

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL  
held on MONDAY 17 OCTOBER 2011 in the MEMORIAL HALL**

Councillors present Mr Stephen Jones(SJ) -Deputy chairman, Mr Stewart Scothern(SS),  
Mrs Joanne Leeman(JL)

Clerk Mrs Doreen Brookes(DB)

The meeting was chaired by Cllr Jones -Deputy chairman

1649 **To receive apologies for absence** Cllr Peter Millard, Cllr June Cohen-Kingsley

1650 **To record Declarations of Interest** none declared

**Open Forum**

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present for the Open Forum: City Cllr M Thomas, City Cllr S Rogerson, County Cllr AP Jones, Mr J Stelfox, Mrs A Stelfox, Mr R Greaves. Apologies were received from PC Ian Nixon

- **Police and Communities Together (PACT) meeting:** PC Nixon sent a report -a suspect has been charged with theft of lead from a property in Hanging Green Lane. Six crimes were reported in the previous month, including theft of electric fencing from a farm, theft from a garage, theft from a vehicle, criminal damage to a house and domestic-related incidents. Two incidents of anti-social behaviour had also been reported, also a number of minor damage only accidents with vehicles.
- It was noted that Hatlex Lane had been closed temporarily for emergency repairs to collapsed sewers.
- County Councillor A P Jones -a 0% increase in County Council and City Council budgets has been agreed for the next financial year. Work on the proposed 20mph zones has not yet started in this parish but it has in Bolton-le-Sands where there is concern about the positioning of some of the signs -this was noted and will be checked when work begins here. The Localism Bill does not become law until April 2012 and until then planning rules remain the same. However in the Bill powers will be devolved and there will be substantial changes which will alter the way planning matters are dealt with and where building can take place. This will need to be carefully monitored.
- Mr Stelfox enquired about the Parish Council's response to the consultation on the Local Development Framework, following the representation by residents at the September meeting. He was assured that the residents' views had been considered and the Council has responded accordingly.
- Concern was raised about the parking of a substantial number of cars along the A6 and Green Lane near to Beaumont College. As a result of comments made to the Lancashire's Local Transport Plan consultation, the Council had already been in contact with the Sustainable Travel Team about the possibility of travel plans for the college. A suggestion was made of a meeting with the Principal of the college to discuss the concerns and any ways to try to alleviate the problem.

The visitors left the meeting and Standing Orders were reinstated

1651 **Minutes of the previous meeting**

**Resolution:** to approve as a true record the minutes of the meeting held on Monday 19 September 2011 They were duly signed by the Deputy Chairman.

1652 **Progress Reports** (*for information*)

- Community coffee mornings -the Buck family has decided that due to health problems they will not be able to play a part in organising the Coffee mornings after December. It is intended that the coffee mornings will continue, however the Memorial Hall committee is discussing several options on the future running of them.
- Members of a religious organisation have offered to plant daffodils on the highway verges adjacent to the A6. They will supply the bulbs. They have kindly provided all the information and risk assessments and Lancashire County Council has been asked for permission to carry this out.

- Damage to the wall at the Burial Ground -an insurance claim was made through Came & Company Insurance Brokers and a payment of £1000 has been agreed with the car owner's insurers. This will be paid on completion of the repairs.
- Mr David Ruddick has agreed to consider taking over the production of the village newsletter -a new format is being looked at.
- Drainage work on the foreshore -the work has been more extensive and taken longer than originally planned but is a great improvement. Lancashire County Council Highways have also carried out some repairs to the highway surface.
- Lancashire County Council Highways bulletin advising on work done recently and proposals for work to be carried out -noted and circulated
- Notification of plans being drawn up for the lighting of beacons to celebrate the Queen's Diamond Jubilee in 2012 -Information to be circulated. A suggestion that it would be good to see beacons all around the Bay is to be sent to Susannah Bleakley at Morecambe Bay Partnership.

### 1653 Administration

Preschool storage hut on Parish Council land behind the Memorial Hall -a decision was taken in September 2010 to allow the Preschool to put the hut on the land, strictly for a twelve month period with the understanding that Preschool would actively seek an alternative more permanent solution to the storage problem. The decision was reviewed and it was decided to ask Preschool what steps they have taken, especially as there are new storage facilities at the hall.

Further consideration of the purchase of a tree in memory of Mrs Jean Mowle- it was felt that it would be appropriate to include a tree in the project for the development of the recreation field which includes natural and wildlife areas. Any further decision is to be delayed until a suitable time in this project.

The Boundary Commission for England's consultation on the 2013 Review of Parliamentary Constituencies in England -the information had been sent to members -no issues were raised

### 1654 Financial matters

Resolution: to accept the monthly receipts and payments report presented by the clerk.  
Current Account £3,504.09 Savings Account £20,548.46

Annual Return for the year ended 31 March 2011 -the audit has now been completed by BDO LLP. In the Auditor's Report no matters were raised which require attention by the Council. However a comment was made about the revaluation of the assets that had been required due to an amendment to the audit regulations. The inspected Annual Return was presented to the Council

Resolution: to approve and accept the Annual Return and note the Auditor's comments

A notice of the conclusion of the audit has been displayed on the main council notice board for 14 days.

### 1655 Payment of accounts

Resolution: to approve the transfer of £4,000 from the Savings Account to the Current Account

Resolution: to pay the accounts as listed:

Chq No.	101438	Lancaster City Council	537.43	grass cutting- September invoice
	101439	Glasdon U.K. Limited	238.54	new litter bin for play area
	101440	BDO LLP	342.00	auditors fee
	101441	Mr R McGuire	204.80	groundsman's pay
	101442	Mrs D Brookes	783.31	clerk's salary & expenses
	101443	HMRC	411.52	NIC & PAYE payments
	101444	Petty cash	86.89	sundry items
	101445	Mr M Ashton	2922.31	materials required for improvement work on foreshore

### 1656 Open Spaces

Consideration of any issues arising from the Open Space safety inspections -nothing was brought to attention- there is still one inspection to be completed.

Recreation Field Project; a meeting attended by PM, JL, DB and Julie Paton, from the LCC Environment Projects Team was held to reassess the phases of the project, to discuss the involvement of the May Fair Committee and to review the funding applications. The May Fair Committee has agreed to amend its constitution so that it fulfils the requirements for ENTRUST registration and the application of grants made through it. Applications for funding have been made to the Galbraith Trust, Lancaster District Community Grants and the Lancashire Environmental Fund. Thanks to Julie Paton who has put a lot of work into the applications are here recorded. It is hoped that some of the work on the developments will be completed for a launch at the Jubilee celebrations and village June Fair in 2012.

Registration of the recreation field land with the Land Registry -the Council holds conveyances for two areas of land that together comprise the recreation field. There is an additional small wooded area at the north east of the field that appears to be part of the field but the ownership is not clear. An investigation of this is to be made. For the registration, a fee of £50 needs to be sent with the application.

Resolution: to have the land for which deeds are held registered with the Land Registry and to issue a cheque to cover the registration fee.

#### 1657 Foreshore

Proposals for the management of parking on the foreshore; a plan has been drawn up by Cllr Millard indicating proposed parking areas in relation to the management of cross bay walks and other large events. In the absence of Cllr Millard discussions were deferred.

#### 1658 Burial Ground

Improvement to the entrance - PM and DB had a meeting with Mr John Bradley (surveyor), Mrs Frances Truscott (landscape architect) and Mike Ashton (lengthsman) to discuss the discharge of conditions linked with the planning consent. It was agreed that Mrs Truscott should draw up new plans indicating the changes to the entrance. This may entail removing the tree on the RHS. It was thought that the gate-posts should be retained (might need to be slightly reduced in size) to clearly designate the entrance but there should not be any gates. The size of the proposed parking area will need to be slightly reduced to fit into the available space and it will have a central tarmaced area surrounded by paviers. The layout for the proposed new burial area, the position of the present trees (it is thought that the conifers should be removed) and the proposals for new planting are to be incorporated into the plan.

Mrs Truscott required an Agreement to carry out the work to be signed.

Resolution; to accept the proposals as outlined above and to ask Mrs Truscott to carry out the work to prepare a plan.

The numbering of memorials to help the identification of graves -deferred to next meeting

The placement of a war-time plaque and cross in the burial ground; the cross which is in private ownership is damaged and is located at a property in Marine Drive. Investigations suggest that it will be difficult to remove and will require a full risk assessment and action plan. Questions were raised about whether spending on the cost of removing and repairing the cross could be justified by the Council. It was suggested that a stonemason should be contacted and asked to view the cross in situ to give an estimate for its removal and repair.

A request has been made to remove kerbstones that surround a grave and then have the grave grassed over. It was agreed that this could be done but that the applicant should contact a stonemason to have the job done professionally

A request has been received to nullify a Deed for a burial plot that had been purchased. The purchaser has changed her mind and decided that she wishes to be buried elsewhere.

Resolution: to grant the request and ask for the return of the Deed.

#### 1659 Planning Applications

Application considered by full Council

Application No.

11/00928/FUL      1A Prospect Drive, Hest Bank, LA2 6HX

No issues were raised on the above application

Notification of permission granted

11/00384/FUL      VVV Health & Leisure, The Shore, Hest Bank, LA2 6EQ

11/00717/FUL 3 Peacock Crescent, Hest Bank, LA2 6EW

Notification of permission refused

11/00561/FUL 49 Marine Drive, Hest Bank, LA2 6ED

Concerns raised by a resident about the handling of planning applications by the Council; his comments were noted and he has been informed that all applications are assessed by the Council with reference to the Parish Plan and Village Design Statement, as appropriate. In doing this the Council takes a wide view of the community and the effect of any proposal on the parish as a whole. The Council only has the opportunity to comment on applications and decisions are made by the City Council Planning Officers or Planning Committee.

1660 **Matters suggested by members for future consideration for information only**

SS potholes in highway surface on Shady Lane

SJ late arrival of the 8.38am bus in Lancaster

1661 **Date of next meeting**

Monday 21 November 2011 at 7.30pm

The meeting was declared closed at 9.30pm