MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL held on MONDAY 19 NOVEMBER 2012 in the MEMORIAL HALL

Councillors present Mr Peter Millard(PM) - Chairman, Miss June Cohen-Kingsley(JC-K)

Mr Stewart Scothern(SS), Mrs J Leeman(JL)

Clerk Mrs Doreen Brookes(DB)

1803 To receive apologies for absence Cllr S Jones, Cllr Moyna Hargest

1804 To record Declarations of Interest none

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

<u>Present for the Open Forum</u>: PC I Nickson, City Cllr M Thomas, Mr A Sledmore, Mr J Leach, Mr R Greaves Apologies were received from County Cllr A P Jones

- Police and Communities Together (PACT) meeting: PC Nickson reported that in the month 13 crimes had been committed (8 in previous month) these included burglaries and thefts, a break-in at the Football Club pavilion and an attempted break-in at the cemetery building. There had been two crimes involving vehicles, a mobile phone having been stolen from one and damage to the body of a second. There were two minor assaults but no reports of anti-social behaviour. Also there had been reports of a prowler(s) in the Kirklands and Prospect Drive area looking round properties and trying doors. With reference to parking problems at Beaumont College mentioned at the last meeting, PC Nickson had been to look at the situation and had spoken to the Duty Manager at the college. It was acknowledged that there is a problem on certain days when there are a lot of visitors to the college. Some steps had been taken to address the issue and some signs had been erected by the college entrance. A request is to be made to County Council Highways officers for a site visit to look at possible ways of improving safety in the area.
- City Cllr M Thomas has reported damage to the fence at the Manor Road play area to Lancaster City Council.
- Mr Leach reported that he had complained to the County Council about a flooded area on the A6 near to Beaumont Gate farm that cyclists had to divert round and this could be dangerous. Flooding in other parts of the parish due to excessive rain, for example at Bottomdale Road, is a problem but it is understood that the County Council is working on solutions.
- Mr Sledmore explained that he had received notices from Lancaster City Council and South Lakeland
 Council prohibiting him from using quad bikes on the shore. This is under Health & Safety at Work
 legislation. The quad bikes are used during the cross bay walks. Mr Sledmore is to attend a tribunal on
 4th January 2013 to put his case for using the bikes. The parish council deferred any further discussion
 and a decision about use of the bikes on its land on the foreshore until the results of the tribunal are
 known.

The visitors left the meeting and Standing Orders were reinstated.

1805 Minutes of the previous meeting

Resolution: to approve the minutes of the meeting held on Monday 15 October 2012 as a true record.

They were duly signed by the Chairman.

1806 Progress Reports (for information only)

- An acknowledgement and thanks had been received from Slyne with Hest Memorial Hall Committee for the offer of the grant towards resurfacing the hall car park
- A donation has been received from the Plymouth Brethren Christian Church for the purchase of a picnic table at the recreation field and a bench on Manor Road play area.
- The Hest Bank Lane residents group has drawn up an emergency plan to deal with any future flooding.

• A report on the condition of the equipment on the play area at the recreation field has been received. Some minor repairs are needed but, as access to the play area is difficult and the recreation field is closed at present, the work has been temporarily deferred.

1807 Administration

Resolution: to purchase 3 Christmas trees for erection outside the Memorial Hall.

1808 Financial matters

Purchase of a new computer along with a new monitor plus fee for transfer of data- total cost £444.17 + VAT. The need to purchase a new computer had already been agreed. Resolution: to formally approve the purchase.

A new Broadband hub has been received from BT and a new package at a lower rate has been set up.

NIC (Groundwork) interim invoice for work being carried out at the recreation field -£27,827.26 + VAT (£5565.45).

Resolution: to pay the invoice

Donation to the Royal British Legion Poppy Appeal; two wreaths had been supplied for the Annual Remembrance Service at a cost of £34.00

<u>Resolution:</u> to make a donation (Section 137 of the Local Government Act 1972)) of £60 to the RBL Poppy Appeal.

Report of the half-year audit carried out by a member of the Independent Audit Group on 1st November 2012; everything was found to be satisfactory and no issues were raised.

Resolution: to accept the Independent Internal Auditor's assessment.

A full assessment has also been carried out by Cllr Millard, the council's internal reviewer of accounts.

1809 Open Spaces

Recreation Field project; extensive investigation has been carried out to try to trace the drains. Also it is hoped to get some drains jetted by County Council -the cost of this is not yet known. Consideration is being given to putting in extra drains and this would incur extra cost. Awards for All have agreed that some of their grant can be re-allocated to the drainage work. Four councillors had already indicated that they will agree to the allocation of funds from the Council's funds so that the work could go on.

Resolution: to confirm the allocation of £2000 from the Council's reserves for the additional work required on the drainage scheme

Some of the features of the wetland area have been installed. People are still moving the barriers and accessing the field in spite of notices indicating that the field is closed during the construction work. The ground is in an extremely wet condition with deep mud and running water in places and because there are safety concerns extra notices have been put up.

A letter has been received from a resident suggesting that some of the barriers are moved closer to the site to allow more space for access. However the contractors have pointed out the safety requirements on construction sites and it is intended to leave the barriers where they are.

Registration of council-owned land with the Land Registry; there has been a set-back because of the inadequacy of the plans, which are attached to the deeds, for registration purposes. A meeting has been held with the Council's solicitor to confirm details of the land shown on the maps and the registration process is now going ahead.

1810 Foreshore

Use of quad bikes on the foreshore -matter deferred -see above

1811 Planning applications

Applications received

12/00783/FUL 11 Hatlex Lane, Hest Bank, LA2 6ES
12/00937/FUL 20 Prospect Drive, Hest Bank, Lancaster, LA2 6HX
12/00955/FUL Hammerton Hall Farm, Hammerton Hall Lane, Slyne, LA2 6AA
12/00972/FUL 12 Throstle Grove, Slyne, LA2 6AX

No issues were raised on any of the above applications.

Notification of permission granted 12/00578/FUL 6 Peacock Lane, Hest Bank, LA2 6EN 12/00780/FUL Belmount Farm, Hasty Brow Road, Slyne, LA2 6AG 12/00835/FUL 24 Marine Drive, Hest Bank, LA2 6EB

1812 Payment of Accounts

Resolution: to authorise the transfer of £34,000 from the Savings Account to the Current Account.

This will be done by letter signed by the Chairman and a councillor.

Resolution: to pay the accounts as listed:

| | DD | Eon (October) | 3.08 | burial ground electricity bill |
|-----|--------|---|----------|--|
| | | Eon (November) | 5.57 | burial ground electricity bill |
| | | BT (revised invoice) | 56.35 | phone bill |
| Chq | 101547 | Mr F Foster (for Hostway Ltd) | 95.40 | website fee (retrospective) |
| - | 101548 | Black Box Computers | 428.00 | desk top computer (retrospective) |
| | 101549 | Lancaster City Council | 193.58 | repair of 'birds nest' swing |
| | 101550 | Lancaster City Council | 104.00 | purchase of daffodil bulbs |
| | 101551 | Mr R McGuire | 160.00 | groundsman's pay |
| | 101552 | Mrs DS Brookes | 804.67 | clerk's salary & expenses |
| | 101553 | Petty cash | 45.43 | sundry items inc. Remembrance Service |
| | | | | expenses (\$137 payment) |
| | 101554 | Black Box Computers-reimburse D Brookes | 129.00 | computer monitor |
| | 101555 | Newground CIC | 33392.71 | interim invoice for work on recreation |
| | | | | field |
| | 101556 | The Royal British Legion Poppy Appeal | 60.00 | donation to poppy appeal |
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1813 Matters raised by members for future consideration

none

1814 Date of budget meeting

Monday 14 January at 7.30pm

1815 Date of next meeting

Monday 17 December 2012 at 7.30pm

The Chairman declared the meeting closed at 9.15pm