

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 17 SEPTEMBER 2012 in the MEMORIAL HALL**

Councillors present Mr Peter Millard(PM) -Chairman, Miss June Cohen-Kingsley(JC-K)
Mr Stewart Scothern(SS), Cllr Joanne Leeman

Clerk Mrs Doreen Brookes(DB)

1779 **To receive apologies for absence** Cllr S Jones, Cllr M Hargest (retrospectively)

1780 **To record Declarations of Interest** Cllr Millard -planning application no.12/00777/FUL

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present for the Open Forum: Mr J Leach, Mr D Ruddick
Apologies for absence were received from County Cllr A P Jones

- Police and Communities Together (PACT) meeting: the Police were not represented at the meeting and no report was received
- County and City Councillors were not represented at the meeting.
- Mr Ruddick commented on the problems with parking in the village especially when the Bowling Club hosts special matches that attract numbers of visitors. Parking space on the Memorial Hall car park is very limited. In any case this car park is maintained by the Slyne with Hest Memorial Hall Charity and is intended for use by hall users when there are meetings, events etc. in the hall. The Bowling Club has put forward a suggestion for a small car park at the side of the bowling green but this will need further investigation and discussion. Cllr Millard offered to attend future Bowling Club committee meetings.
Regarding an overgrowing hedge at the junction of Hest Bank Lane and the parking of a van on Station Road, Mr Ruddick was advised to contact the appropriate authorities directly.

The visitors left the meeting and Standing Orders were reinstated.

1781 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 18 June 2012 and the report of financial activities and planning matters between the July and September meetings as a true record. They were duly signed by the Chairman.

1782 **Progress Reports** (*for information only*)

- Memorial Hall field -the drainage work and subsequent work to reinstate the field has now been completed
- The yellow lines to limit parking are now in place on Shady Lane and Hest Bank Lane near to St Luke's School.
- The sunken boat has been removed from the canal.
- There is to be a presentation at Martin Mere Wetland Centre for recipients of Lancashire Environmental Funding grants. Through the May Fair Committee a cheque for £2000 has been received from the Elizabeth & Richard Wilson Charity towards the recreation field project.
- Daffodil bulbs have been ordered through City Council to complete the planting of the verge along the A6. Community Payback will plant them.
- Flooding at Hest Bank Lane -a meeting has been arranged on Friday 5 October at 11.30am with the Hest Bank Lane residents and Mr McAllister from City Council and a representative from the Environment Agency to receive progress reports.
- Village Newsletter -the printing of the recent newsletter was discussed and it was decided to stay with the usual printers but a possible change is being considered. Costs and further details are to be investigated. Also the inclusion of advertisements from local businesses and charities is still being considered.
- A request had been received about the provision of a re-cycling bank for shoes but as there are already two in the parish it has been rejected.

- A request has been received from a resident living near to the Memorial Hall for the topping of trees that he says are interfering with his Sky television signal. Work on the trees is to be looked into.

1783 Administration

New Code of Conduct for councillors as required in the Localism Act 2011 -the model adopted by Lancaster City Council has been adapted to make it relevant to the Parish Council and was duly circulated to all councillors.

Resolution: to accept the Code of Conduct that has been put before Council and to adopt it as the Code for Slyne with Hest Parish Council.

Members are required to disclose any pecuniary interests and to declare any other interests that could have a bearing on decision making within the Council.

Disclosable Pecuniary Interests (Localism Act 2011) -dispensation under Section 33 -any requests for dispensation by members when discussing financial matters, for example the setting of the precept, are to be dealt with by the Parish Council on an ad hoc basis and recorded in the minutes of the relevant meeting.

1784 Financial matters

Resolution: to accept the monthly receipts and payments report presented by the clerk.
Current Account £2031.16 Savings Account £59,284.25.

Annual Return for the year ended 31 March 2012 -the audit has now been completed by BDO LLP. In the Auditor's Report no matters were raised which require attention by the Council.

Resolution; to approve and accept the Annual Return.

A notice of the conclusion of the audit will be displayed on the main council notice board for 14 days.

The appointment of BDO LLP as external auditors for the year 2012/13 was noted and approved.

Renewal of the Council's insurance with Aviva through Came & Company, Insurance Brokers -the details had been circulated to all councillors.

Resolution: to approve the renewal of the insurance on the terms outlined in the agreement and to pay the premium of £1291.35.

The insurance cover will be reviewed once all the work on the recreation fields is completed and again in June 2013.

Purchase of new computer tower; request made by the clerk because the present computer's memory is becoming filled up and it is running very slowly -purchased in 2004. Cost probably £300-£400

Resolution: to give approval to the clerk to investigate the purchase of a new computer tower.

1785 Open spaces

Recreation Field Project -this is progressing very slowly, the drainage is causing a major problem as there seems to be more water than had been anticipated and some redesign of the natural play area may be necessary. A meeting has been held with the designer and contractor. The work on the football pitch is making progress and most of the path is in place. After a revision of the costs the scheme is still within budget. The Lancashire County Council Project Officer is looking into grants for the next phase which will include some of the items that we had to take out of phase 1 and possibly the MUGA. One application has been submitted.

Grass cutting -it has not been possible to mow the grass at the recreation field for a large part of the summer and also the Memorial Hall field has been mown on only a few occasions because of work there. Lancaster City Council has agreed to amend the bill for grass cutting

Piece of land to the north of the recreation field -a letter has been received from Mr Fish and he is reluctant to part with the land. This is to be followed up through the solicitors of both parties.

1786 Highways

20mph zones;- notification has been received that Green Lane is to be included in the Beaumont area scheme -this was welcomed.

County Cllr Tony Jones has acquired a '20 is Plenty' banner that he has passed on to the Council. This

will be displayed at appropriate events to remind people about the 20mph zone in the village.

A statement has been received from Lancashire Constabulary that it is committed to making the roads of Lancashire safer and welcomes initiatives that seek to achieve this objective. Although changing the attitudes of drivers and educating them to drive safely is a priority, enforcement action will be taken in the 20mph zones if necessary.

There are still problems with parked cars belonging to people visiting Beaumont College being left all day on Green Lane and surrounding roads and at times making visibility at junctions and access difficult. Advice is to be sought from the Police Traffic Division.

1787 Planning Applications

Application No.

12/00780/FUL Belmont Farm, Hasty Brow Road, Hest Bank, LA2 6AG

12/00777/FUL 2 Bryn Grove, Hest Bank, LA2 6EX

No issues were raised on these applications

Notification of planning permission granted

12/00482/FUL Beaumont Grange, Kellet Lane, Slyne, LA2 6BJ

12/00538/FUL 6 Hatlex Lane, Hest Bank, LA2 6EJ

12/00558/FUL St Luke's School, Shady Lane, Hest Bank, LA2 6JL

12/00518/FUL Beaumont Grange Farm, Kellet Lane, Slyne, LA2 6BG

12/00627/FUL 7 Highfield Drive, Hest Bank, LA2 6DH

12/00648/PAD Hest Bank Crossing Cottage, The Shore, Hest Bank

Notice of intended demolition of the cottage -further details not required, no objection raised by Lancaster City Council

1788 Payment of Accounts

Resolution: to authorise the transfer of £5,000 from the Savings Account to the Current Account.

This will be done by letter signed by the Chairman and a councillor.

Resolution: to pay the accounts as listed:

	DD	Eon	2.69	burial ground electricity bill
Chq	101531	Lancaster City Council	1047.44	grass cutting July & August
	101532	Penny Price	1611.00	landscape services -recreation field project
	101533	BDO LLP	480.00	audit fee
	101534	Viking	61.11	stationery
	101535	Printing Plus	221.52	printing of village newsletter
	101536	Travis Perkins	47.58	materials for rebuilding cemetery wall
	101537	Mr R McGuire	128.00	groundsman's pay
	101538	Mrs D Brookes	789.47	clerk's salary & expenses
	101539	Petty cash	28.11	sundry items
	101540	Broker Network Ltd	1291.35	annual insurance premium

1789 Matters raised by members for future consideration

SS -damage to path leading to bowling green

1790 Date of next meeting

Monday 15 October 2012 at 7.30pm

The Chairman declared the meeting closed at 9.15pm