

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL  
held on MONDAY 15 NOVEMBER 2010 in the MEMORIAL HALL**

Councillors present Mr Peter Millard(PM)- Chairman, Mr Stewart Scothern(SS),  
Miss June Cohen-Kingsley(JC-K), Mrs Beverley Melici(BM),

Clerk Mrs Doreen Brookes

1506 **To receive apologies for absence**

Cllr Stephen Jones, Cllr Julian Newbold, Cllr Joanne Leeman (retrospectively)

1507 **To record Declarations of Interest** None

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

**Open Forum**

Present for the Open Forum; PC Linda Head, City Cllr M Thomas, City Cllr S Rogerson, Mr J Leach,  
Mr R Greaves

- **Police and Communities Together (PACT) meeting:** PC Linda Head reported that in the past month two incidents of anti-social behaviour (compared with 2 in the same period of the previous year) no vehicle nuisance (1) and four crimes including theft, burglary and damage to a vehicle had been investigated.
- City Councillors -no specific matters raised
- Mr Leach enquired who was responsible for cutting back vegetation around street lights -on highways this is the County Council
- Mr Greaves had concerns about the merger of Hest Bank and Bolton-le-Sands due to building developments. He also had doubts about the proposed M6/Heysham link and thought that it would only be worthwhile if part of an integrated transport system

The visitors left the meeting and Standing Orders were reinstated.

1508 **Minutes of the previous meeting**

**Resolution:** to approve the minutes of the meeting held on Monday 18 October 2010 as a true record. They were duly signed by the Chairman.

1509 **Progress Reports** (for information only)

- Parish Plan: several people who were involved in the production of the plan have expressed an interest in the review
- Mr Walton has met with Maxine Knagg, the Tree Protection Officer to discuss the management of Hanging Green Wood and an application to carry out work under the TPO is to be made.
- Safety on Bottomdale Road; an enquiry has been made to County Highways; the problem has been looked at in the past and it is difficult to determine what more can be done. Budget constraints make any action unlikely in the present financial year.
- Dog waste bin on the canal towpath; apparently all the dog waste bins have been removed by Lancaster City Council because of problems over an emptying contract. A notice informing dog owners that there is a bin at Ashworth Drive is to be put in place.
- Scout & Guide Lease; minor amendments have been suggested by councillors and a copy of the lease has been sent to the Scout & Guide Committee for their comments but a reply has not yet been received.

1510 **Administration**

Provision of Christmas trees and lights outside the Memorial Hall- cost approx. £45.00

**Resolution:** to purchase three small trees through the Carnforth Chamber of Trade as in previous years and to ask the lengthsman to erect them.

Lancaster City Council's proposed scheme for play area maintenance: the proposal is, starting on 1<sup>st</sup> April 2011, for four full inspections of the play equipment per annum at no cost to the parish. Also £100 worth of repairs in a twelve-month period may be carried out at no charge to the parish. A full written report of the inspections along with details and costs of any repairs will be provided.

Resolution: to accept this proposal for 2011/12 and have four inspections carried out rather than the monthly inspections as paid for by the Parish Council at present and to keep the condition of the play equipment closely under review.

Lancaster City Council's Planning and Housing Policy Rural Consultation: a long and detailed questionnaire is required to be completed. SJ, JC-K and BM agreed to look at this.

Lancaster City Council's Lancaster District Local Development Framework -Call for Sites: this was noted; the Council itself does not have any sites to offer for development.

Parish & Town Council Conference -attended by PM -some points to note:  
there is to be no capping of rates for any parish council in 2011/12;  
there continues to be discussion on devolving many responsibilities to parish councils;  
the parish lengthsman scheme is to be reviewed -Mike Ashton has offered himself as a 'guinea pig' and our local scheme for review.

## 1511 Financial Matters

Resolution: to accept the monthly report of receipts and payments presented by the clerk.

Current Account £4,488.45 Savings Account £38,812.75

Lost cheque; a cheque for £621.87 posted to Lancaster City Council had apparently been lost.

Resolution: to cancel the original cheque and to issue a replacement

Report of the half-year audit carried out by the Independent Audit Group on 27<sup>th</sup> October 2010; everything was found to be satisfactory and no issues were raised.

Resolution: to accept the Independent Internal Auditor's assessment.

Donation to the Royal British Legion Poppy Appeal; two wreaths had been supplied for the Annual Remembrance Service at a cost of £32.00

Resolution: to make a donation (Section 137 of the Local Government Act 1972)) of £50 to the RBL Poppy Appeal.

## 1512 Payment of Accounts

Resolution: to authorise the transfer of £1000 from the Savings Account to the Current Account

Resolution: to pay the accounts as listed

Chq	101331	EON	32.68	electricity bill for burial ground
	101332	Lancaster city Council	54.00	purchase of spring bulbs
	101333	Lancaster City Council	93.42	playground inspections -Sept/Oct
	101334	Lancaster City Council	1150.32	grass cutting -Sept/Oct
	101335	Viking Direct	67.81	stationery items
	101336	Mr R McGuire	128.00	groundsman's pay
	101337	Mrs D Brookes	784.27	clerk's salary & expenses
	101338	Petty cash	9.56	sundry items
	101339	Royal British Legion Poppy Appeal	50.00	donation as agreed
	101340	Alltite Metal Roofing Systems Ltd	313.17	deposit on purchase of metal sheets for roof of building at burial ground
	101341	Lancaster City Council	621.87	re-issued cheque

## 1513 Open Spaces

Play area development; an application for a grant from the Rural Development Programme England has been submitted. Three quotations for the installation of two pieces of equipment were received but in order to include some figures in the application and to meet the deadline of 3 November, it was decided, in consultation with PM, SJ and JC-K, to use the quotation from Playdale Playgrounds. Councillors have been supplied with copies of the three quotations. The clerk requested the retrospective approval of the choice of the quotation from Playdale Playgrounds for inclusion in the grant application made to RDPE. At this stage until the outcome of the application is known there is no firm decision on the purchase of the equipment.

Resolution: as it was necessary to meet the grant application deadline, to give approval to the choice of the quotation from Playdale Playgrounds for inclusion in the application to the Rural Development Programme England.

Recreation Field developments: the chairman and clerk had met with two members of Lancashire County Council's Environmental Projects Team to discuss the possibilities of developing and improving the facilities at the recreation field. They will appoint a designer to survey the site and put forward proposals and would manage the scheme and make bids to funders. It was suggested that the council should keep some funds in reserve in order to be able set up the project and take it forward. Further thought will need to be given to the management of a project and the means of obtaining the funding that will be required. The Projects Team advised that it might be better if there was a body independent of the council to take it over.

Resolution: to agree to the development of a scheme for the recreation field through the Lancashire County Council Environmental Projects Team and to 'ring fence' funds of up to £6500 towards the costs.

#### 1514 Foreshore

Improvement of the drainage; since the last meeting further information has been sought from Mr Cowperthwaite, the drainage contractor, but has not yet been received. Decision deferred

#### 1515 Burial Ground

Improvement to the entrance; Mr John Bradley, surveyor, has met with the planning officer to look at the discharge of the conditions on the planning application. Some non-material amendments to the application are required. Further work is needed to modify the plan for the car parking area which on the original plan encroaches on to the burial area and also more details of site levels for the area need to be submitted. Mr Bradley is going ahead with this. It has been stated that no work must be carried out that will compromise the trees on site. The conditions will not be discharged until all the above has been agreed.

#### 1516 Highways

Hest Bank Lane flooding issues; the A6/Heysham Link has been given the green light but it is not yet clear what impact the government spending cuts will have on the scheme and the implications for the flood prevention improvements. A meeting with David Morris MP was held on Friday 12 November and the Hest Bank Lane Flood Action group explained the problem to him and the actions already taken and asked for his support. As, at this stage, the County Council has little further to report on the development of the Heysham Link a meeting with Officers from various authorities, scheduled to take place on Friday 26 November, has been postponed to Friday 4 March 2011.

#### 1517 Planning Applications

Applications considered by full council

Application No.

10/01081/FUL Slieve Na Mon, Hasty Brow Road, Slyne, LA2 6AG

10/01096/PAM Transmitting Station, Ancliffe Lane, Slyne, LA2 6BQ

These applications seem to be within planning guidance and no issues were raised on either of them.

Notification of planning permission granted

10/00450/OUT Hest Bank Garage, Hest Bank Lane, Slyne, LA2 6AH

10/00938/LB Slyne Hall. Main Road, Slyne, LA2 6BE

Notification of permission refused

10/00846/FUL 22, Greenacre Road, Hest Bank, LA2 6HD

10/00739/FUL 6, Summerfield Drive, Slyne, LA2 6AQ

#### 1518 Matters suggested by members for future consideration

A complaint had been received about Throstle Grove being used by a horse rider -SS is to check what signs are in place

#### 1519 Dates of meetings

Budget meeting for councillors - Monday 10 January 2011 at 6.00pm in the Memorial Hall

Date for Parish Plan Review meeting -deferred

#### 1520 Date of next meeting Monday 20 December 2010 at 7.30pm

The Chairman declared the meeting closed at 9.15pm