

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 20 NOVEMBER 2017 in the MEMORIAL HALL**

Councillors present Mr Stewart Scothern -Chairman, Mr Stephen Jones, Mr Roland Stretch,
Miss June Cohen-Kingsley, Mr Eric Hamer, Mrs Tracey Scott

Clerk Mrs Doreen Brookes

2503 To receive apologies for absence none

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present for the Open Forum

Three Representatives from Virgin Media, City Cllr S Rogerson, C Hartley, R Wharton, J Hamer, D Ruddick

- Virgin Media representatives had agreed to attend the meeting to answer residents' questions and to look into any complaints. Mr Wharton reported a lack of communication and difficulty in getting in touch with the relevant department at Virgin Media. This was in relation to the reinstatement of land and pavements and repair of roads, some of which was thought to be unsatisfactory. He was assured that Virgin Media have a specific team to deal with customer enquiries. A number of people had had similar concerns about the state that roads were left in and this would be investigated. It would seem that some of the infilling and resurfacing is temporary and a team will be returning to carry out further work. Some people had received promotional leaflets and calls about signing up with Virgin Media and there had been some problems with communication which it was agreed needs looking into further. It was stated that Virgin Media is not a shared network but purely stand alone and no public money has been involved in setting up the new network.

The visitors left the meeting and Standing Orders were reinstated.

2504 To record Declarations of Interest Cllr Scothern declared an interest in the Hest Bank Lane bus shelter item because of family connections with Mountainstone Forge

2505 Minutes of the previous meeting

Resolution: to approve the minutes of the meeting of the Council held on Monday 16 October 2017, as a true record.

They were duly signed by the Chairman.

2506 Progress Reports (for information only)

- Manor Lane play area has now been completed and this is to be added to the Council's insurance cover
- Envirocare are continuing work during the autumn & winter months and will cut back some of the overgrowing trees and vegetation at the recreation field and tidy up other areas in the village.
- The new bins for the foreshore have arrived and are waiting to be put in place.
- The Community Emergency Plan group has a meeting on Monday 27 November. J Leeman is looking to make some small amendments to the Plan following the Lancaster City Council training event.
- Wood burners; an enquiry about potential nuisance and harmful emissions caused by people burning materials other than wood on stoves has been followed up with Lancaster City Council Environmental Health department and it is up to individuals to report any problems and if necessary LCC will inspect, check whether there are any health issues and make recommendations.
- Bus shelter window cleaning; Lune Cleaning Company claim to be cleaning the bus shelters every six months rather than every three months. The council does not have any record of requesting a change. As the shelters have been cleaned very recently this will be monitored.
- Signs at the canal bridges; a request has been made to Lancashire County Council to reinstate the signs to protect the bridges from inappropriate use and potential damage by large vehicles.
- A meeting held by Lancaster City Council on planning enforcement was attended by the Clerk and was worthwhile in being made aware of the changes to planning regulations, many of which have become more relaxed in recent years, use of retrospective applications and permitted development certificates and the powers that the Enforcement Officers have.

2507 Administration

Neighbourhood Plan; the Steering Group continues to make good progress and has produced a comprehensive review of the findings following the consultation event on land potentially available for development.

Consideration of an insurance claim for the damaged Coastal Road bus shelter; more information has been received from the Police and it was confirmed that an insurance claim for its replacement should be made.

Christmas trees; retrospective agreement was given to the order for three trees. Mike Ashton has offered to erect them and fix the lights at the Memorial Hall and he will instruct Stuart Brade on this.

Consideration of whether to employ a second groundsperson; an extra person is only really needed on an ad hoc basis rather than regularly. Mr Brade, the groundsman, is willing to ask a friend for support to carry out tasks when it is necessary. This was agreed to and the Council will make payment at the same hourly rate as Mr Brade when an invoice is received.

2508 Financial matters

Resolution: to approve the monthly receipts and payments report presented by the clerk.

Current Account £2,769.18 Savings Account £65,968.63.

An Internal Audit by Cllr S Scothern was carried out on 1 November and an Independent Internal Audit by the Internal Audit Panel was carried out on 9 November -everything was considered to be satisfactory and no issues were raised.

Donation to the Royal British Legion Poppy Appeal; two wreaths had been supplied for the Annual Remembrance Service

Resolution: to make a donation (Section 137 of the Local Government Act (1972)) of £60 to the RBL Poppy Appeal.

2509 Open Spaces

Recreation field drainage issues; three quotations have been received for drainage and restoration work at the field and they have been sent to JWK Solicitors who will forward them and an open letter which summarises the position to date of the drainage issues to BLM who are acting on behalf of Penny Bennett Landscape Architects. It was agreed to accept the terms presented by JWK Solicitors

Tennis court development; some advice has been sought about planning matters. Mr Bird is to be advised that because of the issues being dealt with by the Solicitors and the Council is wary of any actions that might prejudice the outcome there will be no further correspondence until everything is legally sorted out.

The Council is to consider holding a consultation early in the New Year to find out how residents would like to see the recreation field developed and what facilities should be provided.

Consideration of concerns about dogs on the recreation field; many people seem to be exercising their dogs on the recreation field off the lead and are not always picking up waste. A request for increased presence of Dog Wardens is to be made. Comments on the problem will be included in the Chairman's report for the Village Newsletter.

Hest Bank Lane bus shelter; a replacement shelter is on order from Queensbury Shelters, however before it can be erected the old shelter needs to be demolished and later a new base put in place. A quotation has been received from Queensbury Shelters and from Mountainstone Forge for this additional work.

Resolution; to accept the quotation from Mountainstone Forge for the demolition of the shelter and construction of a new base including an additional section for the adjacent seat.

Lancashire County Council Highways have agreed to put in dropped kerbs near the shelter on both sides of Hest Bank Lane to improve access.

Consideration of complaints about overgrowing trees and hedges creating a hazard for pedestrians; the clerk will write to the householders requesting they are cut back.

2510 **Planning Applications**

Applications received

17/01232/CU 6 Coastal Road, Hest Bank, LA2 6HN

Some concerns were raised about the premises being in the close vicinity of the level crossing and safety issues; the lack of provision for parking and potential congestion on the surrounding roads, noting that the foreshore is not a car park even though the Council allows parking on some areas; the close vicinity of residential properties with possible noise and nuisance.

17/01358/FUL Land to rear of Kirklands and Hanging Green Lane, Hest Bank

No objections to the two proposed houses provided that concerns raised are taken into account, that is, the developer installs adequate drainage in consultation with the Environment Agency and United Utilities to overcome flooding and the disposal of surface and foul water and ensures there will be no detrimental impact on surrounding properties; also concerns about access and egress and safety on Hanging Green Lane are taken into account and any recommendations on sight lines are implemented. Tree protection measures should be fully implemented in the interests of environment and habitat protection and visual amenity.

17/01244/FUL St Lukes Church Hall, Shady Lane, Hest Bank

No objections raised although it was noted that on the plan there appears to be no disability access to the first floor office etc.

Applications considered by the Planning Committee;

17/01266/FUL 23 Marine Drive, Hest Bank, LA2 6DY

17/01294/FUL 7 Hanging Green Lane, Hest Bank, LA2 6JB

17/0160/TPO St Lukes School, Shady Lane, Hest Bank, LA2 6JL

No issues were raised on the above applications

Applications permitted

17/00946/FUL Grange Court, Hasty Brow Road, Slyne, LA2 6AW

17/01062/FUL 25 Bay View Avenue, Slyne, LA2 6JS

17/01012/FUL Glenfield, Slyne Caravan Park, Bottomdale Road, Slyne, LA2 6BG

17/01136/FUL 36A Prospect Drive, Hest Bank, LA2 6HZ

17/0132/TPO Beaumont Grange, Kellet Lane, Slyne, LA2 6BJ

2511 **Payment of Accounts**

Resolution: to authorise the transfer of £3,000 from the Savings Account to the Current Account.

Resolution: to pay the accounts as listed

	DD Eon	8.44	electricity bill -burial ground
	DD BT	195.76	phone bill
Cheque 122084	Envirocare	876.00	grass cutting -October invoice
122085	Travis Perkins Trading Co. Ltd.	12.72	open spaces maintenance
122086	Mr D Ruddick	33.59	website hosting (reimbursement
122087	Mrs J Walker (Johnston Press)	240.70	Neighbourhood Plan advert.
122088	Mrs D Brookes	853.98	clerk's salary & expenses
122089	Petty cash	45.47	sundry items
122090	Mr S Brade	330.00	groundsman's pay
122091	Petty cash Neighbourhood Plan	66.04	sundry items
122092	RBL Poppy Appeal	60.00	donation for poppy wreaths (S137)

2512 **Matters raised by members for future consideration** none2513 **Date of next meeting** Monday 20 November 2017 at 7.30pm**Date of Budget Meeting** Tuesday 9January 2018 at 7.00pm

The Chairman declared the meeting closed at 9.07 pm