

MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 18 MAY 2015 in the MEMORIAL HALL
Annual Meeting of the Council

Councillors present Mrs Joanne Leeman, Miss June Cohen-Kingsley, Mr Roland Stretch,
 Mr Stephen Jones

Clerk Mrs Doreen Brookes

At the election held on Thursday 7 May 2015, five councillors were returned to the Council unopposed. It will be necessary to co-opt two more councillors. The five councillors have signed the Declaration of Acceptance of Office of Councillor and completed the forms of the Declaration of Disclosable Pecuniary Interests and Notification of Other Interests.

2160 To receive apologies for absence Cllr S Scothern

2161 Election of a Chairman

Cllr Stewart Scothern was elected unopposed as Chairman for the next twelve months

In his absence Cllr Leeman was elected to chair the meeting.

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present for the Open Forum: City Cllr M Thomas, City Cllr S Rogerson, Mr Bolton
Apologies for absence were received from County Cllr A P Jones

- Cllr Thomas has reported the damage to the fence at Manor Lane play area to Lancaster City Council. This is a well used area and needs to be kept safe.
- The new Environmental Health Officer has surveyed the dog fouling in the parish and has identified several areas where there is a problem. These will continue to be monitored in an attempt to identify the offenders.
- Hest Bank Lane has been closed to allow the installation of new drainage system to alleviate flooding in the area. Buses are being diverted along Shady Lane and Manor Lane while the work goes on and this is expected to last for about six months.
- Mr Bolton commented on the marked path around the recreation field which is beneficial for walkers and runners but asked if something could be done about the flooded sections. It was explained that there is on-going work on the field to try to alleviate the flooding problem and also money has been set aside to extend the path to the southern gate. Mr Bolton's suggestion that there may be local groundsmen who would give advice was welcomed.

The visitors left the meeting and Standing Orders were reinstated

2162 Election of Deputy Chairman, Internal Reviewer of Accounts, Representatives on Memorial Hall Committee, Representative to attend LALC meetings

The following elections were made:

Deputy Chairman	Cllr J Leeman
Internal Reviewer of Accounts	Cllr S Scothern
Representatives on the Memorial Hall Committee	Cllr J Cohen-Kingsley, Cllr S Jones
Representatives to attend LALC meetings	shared between Cllr S Scothern, Cllr J Leeman and Cllr R Stretch

2163 Appointment of the Responsible Financial Officer

Resolution: to re-appoint the clerk, Mrs D Brookes, as the Responsible Financial Officer.

2164 To record Declarations of Interest

None

2165 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 20 April 2015 as a true record. They were duly signed by the meeting Chairman.

2166 **Progress Reports** (for information only)

- Lancaster City Council - Code of Conduct Training for Councillors-no action
- Lancashire & Merseyside Training Partnership -training sessions on chairmanship and conducting meetings -no uptake
- Neighbourhood Planning meeting Tuesday 9th June at 7.30pm at the Memorial Hall. Public to be invited -posters to be displayed. Lancaster City Council Planning Officers will not attend the public meeting but are willing to speak to the Council or Neighbourhood Plan Committee
- Replacement of damaged bench on foreshore -an enquiry about another bench for the foreshore has been received -waiting for outcome of this.

2167 **Administration**

Vacancies in the Council following the election -two casual vacancies are being widely advertised and can be filled by co-option.

Annual review and adoption of Standing Orders: one amendment is proposed, that is, to remove para 20-delegation to the clerk the production of the quarterly newsletter -as this no longer applies.

Resolution: to re-adopt the Standing Orders of the Council with the amendment as proposed.

Lancashire County Council's scheme for the maintenance of Public Rights of Way (PROWs)-the Council is allocated £200 towards general maintenance of the PROWs in the parish which is carried out by the parish lengthsmen. The cost of materials for any additional or special work is paid to the Parish Council on a pro rata basis.

Resolution: -to approve the opting in to Lancashire County Council's delegated scheme for PROW maintenance for 2015/16.

Notice of approval for registration of land at the Memorial Hall with the Land Registry; information received from the land Registry indicated that they are only able to grant a Possessory Title at this time but after a period of twelve years a full title could be granted. The advice from Bannister Bates Property Lawyers, who have been dealing with this on behalf of the Council, is to accept this and not to go to the expense of purchasing an indemnity policy to cover the Possessory Title as it is unlikely that the land will be sold in the near future.

Resolution: to accept the Possessory Title and Bannister Bates' advice.

2168 **Financial matters**

Resolution: to accept monthly receipts and payments presented by the clerk.

Current Account £3,217.26 Savings Account £88,310.49

2169 **Open Spaces**

Recreation field issues; a meeting was held with Duncan Ross Ltd, drainage specialist and grounds contractor, and it was agreed that the previous work was unsatisfactory and an investigation of the problem was needed. The first step is to see if the existing manhole has been infilled and the drains been blocked. Mr Tony Cowperthwaite who put in drains several years ago is to be asked to carry out an investigation to locate the manhole and report on the condition of the system, possibly with photographs, so that further decisions can be made on what work is necessary to resolve the flooding problem and what action is to be taken.

An invoice for an outstanding payment has been received from Newground who carried out the development work on the recreation field

Resolution: not to pay the invoice and to write to Newground and to Penny Bennett, the landscape architect, to explain that this is due to the Council's dissatisfaction with the condition of the recreation ground and of some of the works undertaken. Also to inform them that the Council is seeking professional advice to investigate the cause of the flooding. In spite of some additional work being done by Newground, there are still issues with the football pitch which is considered not fit for purpose.

The Parish Council will offer Newground and Penny Bennett the opportunity to discuss these matter further

The repair of the 'Teddy Bear' bin at the play area -the parts that were reported missing have now been found and replaced so no action is needed.

Improvements to and extension of the path at the recreation field; the surface of parts of the path have become worn and there is flooding in some sections. Also it has been suggested that the path should be extended towards the southern entrance of the field. Quotations are to be sought for this work.

Fly tipping and the unsightly appearance of the Hest Bank Inn overflow car park; unfortunately recycling and charity clothes collection bins on the Hest Bank Inn overflow car park on Hest Bank Lane seem to have encouraged fly tipping, also a broken down car has been there for some time. It was decided to write to the Hest Bank Inn to ask for their cooperation in keeping the area tidy.

In helping with the general tidiness of the village, Cllr Leeman is to ask Urban Saints if they would be willing to carry out a litter pick.

2170 Burial ground

Removal of a pile of rubble and tidying up the area for consecration; apparently because some earth could have come from graves being dug it is classed as contaminated waste. This has been confirmed by Lancaster City Council Cemeteries Officer. The rubble will need to be dispersed on site if possible. This is to be investigated.

2171 Planning Applications

Applications received

15/00446/FUL 64 Manor Road, Slyne, LA2 6LE

15/00464/FUL 14 Peacock Lane, Hest Bank, LA2 6EN

15/00451/FUL Belmont Farm, Hasty Brow Road, Slyne, LA2 6AG

15/00452/FUL Belmont Farm, Hasty Brow Road, Slyne, LA2 6AG

No issues were raised on any of the above applications

15/00461/FUL 6 The Moorings, Mowbrick Lane, Hest Bank, LA2 6DJ

Some concern about this application due to its size and the impact on the block of flats in which the property is situated, also the visual impact on the area.

Notification of permission granted

15/00258/FUL 64 Marine Drive, Hest Bank, LA2 6EB

15/00308/PLDC 20 Rushley Mount, Hest Bank, LA2 6DU

15/0053/TPO Slyne Lodge, 92 Main Road, Slyne, LA2 6AZ

2172 Payment of Accounts

Resolution: to authorise the transfer of £1,000 from the Savings Account to the Current Account.

Resolution: to pay the other accounts as listed

	DD	Eon	9.08	electricity bill -burial ground
Cheque	101800	Travis Perkins Trading Company Ltd.	54.17	sundry open space maintenance items
	101801	Mrs D Brookes	831.72	clerk's salary
	101802	Petty cash	28.87	sundry items
	101803	Envirocare	1224.00	monthly grass cutting

2173 Matters raised by members for future consideration

RS repair of hand rail- Sea View Drive snicket

SJ planting of trees -Manor Crescent and elsewhere

2174 Date of next meeting Monday 15 June 2015 at 7.30pm

The Chairman declared the meeting closed at 8.50pm.

