

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 19 OCTOBER 2020 in the MEMORIAL HALL**

A full coronavirus assessment had been carried out so that this could be held as a face-to-face meeting with social distancing and other safety measures in place.

Councillors present Mr Roland Stretch -Deputy Chair, Miss June Cohen-Kingsley, Mrs Tracey Scott

Also present Mrs J Bateman

Clerk Mrs Doreen Brookes

2905 **To receive apologies for absence** Cllr S Scothern and Cllr S Jones, Mr A Connor

Open Forum

No members of the public were present for the Open Forum
Apologies were received from City Cllr M Thomas and City Cllr K Budden

2906 **To record Declarations of Interest** none

2907 **Co-option of new council members**

Two people had declared an interest in becoming a parish councillor
Resolution; to co-opt Mrs Joanne Bateman and Mr Alan Connor to membership of the Council. Agreed unanimously
Forms of Agreement of Acceptance of Office and Declarations of Interest are to be completed and forwarded to Lancaster City Council.

2908 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 21 September 2020. They were duly signed by the Deputy Chairman.

2909 **Progress Reports** (*for information only*)

- Certificates of Appreciation have been sent to those nominated to receive them.
- Annual Remembrance Service; due to present Government coronavirus restrictions it is intended to hold a short dedication and laying of the wreathes outside the Memorial Hall on Sunday 8th November.
- Christmas trees; they have been ordered through Carnforth Chamber of Trade at a reasonable price.
- The AGM of the Memorial Hall Charity is on Tuesday 3 November. There is a second vacancy for a member of the parish council on the management committee.
- The possible re-positioning of some more foreshore seats which are threatened by increasing erosion is being considered.
- An enquiry has been received through a company with associations with the North West Ambulance Service about the Council sponsoring a billboard for schools encouraging young people to have more awareness of first aid actions, CPR and defibrillators. St Luke's School is to be approached to see if they would be interested.
- Comments have been received from a member of the public about the increased number of motorhomes staying overnight on the foreshore. The council has had some concerns about this and also along the road leading to the former VVV leisure centre. Enquiries are to be made about the cost of more signs prohibiting overnight parking. Also the advertising of the area as a place for overnight stays on a social media platform is to be investigated with the intention of getting it removed.

2910 **Administration**

Neighbourhood Plan; more work has been done on the format of the document. Discussions had been held on

land in relation to the railway line and Marine Drive/Coastal to make sure the necessary steps have been taken to protect this land in case of future development. Social media is being used to monitor residents' thoughts and a suggestion was made for a link to the parish council website using it as a platform for updates, reports etc. It was felt that more input and guidance from the parish council would be helpful, especially with reference to publishing the consultation statement.

Community Development Group; a date for a meeting in the near future is to be decided and this will be publicized in the hope of getting more members of the community involved.

Consideration of a request to bring a mobile catering unit into the village; members voiced concerns in relation to finding a suitable place for this to operate from, the effect on local businesses and the possible increase in the amount of litter. The council does not have a licence to grant such operations and the applicant is to be referred to Lancaster City Council where other sites may be available

Resolution: to turn down the request

2911 Financial Matters

Approval was given to the quarterly summary of receipts and payments

Current account £3588.76 Savings account £155,385.63

2912 Open Spaces

Recreation field; the newly seeded area is growing well. There is still a very wet patch by the boardwalk towards the zip wire. BT seems to have made an improvement to its drainage and there is now little flooding on to the field.

An updated quotation has been received from Duncan Ross for further works to the pond area, replacement of the boardwalk, widening and improvements to the perimeter path. It was agreed that more time needs to be given to consideration of this along with the quotation for the MUGA and that a decision should be deferred to the next meeting, when each section of the quotation can be looked at carefully and voted on.

In the meantime the groundsman is to be asked to make urgent repairs to a section of the boardwalk.

Consideration of the safety of trees; -the comprehensive report on the condition of trees on parish council owned land has been forwarded to two tree surgeons and quotations requested for the more urgent work required.

Resolution: to accept the quotation from Peter Walton Tree Services and have the work carried out.

Overnight parking of motorhomes on parish owned land leading to the former VVV leisure complex; quotations have been sought to install bollards along the length of the road to designate the footway along this land, narrow the road and discourage parking. To date one quotation had been received.

Resolution: to ask for further clarification of the cost from Lancaster City Council with a view to asking them to carry out the work.

Memorial seat policy; a draft policy for memorial seats throughout the parish had been forwarded to members for perusal. Each clause was carefully considered and the rules agreed. The finalized policy will be included on the agenda of the next meeting for formal approval.

2913 Planning applications

Applications received

20/00938/FUL New House Farm, Lancaster Road, Slyne, LA2 6AW

20/00976/FUL 32 Manor Road, Slyne, LA2 6LB

20/01005/FUL St John's Hospice, Slyne Road, Slyne, LA2 6ST

No issues were raised on the above applications

20/0173/TPO 25 Throstle Walk, Slyne, LA2 6LD

20/0177/TCA Manor House Farm, Main Road, Slyne, LA2 6RD

20/0178/TPO The Orchard, Lancaster Road, Slyne, LA2 6AS

The Council will accept the Tree Protection Officer's recommendations for work on these trees.

Application withdrawn

20/00723/FUL 1 Grove Court, Throstle Grove, Slyne, LA2 6AX

Application partial refusal

20/0128/TPO 21 Hest Bank Lane, Hest Bank, LA2 6DG

Split decision- refusal to fell 3 sycamore trees, permitted to fell 1 lime tree under the condition that a replacement lime tree is planted.

2914 **Payment of Accounts**

Approval was given to the transfer of £12,000 from the Deposit Account to the Current Account

Approval was given to the payment of the accounts as listed:

Cheque	122339	Envirocare Maintenance Solutions	780.00	grounds maintenance -Sept
	122340	Glasdon UK Limited	482.44	litter bin
	122341	Duncan Ross Limited	9957.84	work on recreation field
	122342	PKF Littlejohn LLP	360.00	annual audit fee
	122343	Mrs D Brookes	878.50	clerk's salary
	122344	Petty cash	78.74	sundry items
	122345	HMRC	315.62	NIC & PAYE
	122346	Mr S Brade	337.73	groundsman's pay +materials

2915 **Matters raised by members for future consideration**

Creation of a permanent wall on which to fix a snake of stones decorated by children during the pandemic.

2916 **Date of next meeting**

Monday 16 November 2020 at 7.30pm

Confirmation of arrangements to be made nearer the time

The meeting was declared closed at 9.00pm