

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 21 NOVEMBER 2016 in the MEMORIAL HALL**

Councillors present Mr Stewart Scothern -Chairman, Miss June Cohen-Kingsley, Mr Stephen Jones, Mr Eric Hamer, Mrs Joanne Leeman, Mr Roland Stretch

Clerk Mrs Doreen Brookes

2367 To receive apologies for absence Cllr H Brownjohn,

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended

Present for the Open Forum: City Cllr M Thomas, City Cllr S Rogerson

Apologies were received from County Cllr A P Jones

- Cllr Thomas reported that the draft of The Lancaster City Council Local Plan is now ready for publication and will go before the City Council at its meeting on the 14th December for permission to put it out to public consultation. This is expected to take place from the end of January 2017 to the end of March. A review of the designation of the North Lancashire Green Belt is taking place alongside the Local Plan and further information is expected. It has been noted that the greatest interest on the Green Belt possible changes was from this area due to the activities of the high profile pressure group. It was suggested that the Bay Gateway has altered some of the implications for the Green Belt on the south side of the parish, having cut through a large area of land.
- The issues surrounding the Lancaster City Council's proposal to charge for emptying green bins from the January 2017 was brought to the attention of the City Councillors

The visitors left the meeting and Standing Orders were reinstated.

2368 To record Declarations of Interest none

2369 Minutes of the previous meeting

Resolution: to approve the minutes of the meeting held on Monday 17 October 2016. -agreed
They were duly signed by the Chairman.

2370 Progress Reports (for information only)

- The painting of the fence along Hanging Green Lane has been completed
- New signs have been erected at the play area
- It has been unanimously agreed to accept a quotation from Mr Peter Walton of £880 for work on trees at the recreation field and £220 for work at the Memorial Hall field. Mr Walton has applied to Lancaster City Council for permission to carry out work on trees on the recreation field which are covered by a TPO.
- Hest Bank Lane resurfacing -the news that some work is to be done in early 2017 has been welcomed
- Following complaints, two residents have been requested to cut back overgrowing trees outside their properties due to concerns about obstruction of the footpaths and pedestrian safety.
- Scout & Guide HQ -the Scout & Guide Committee has met recently and discussed improvements to the hut and is seeking costs for repairs to the roof, gutterings and windows.
- Accident insurance claim; more information about the circumstances and position of the alleged accident on the foreshore has been passed on to the insurance investigator.
- Burial Ground memorial seat; the size of the seat and requested position have been agreed; M Ashton, lengthsman, will prepare the site.
- Change of electoral boundaries -a summary of councillors' responses has been sent to the Boundary Commission with a copy to David Morris MP.
- It was noted that in 2015-16 the lengthsman's hours worked were well below the quota. The reason for this is to be looked into.

2371 Administration

Neighbourhood Development Plan report; a meeting has been held with Lancaster City Council Planning Officers to discuss the Plan's progress and to check that guidelines and policies are being adhered to.

Good progress is being made and sub-groups of the Neighbourhood Plan Steering Group are working on the six identified objectives to formulate detailed policies to support these objectives. When put together they will go out for a six week statutory consultation as the Plan for this parish.

Approval was given to the payment of the invoice for £3500 received from Mr Edward Taylor for his services as consultant for the Plan.

Community Emergency Plan; a basic plan has been completed and any minor amendments will be made at the next Emergency Plan meeting. Several people have agreed to put forward their names as contacts should an emergency arise. The Plan will eventually be lodged with Lancaster City Council and the Emergency Authorities. The Council records its thanks to all who have worked on the Plan.

Consideration of a request from Recycling Solutions North West Ltd working with the registered charity Against Breast Cancer Limited to locate a recycling bank to raise money through textile recycling. It was decided not to grant this request as it was felt that there already are recycling opportunities in the district.

2372 Financial matters

Resolution: to approve the monthly receipts and payments report presented by the clerk.

Current Account £3,207.40 Savings Account £72,649.03.

Internal Audit by Cllr S Scothern was carried out on 10 November and Independent Internal Audit by the Internal Audit Panel was carried out on 17 November - everything was considered to be satisfactory and no issues were raised

Donation to the Royal British Legion Poppy Appeal; two wreaths had been supplied for the Annual Remembrance Service

Resolution: to make a donation (Section 137 of the Local Government Act (1972)) of £70 to the RBL Poppy Appeal.

2373 Open Spaces

Recreation field project - a report has been received from Coastal Drains with details of their investigations and suggesting where the faults lie in the drainage system. It would seem to indicate a lack of knowledge of the drainage problems of the field by the designer and contractor and an inadequate drainage system.

Further information has been supplied to the solicitors but no further communication has been received from them or Mr Andrew Hill, the 'Expert Witness'.

Further requests made by the Tennis Club for the development of a new court; the Council agreed in principle to the development of the court as a Multi-use Games Area (MUGA) for community use and is willing to work alongside the Tennis Club. However, mindful of its commitment to the whole community for the development of the field and wishing to encourage more sporting activities and stimulate the formation of new sports groups, it was felt that it could not give full agreement to the use of the MUGA during the summer months as being requested by the Tennis Club.

The Council requested an outline plan of the Tennis Club's proposals as this would make it easier to understand the scale and implications of the development and how this links with the work that the Council will need to undertake to resolve the drainage problem and flooding of the field.

Manor Lane play area; it was agreed that Cllr R Stretch and the clerk should arrange to meet Mr N Emery from Lancaster City Council to discuss further the leasing of the former play area from the City Council. The intention would be to develop this area as a playground for young children as there is a lack of such a facility in this part of the parish.

2374 Highways

Pedestrian safety on Bottomdale Road - the Council has been approached about the lack of footways and the safety of pedestrians. It was noted that there is a pedestrian warning sign for motorists and road markings and also there seems to be less traffic using the road since the opening of the Bay Gateway. Lancashire County Council Highways is to be contacted to see whether any further improvements can be made to enhance pedestrian safety.

Replacement of the bus shelter on the south side of Manor Lane - the condition of the present shelter is deteriorating. Queensbury Shelters have supplied a quotation of £2834+VAT for a new shelter similar in

design to the present one.

Resolution: to accept the quotation and to replace the shelter.

2375 Planning Applications

Cllr Hamer reported that he had spoken to a concerned resident and the the proprietor of Hest Bank Lane Garage about parking and safety on Hest Bank Lane and discussed the issues.

Applications received

16/01328/FUL 17 Peacock Crescent, Hest Bank, LA2 6EW
 16/01329/FUL 78 Coastal Road, Hest Bank, LA2 6HQ
 16/00850/FUL 7 Kirklands, Hest Bank, LA2 6ER
 16/0152/TPO Woodland adjacent to Hanging Green Lane, Hest Bank

No issues were raised on the above applications.

16/01347/FUL 19 Hatlex Drive, Hest Bank, LA2 6HA

No issues were raised on the proposed extension to the property but concern was raised over the construction of a concrete bridge across the beck to access the property from Hatlex Lane.

15/01112/CU Strand Meadow, The Shore, Hest Bank, LA2 8HW

Concerns were raised on this application for the siting of a residential caravan on the land at Strand Meadow on the foreshore. This is a retrospective application and it would seem that a person has been living on the site in a small caravan during recent months. It is felt that this is an unsuitable site because of flooding issues, the site is in a Green Belt area and also would be contrary to coastal development guidelines. In 1992 as a result of a Planning Inspectorate appeal, the Inspector deemed this site unsuitable for residential purposes. There is concern that if a change of use were to be granted it could set a precedent for further residential occupation of the site.

Applications permitted

16/01153/PLDC 12 Ascot Gardens, Slyne, LA2 6JZ
 16/01196/FUL 7 Peacock Crescent, Hest Bank, LA2 6EW
 16/01114/FUL 3-5 Marine Drive, Hest Bank, LA2 6DZ
 16/0136/TCA Hillcroft Nursing Home, Throstle Grove, Slyne. LA2 6AX

2376 Payment of Accounts

Resolution: to authorise the transfer of £5,000 from the Savings Account to the Current Account.

Resolution: to pay the accounts as listed;

	DD	Eon	8.70	electricity bill, burial ground
		BT	177.75	phone bill
cheque	101955	Mountainstone Forge	650.00	new gate at burial ground
	101956	Envirocare Maintenance Solutions ltd	1284.00	grass cutting October
	101957	Signs Express	160.44	signs for play area
	101958	Mr S Brade	364.98	groundsman's pay plus materials
	101959	Mrs D Brookes	853.94	clerk's salary & travel expenses
	101960	Petty cash	17.60	sundry expenses
	122000	Edward Taylor Planning & Design	3500.00	Neighbourhood Plan consultancy
	122001	Royal British Legion Poppy Appeal	70.00	donation (£137)

2377 Matters raised by members for future consideration

Reinstatement of the milestone on the A6 following the construction work on the Bay Gateway

2378 Date of next meeting Tuesday 20 December 2016 at 7.30pm.

It was resolved to change the date of the meeting because of a commitment of the clerk.

Date of budget meeting Monday 9th January 2017 at 7.30pm

The Chairman declared the meeting closed at 9.05pm