

MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 19 MAY 2014 in the MEMORIAL HALL
Annual Meeting of the Council

Councillors present Mr Stewart Scothern(SS), Mrs Joanne Leeman(JL), Mr Stephen Jones (SJ)
 Miss June Cohen-Kingsley(JC-K), Mr Roland Stretch(RS), Mrs Moyna Hargest(MH),

Clerk Mrs Doreen Brookes

2019 To receive apologies for absence none

2020 Election of a Chairman

Cllr Stewart Scothern was elected unopposed as Chairman for the next twelve months

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present for the Open Forum: City Cllr M Thomas, City Cllr S Rogerson, PCSO A Hall, Mr D Ruddick
Apologies for absence were received from County Cllr A P Jones

- Police and Communities Together (PACT) meeting: PCSO Hall reported that in the previous month three crimes has been reported, including tools being stolen from parked vans, and there were two cases of anti-social behaviour. Checks on parking problems and safety around St Luke's School and the speed of vehicles through the village are continuing. A 'SPID' sign has been erected on Hanging Green Lane to check vehicles' speed. Reports of speeding vehicles regularly seen in the village were given by councillors to the Police Officer. The future of PACT meetings is under review.
- Mr Ruddick reported that he, along with Dr Pearson, had managed to access the parish website previously managed by Mr Frank Foster. Mr Ruddick will take over as webmaster.

The visitors left the meeting and Standing Orders were reinstated

2021 Election of Deputy Chairman, Internal Reviewer of Accounts, Representatives on Memorial Hall Committee, Representative to attend LALC meetings

The following elections were made:

Deputy Chairman	Cllr J Leeman
Internal Reviewer of Accounts	Cllr S Scothern
Representative on the Memorial Hall Committee	Cllr J Cohen-Kingsley and Cllr R Stretch
Representative to attend LALC meetings	shared between Cllr S Scothern and Cllr J Leeman

2022 Appointment of the Responsible Financial Officer

Resolution: to re-appoint the clerk, Mrs D Brookes, as the Responsible Financial Officer.

2023 To record Declarations of Interest

None

2024 Minutes of the previous meeting

Resolution: to approve the minutes of the meeting held on Monday 14 April 2014 as a true record. They were duly signed by the Chairman.

2025 Progress Reports (for information only)

A board for fixing of the signs at the recreation field is still being pursued.
 £200 has been received from Lancashire County Council for Public Rights of Way maintenance.
 Damage to canal bridges-this has been reported to the Canals and Rivers Trust but so far no action seems to have taken place -the clerk will look at making further contact.

An update was given by the clerk on the World War I centenary commemoration exhibition being put together by the Local History Society with the Council and planned for the 21 & 22 June. Cllr Leeman will arrange some activities for children. A plea was made for help to man the exhibition on the two days.

2026 Administration

Cllr Peter Millard's resignation from the Council was formally accepted. Lancaster City Council elections officer will be informed and plans made to fill the vacancy. The appreciation of Mr Millard's work and support for the Council is duly recorded.

Annual review and adoption of Standing Orders

Resolution: to re-adopt the Standing Orders of the Council without any amendment.

Consideration of Lancaster City Council's Consultation on Land Allocation; it was felt that with the building of the new road there would be pressure on the Green Belt and the retention of a distinct boundary between the parish and Lancaster as building creep is likely to set in. Lancaster City Council is holding a number of public meetings during June and Councillors have the opportunity to attend these to find out further information. A decision on how to respond to the consultation was therefore deferred.

Consideration of Lancaster City Council's consultation on Lancaster District Local Heritage Assets List Criteria; this seemed acceptable and no comments were forthcoming. However consideration will be given to whether any building or structure in the parish should be put forward for inclusion on the assets list.

It was noted that the milestone on Lancaster Road, Slyne has been removed during road construction work and enquiries are to be made as to its whereabouts. This is a Grade 2 listed structure.

Lancashire Country Council refused footpath claim; the claims for Definitive Map Modification Orders for footpaths linking Sunnigdale Crescent, Raikes Head Lane and Townfield Lane have been rejected on the grounds that there is insufficient evidence of usage over a twenty year period. Cllr Hargest is to put in an appeal.

2027 Financial matters

Resolution: to accept the monthly receipts and payments report presented by the clerk.

Current Account £2,487.74 Savings Account £71,917.78

The precept has been received from Lancaster City Council

Audit 2014 - Annual Return for the year ended 31 March 2014

Resolution (i): to approve the Statement of Accounts completed by the Responsible Financial Officer

Resolution (ii): to complete and approve the Annual Governance Statement.

Invoice for work on hedge at Bottomdale adjacent to Slyne with Hest Football Club's ground -the invoice has now been received from Lancaster City Council for carrying out this work. This was discussed with the Club some months ago and it was agreed that an invoice should now be sent to the Club for 50% of the cost.

2028 Open spaces

Recreation field project; little more work has been carried out in spite of e-mails being sent to the contract manager expressing the Council's concern about the delay in getting the work completed and suggesting that the Council would be considering action against the contractors if a satisfactory outcome cannot be reached soon. The contract manager has said that she will put pressure on the contractors but the Council feels that even more action is required swiftly and if necessary SLCC and LALC should be contacted for advice.

Further development of the recreation field in partnership with Slyne with Hest Tennis Club; the Club's committee has discussed this again and for a variety of reasons, not stated, have decided not to pursue this idea.

2029 Burial ground

Development of a new burial area and car park; enquiries have been made about the cost of a new plan for the burial ground to incorporate changes that have been made over the past years and to include a new consecrated area. The basic cost of a survey would be £300 with additional costs for the drawing of a new plan. A plan of the area to be consecrated is required by Blackburn Diocese and therefore it was decided to take this forward.

Enquiries about the car park are on-going.

2030 Foreshore

An estimate of the cost of restoration work is still awaited.

2031 Planning Applications

No applications were received

Notification of permission granted

14/00199/FUL, The Beeches, 119 Hest Bank Lane, Hest Bank, LA2 6AH

14/00139/FUL 32 Hest Bank Lane, Hest Bank, LA2 6DB

14/00298/FUL 66 Hest Bank Lane, Hest Bank, LA2 6BS

2032 Payment of Accounts

Resolution: to authorise the transfer of £2,000 from the Savings Account to the Current Account.

Resolution: to pay the accounts as listed

	DD	Eon	3.08	electricity bill -burial ground
cheque	101695	P Walton Tree Services	75.00	work on trees
	101696	Lancaster City Council	197.50	litter bin emptying -recreation field
	101697	Lancaster City Council	1081.20	laying hedge at Bottomdale
	101698	Lloyds TSB Commercial Finance	26.67	OC Cleaning, bus shelter windows
	101699	Mr R McGuire	108.80	groundsman's pay
	101700	Mrs D Brookes	834.73	clerk's salary & expenses
	101701	Petty cash	76.60	sundry items
	101702	Mr P Millard	36.57	travelling expenses (twelve months)

2033 Matters raised by members for future consideration

Possible safety issues on recreation field.

2034 Date of next meeting Monday 16 June 2014 at 7.30pm.

The Chairman declared the meeting closed at 9.05pm