggested that the Council should write to the new MP and welcome him to attend a council meeting
- A press release issued by Lancashire County Council indicated that preparation work for the M6/Heysham Link road was still going ahead and a contractor had been appointed. Plans are to be put forward to construct a new culvert which would help to relieve flooding to the south of the village.

1438 **Administration**

Consideration of the re-adoption of Standing Orders.

Resolution: to adopt the present Standing Orders in their entirety.

Consideration of the introduction of advertising on the parish council website; this had been suggested as a potential revenue earner for the council.

Resolution: to agree in principle to the introduction of advertising on the parish council website but with the condition that each advertisement should be vetted and approved by the council and it would be made clear by a disclaimer that the council did not necessarily endorse the product or service.

1439 **Financial Matters**

Resolution: to accept the monthly report of receipts and payments presented by the clerk.

Current Account £4908.00 Savings Account £47432.75

Audit 2010 - Annual Return for the year ended 31 March 2010

Resolution (i) to approve the Statement of Accounts completed by the Responsible Financial Officer

Resolution (ii) to approve the Annual Governance Statement.

Renewal of the Council's insurance; details of the cover and premium due had been circulated to members. As the consequence of a three year agreement made last year, the premium is slightly lower than in 2009.

Resolution: to renew the insurance with Aviva, arranged through Came & Company, and to pay the premium as demanded.

1440 **Payment of accounts**

Resolution: to pay the accounts as listed

	DD	Lancaster City Council	17.00	2nd instalment -rates for burial ground
	DD	Information Commissioner's Office	35.00	register entry-data protection
Chq	101279	Lancaster City Council	59.96	new seat for swing-recreation field
	101280	Glasdon Manufacturing Limited	250.14	bench for Manor Lane
	101281	Mr R McGuire	131.20	groundsman's pay
	101282	Mrs D Brookes	773.27	clerk's salary
	101283	Petty cash	54.66	sundry items
	101284	Broker Network Ltd.	1193.94	insurance premium
	101285	Mr M Ashton	276.69	materials for work at foreshore and recreation field

1441 **Open Spaces**

Proposed closure of Manor Lane play area by Lancaster City Council because the safety surfaces are below the standards for insurance; a meeting had been held with Officers from the City Council along with City Councillors. City Council has offered the free inspection and basic maintenance of the Parish Council's recreation field play area but details of this have not been finalised. It is intended to keep the Manor Lane area as a community open space and the council will be consulting with residents to find out how they would like it to be developed.

Embankment slide at the recreation field play area; quotations had been obtained for (i) the removal of the slide and reinstatement of the area -£339 + VAT and (ii) the refurbishment of the slide and improvements to the run off area - £1329 + VAT

Resolution: to accept the quotation for the refurbishment of the slide and have the work carried out.

Maintenance tasks for the spring & summer months; a list of jobs to improve the appearance of the village and open spaces had been drawn up and these were approved. The lengthsman and groundsman are to be asked to carry them out.

1442 Foreshore

Policy for memorial seats on the foreshore; amendments to a draft policy discussed at the last meeting (minute ref 1426) had been made and councillors supplied with a copy of the new version.

Resolution: to adopt the policy for memorial seats on the foreshore

Sign placed on the foreshore by United Utilities; the information is now out of date and the sign has suffered some damage. Consideration was given as to whether to remove the sign or refurbish it so that it could be used for displaying notices and information.

Resolution: to have the sign refurbished.

The lengthsman is to be asked to carry out the work.

1443 Lease for Scout and Guide Headquarters

A draft lease for the Headquarters received from Bannister Bates Property Lawyers had been perused by members. Some amendments were suggested and the clerk is to speak to the solicitor about these changes.

1444 Burial Ground

Work on entrance and development of new burial area -the clerk is still having difficulty obtaining information from Lancaster City Council planning office but will continue to pursue it.

1445 Planning Applications

Applications received and dealt with under Standing Orders(20)

Application No.

10/00258/FUL & 10/00259/LB	Beaumont Grange, Kellet Lane, Slyne, LA2 6BJ
10/00305/FUL	16 Goodwood Avenue, Slyne, LA2 6LA
10/00307/FUL	69 Hest Bank Lane, Hest Bank, LA2 6BS
10/00327/FUL	14 Coastal Road, Hest Bank. LA2 6HN

The above applications seem to be within planning guidance and no issues were raised on any of them, therefore it was decided not make any comments.

Applications considered by full council

10/00289/CU & 10/00290/LB	Manor House Farm, Lancaster Road, Slyne, LA2 6AR
10/00378/CU & 10/00379/LB	Whitewalls, 39 Hatlex Lane, Hest Bank, LA2 6EZ
10/00381/LB	Whitewalls, 39 Hatlex Lane, Hest Bank, LA2 6EZ

These applications seem to be within planning guidance and no issues were raised

Resolution: not to make any objections to the above applications.

Notification of planning permission granted

10/00227/ELDC	26 Hanging Green Lane, Hest Bank, LA2 6JB
10/00211/FUL	14 Hest Bank Lane, Hest Bank, LA2 6DG

1446 Matters suggested by members for future consideration

JC-K -provision of a dog waste bin at the memorial hall field

SJ -contact British Waterways about removing ivy overgrowing pavement on the Crescent

1447 Date of next meeting Monday 21 June 2010 at 7.30pm

The Chairman declared the meeting closed at 9.25pm

