

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL  
held on MONDAY 15 OCTOBER 2007 in the MEMORIAL HALL**

Cllrs present Mr Stephen Jones (SJ) -Chairman, Mr Stewart Scothern (SS), Mr Carl Willett (CW),  
Miss June Cohen-Kingsley (JC-K)

Clerk Mrs Doreen Brookes (DB)

Also present for Open Forum Pc D Lowe, City Cllr M Thomas, City Cllr S Rogerson, Mr J Leach,  
Mr C Greenwood (Probation Service)

999 **Apologies** Mrs Andrea Johnson, Mr Julian Newbold, Mr Peter Millard

Standing orders were suspended

**Open Forum**

Police and Communities Together (PACT) meeting; Pc Lowe reported five crimes including four incidents of damage to cars and there were also two incidents of anti-social behaviour. Parking on Marine Drive opposite the double white lines had been monitored by the traffic division and 'No Parking' cones had been placed along this section of Marine Drive. It was reported that there had been a great improvement in the situation. Pc Lowe had received a complaint about cars being parked on the pavement adjacent to the Memorial Hall car park forcing pedestrians into the road. There are no marked bays on the car park due to the nature of the surface of the car park, any markings wear off very quickly, and it is the intention of the Slyne with Hest Memorial Hall Committee to refurbish the car park as part of the hall development project. The complaint will be passed on to the Committee.

City Cllr M Thomas reported that the Canal Task Group comprising nine city councillors has now been set up and will be looking at all aspects of the Lancaster Canal in the district. It was noted that although it had been reported by Lancashire County Council that the repair of the canal bridge at Hasty Brow was being made a priority, no work had yet been carried out.

Cycle link to Morecambe promenade; it was hoped that this would be brought up for discussion again at the November meeting of Lancaster Locals. Mr Leach suggested a route using Highfield Drive to link with Rushley Mount and hence through to Marine Drive as a possible alternative route. One of the main problems of any route which incorporates Marine Drive is the speed of vehicles on this stretch of road. It is hoped that through the Community Safety Partnership that some speed monitoring and enforcement will take place along the whole stretch of Marine Drive and Coastal Road.

Mr C Greenwood of the Probation Service explained to the Council the work that can be carried out by people placed on community service orders. Under the supervision of the Officers, the Probation Service can provide the labour, whilst the Parish Council provides the materials. The Council is looking to make improvements to the recreation field, including fencing the children's play area, making a path to the play area, upgrading the hard play area and youth shelter and developing the wooded and wetland areas in the northeast corner to create a natural resource. Mr Greenwood offered to obtain some costings for materials for each section of the work and if acceptable the work will go ahead.

The visitors left the meeting. Standing orders were reinstated.

1000 **Minutes of the previous meeting**

It was resolved to accept these as a true record and they were duly signed by the Chairman; proposal made by CW and seconded by SS.

1001 **Matters arising from the minutes**

It was noted that the sign on the foreshore is now back in place but since being replaced had been turned the wrong way round. A complaint had been received from a resident that it is in the wrong place and blocking his view and he requested its move nearer to the bushes. This will be looked into. It was decided to write to all the residents of the shore to explain the necessity and importance of the signs.

Parish logo/badge; to date there had not been any response to the note in the Village Newsletter requesting ideas for designs. JC-K reported that Mr Prada had offered to print badges for the councillors, free of charge.

#### 1002 Review of Standing Orders

A copy of the model Standing Orders issued by the Society of Local Council Clerks had been sent to all councillors.

A resolution to adopt this model as the Standing Orders for Slyne with Hest Parish Council was proposed by JC-K, seconded by SS and agreed unanimously

#### 1003 Financial matters

The clerk presented the monthly receipts and expenditure report along with the figures for the half year.

Current Account, £3,764.55, Savings Account £28,458.78

Fidelity Insurance Guarantee; the form from Allianz Cornhill was completed and signed; a level of insurance of not less than £45,000 was decided upon.

United Utilities, changes to the account for Slyne Cemetery; it was noted that the cemetery has been placed in Band 1, the lowest charging band within the new system and this seemed acceptable.

Review of effectiveness of internal audit; PM and AJ looking at the information -neither present at meeting therefore left in abeyance.

#### 1004 Payment of accounts

It was resolved to pay the accounts as listed, proposal made by JC-K, seconded by SS.

DD	Lancaster City Council	14.00	burial ground rates, 6 <sup>th</sup> instalment
Chq No			
100989	D Brookes re. NW in Bloom Competition	25.00	fee to attend presentation (ref 986)
100990	Mrs D Brookes	731.78	clerk's salary and expenses
100991	Petty cash	27.48	sundry items
100992	Lancaster & Morecambe College	324.00	printing village newsletter
100993	Mr P Walton	490.00	work on trees
100994	Lancaster City Council	29.96	monthly play equipment inspection
100995	Lancaster City Council	358.08	grass cutting
100996	Lancaster City Council	32.99	purchase of daffodil bulbs
100997	HM Revenue and Customs	277.58	Income Tax and NIC payments
100998	RBS Finance (Olympia Cleaning)	23.83	cleaning bus shelter windows

#### 1005 Foreshore

Garage on foreshore land; the decisions taken at the previous meeting (ref 987) were conveyed to Bannister Bates Solicitors. A valuation of the land on which the garage stands is required and contact is to be made with a valuer, however the Council is mindful of the need to consider the cost of obtaining a valuation in relation to the value of the land itself. Also the liability for the costs, whether the Council or the claimant, will need to be agreed.

#### 1006 Burial Ground

Improvements to entrance; Mr Gill, the architect has apparently sent amendments of the plans to Lancaster City Council Planning Office and an e-mail has been sent to the Officer dealing with this but to date there has been no progress.

It was suggested that Community Service could be asked to get involved with the building work and this will be followed up.

Policy for the placing of memorial seats; a list of proposals had been drawn up by the clerk and was passed on to members. It was decided to await any information which JN had been able to obtain before making a decision.

## 1007 Highways

Cycle link to Morecambe promenade; -see Open Forum above; outcome of further discussions awaited.

## 1008 Memorial Hall

*SS and CW declared an interest as they are the Council's representatives on the Slyne with Hest Memorial Hall committee and as such trustees of the charity*

Consideration of Trusteeship and renewal of lease due April 2008; the Parish Council holds the hall in trusteeship for the community. It was resolved to offer the Slyne with Hest Memorial Hall (Charity) (SHMH) a twenty-five year working lease commencing in April 2008; proposal made by JC-K and seconded by SJ. The details of the terms of the lease to be discussed fully at a future meeting  
A long-term lease will be of considerable importance to the SHMH committee when they are applying for grants for renovation and development of the hall.

## 1009 Leases

Slyne with Hest Football Club; details of the deeds and land had been passed to the Council's solicitor for the purpose of registration with HM Land Registry. After further consultation with the solicitor the term of the lease had been increased to twenty years (this would bring it in line with the Tennis Club's and Bowling Club's leases), with a continuation of a rent increase of £100, every five years. It was resolved to endorse these changes; proposal made by JC-k and seconded by SS.

Slyne with Hest Tennis Club lease; Bannister Bates, Solicitors had been consulted and, as with the Football Club, the land will need to be registered with HM Land Registry. The solicitor had promised to contact the solicitors acting on behalf of the Tennis Club but to date there had been no response.

Slyne with Hest Bowling Club lease; a new draft of the lease had been sent to the Club and a copy circulated to Council members- awaiting outcome -deferred.

## 1010 Planning applications

Application No.

07/01346/FUL	erection of a single storey extension to side for Mr Martin Collin, 13 Bay View Crescent, LA2 6JU	no comments
07/01326/FUL	erection of a single storey extension for Dr C M Elley, 5 The Drive, LA2 6DQ	no comments
07/01359/FUL	erection of a two storey extension to the rear, dormer to the front and a new front porch for Mr David Chapman, 7 Rushley Drive, LA2 6EF concern about conversion of a bungalow into a two storey dwelling; not entirely in keeping with surrounding properties, will dominate site and is contrary to the Village Design Statement regarding sympathetic development and preservation of the proportion of garden space.	
07/01358/FUL	demolition of existing conservatory and erection of first and second floor extension for Mr & Mrs Whitehead, 34A Hest Bank Lane, LA2 6BT concern about this application; the property is on a highly visible corner and on a relatively small site and the intention would seem to be to try to cram a large building on to it. Conditions imposed at the time of granting the application to build this property included landscaping to improve the appearance. The proposals are contrary to the Village Design Statement i.e. not to dominate the surroundings, preserve the trees and leafy character of the village and preserve the proportion of garden space so as to maintain the green character of the area.	
07/01231/FUL	amendment to retrospective application- application amended to incorporate menage and four floodlighting columns currently existing on site for Mr P Rogerson, 25 Hest Bank Lane, LA2 6DG as previously stated the Council has grave concerns about this application and is of the opinion that retrospective applications of this nature should not be granted.	

With respect to the floodlighting, there is concern about light pollution and nuisance for neighbouring properties and the proposals are out of keeping with the area.

07/01384/VCN variation of condition no. 2 on application no. 96/00498/CU to extend the opening season from 31<sup>st</sup> March-31<sup>st</sup> October to 1<sup>st</sup> March to 31<sup>st</sup> January for Mr & Mrs Hudson, Croflands, Main Road, LA2 6AU  
concern that with the increased opening times that this does not become a semi-permanent/residential site.

07/01051/FUL notice of withdrawal of application.  
The Planning Officer considers that the use of the coach house would be incidental to the use of the main dwelling house and could be carried out without the need for planning permission provided the ancillary accommodation was used solely in association with the main dwelling and not used as an independent dwelling or otherwise sold, disposed of or let off separately without the express permission of the local planning authority. Noted

#### 1011 Quality Parish Council Status

The clerk has arranged to attend a course starting in November.

Mr Foster, the current editor of the Village Newsletter, would not wish to produce the newsletter on a quarterly basis. The means of disseminating information on, at least, a quarterly basis was discussed, this could be paper copies of a newsheet distributed to households in the village or perhaps publication on the website would suffice. More thought to be given to this and information and costs sought regarding distribution.

#### 1012 Open spaces

Developments at recreation field -see Open Forum above -agreed that on receipt of costings, that subject to agreement as agreed at the September meeting (ref 995), the work should go ahead as soon as possible.

Play equipment inspections- copy of recent inspection report given to all members- work that needs to be done to be discussed at next meeting.

#### 1013 Correspondence

Community Focus, Community Futures newsletter; Standards Board for England- Town and Parish Standards; Defra, Ways to Tackle Climate Change; Lancaster District Local Strategic Partnership, The Lancaster District Sustainable Community Strategy for 2020 -Consultation with Councillors; Lancashire County Council, notes from the Parish and Town Council Conference -all above circulated

Lancashire Police Authority- Community meetings consultation - no comments forthcoming.  
Lancaster City Council, Mayoral Reception , Monday 25 February 2008 - two to attend.

#### 1014 Matters suggested by members for future consideration

JC-K; extra plants for tubs - cost to be investigated for next meeting and check to be made on how much of annual allowance has been spent.

#### 1015 Date of next meeting

Monday 19 November 2007 at 7.30pm.

The meeting closed at 9.23pm.

