

MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 15 MAY 2017 in the MEMORIAL HALL
Annual Meeting of the Council

Councillors present Mr Stewart Scothern, Miss June Cohen-Kingsley, Mr Roland Stretch,
 Mr Stephen Jones, Mr Eric Hamer

Also present Mrs Tracey Scott

Clerk Mrs Doreen Brookes

438 **To receive apologies for absence** none

439 **Election of the Chairman**

Cllr Stewart Scothern was unanimously elected unopposed as Chairman for the next twelve months; proposal made by Cllr S Jones and seconded by Cllr R Stretch.

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended

Apologies were received from County Cllr A P Jones, City Cllr S Rogerson, City Cllr M Thomas

- Mrs Scott expressed her interest in joining the Council and was invited to stay to observe the meeting. Co-option as a new councillor will be discussed at the next meeting.

Standing Orders were reinstated

440 **Election of the Deputy Chairman, Internal Reviewer of Accounts, Representative on the Memorial Hall Committee**

The following elections were made:

Deputy Chairman	Cllr R Stretch
Internal Reviewer of Accounts	Cllr S Scothern
Representative on the Memorial Hall Committee	Cllr J Cohen-Kingsley

441 **Appointment of the Responsible Financial Officer**

Resolution: to re-appoint the clerk, Mrs D Brookes, as the Responsible Financial Officer.

442 **To record Declarations of Interest** none

443 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 24 April 2017 as a true record. They were duly signed by the Chairman.

444 **Progress Reports** (*for information only*)

- Shady Lane/Hest Bank Lane bus shelter; an estimate of £1300 has been received for replacement perspex panels and fittings to refurbish it. It was decided not to take any immediate action but to review the Council's financial position towards the end of the year and then to consider the purchase of a new shelter.
- It was noted that Hatlex Lane is to be closed on 22 May near to Hatlex bridge for safety during cutting of back of overgrowing vegetation
- Weight limit for Coastal Road/Marine Drive; a response has been received from County Highways and they will be reviewing the movement of HGVs throughout the district after the Bay Gateway has been open for twelve months.
- The Scout & Guide Committee is planning to have work done on the Scout HQ roof in the summer. They now have sufficient funds
- Memorial benches on foreshore; one new bench is now in position and a second bench requested 12 months ago is believed to have been ordered

- A resident's report on the poor condition of the road signs has been sent by her to Lancashire County Council and it has been requested that the Parish Council is kept informed about any developments.
- Parish Councils were invited to attend a meeting on Tuesday 9 May arranged by Lancaster City Council to explain a new 'Level 3' pre-application service. Cllrs Jones and Cohen-Kingsley attended. It would seem that this is aimed mainly at developers and builders and provides advice on where and how areas can be developed and what is appropriate.
- Community Emergency Plan; Lancaster City Council has offered to supply identity passes for volunteers in the group. This was thought to be a good idea and members of the group are to be contacted with the details.
- Tarmacing of area close to the bowling green as discussed at April's meeting; the Bowling Club committee does not wish this to be done because it is thought that it might increase the flooding in the area.

2445 Administration

Lancaster City Council Elections office has been advised of a second vacancy on the Council and this is currently being advertised.

Annual review and adoption of Standing Orders: there are no amendments.

Resolution: to re-adopt the Standing Orders of the Council.

Change of signatories on the Current Account and on the Deposit Account;

Resolution: to remove J Leeman as a signatory and to appoint Cllr Eric Hamer as a new signatory.

Agreed unanimously.

Neighbourhood Plan report- Cllrs Stretch and Jones have met with representatives of the Neighbourhood Plan Steering Group and given assurance of the Council's backing for the Plan. Progress is being made on all aspects of the Plan and a considerable amount of time and work is going into the research and writing of the Plan. Possible areas for development in the parish are being considered. The Council's appreciation of the work of the volunteers is to be forwarded to the Steering Committee. Cllr Stretch offered to attend future Neighbourhood Plan Steering Group committee meetings and to liaise with the two sides.

Replacement storage hut for Preschool; the requested information has still not been received from the Preschool proprietor -deferred again.

2446 Financial matters

Resolution: to approve the monthly receipts and payments report presented by the clerk.

Current Account £17,470.36 Savings Account £89,968.63.

The precept for the financial year 2017/18 of £50,000 has been received.

Audit 2017 - Annual Return for the year ended 31 March 2017

Resolution (i): to complete and approve the Annual Governance Statement.

Resolution (ii): to approve the Statement of Accounts completed by the Responsible Financial Officer.

Consideration of any further information regarding the recreation field drainage dispute and the County Court Claim for Payment being made by Newground; - the solicitor has been contacted but to date there is no further information about how either of these is proceeding

2447 Open Spaces

Recreation field project; a meeting has been held on site with Duncan Ross, drainage contractor, when the drainage issues were discussed. Replacement and additional drainage is required to overcome the flooding problem. A report on this was requested. Decisions will need to be taken on, for example, how to manage the area, whether part of the wetland area is retained, whether the pond is retained and, depending on costs and the Council's financial resources, whether the work will need to be phased over a period of time. A quotation is awaited.

Manor Lane play area; Lancaster City Council has forwarded a lease for signing. It was agreed that this is acceptable but there was some discontent because the LCC solicitor indicated that there would be a total fee of £400 for setting up the lease. Mention of this cost had not been made previously during discussions

about leasing the play area. A letter is to be sent to LCC requesting that the fee is waived as in taking over the play area the Parish Council is taking responsibility for its maintenance from LCC while providing a new amenity for the parish.

Tennis Club, MUGA and third court proposals; information has been received from the Tennis Club regarding their progress in investigating the provision of further facilities along with a request for a further meeting with the Parish Council. However the Council declined this because it is felt that at present no progress is possible until the flooding problems at the recreation field as a whole have been resolved.

2448 **Foreshore**

A quotation has not yet been received for drainage work from Mr Cowperthwaite and he is to be contacted to explain the urgency of the work and that the Council is looking at a time limit.

2449 **Planning Applications**

Applications received

17/00426/LB The Keys, Main Road, Slyne, LA2 6AU

No issues were raised on the above application.

17/00486/FUL 19 Hatlex Drive, Hest Bank, LA2 6HA

Concerns were raised on this application relating to the proposed size and height of the extension and the overdevelopment of the area and also about the proposed construction of an access on to Hatlex Lane.

Applications permitted

17/00353/FUL 16 Goodwood Avenue, Slyne, LA2 6LA

2450 **Payment of Accounts**

Resolution: to pay the accounts as listed:

	DD	Eon	8.70	burial ground- electricity bill
Cheque	122041	Glasdon UK limited	760.94	memorial seat for foreshore
	122042	Mr S Brade	240.00	groundsman's pay
	122043	Mrs D Brookes	842.72	clerk's salary
	122044	Envirocare Grounds Maintenance	876.00	grass cutting -April

2451 **Matters raised by members for future consideration**

Cllr Cohen- Kingsley -on behalf of local resident; request for the addition of an inscription to a plaque on a memorial bench on the foreshore.

Concern about the number of dogs not on a lead on the foreshore and fouling of the land.

2452 **Date of next meeting**

Monday 19 June 2017 at 7.30pm

The Chairman declared the meeting closed at 8.20pm