

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 18 SEPTEMBER 2017 in the MEMORIAL HALL**

Councillors present Mr Stewart Scothern -Chairman, Miss June Cohen-Kingsley, Mr Roland Stretch, Mr Stephen Jones, Mr Eric Hamer, Mrs Tracey Scott

Clerk Mrs Doreen Brookes

2480 To receive apologies for absence none

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present for the Open Forum: City Councillor M Thomas

- Cllr Thomas had received a complaint about the PROW between Rushley Drive and Marine Drive being overgrown. The Clerk had received a similar complaint and had referred the complainant to Lancashire County Council as the Parish Council no longer receives a grant for PROW maintenance.
- Also there had been a complaint about the state of the Hest Bank Lane bus shelter. This is on the meeting agenda to consider its replacement.
- Work being done by Virgin in the village has given rise to complaints because of the disruption it is causing. It would seem that agreement has to be given by Lancashire County Council to release sections of the paths/verges for work to be done. Enquiries will be made with Virgin about work still to be done.
- Cllr Thomas reported that the new Manor Lane play area has been well received in the village.

2481 To record Declarations of Interest none

2482 Minutes of the previous meeting

Resolution: to approve the minutes of the meeting of the Council held on Monday 17 July 2017, along With the record of payments made and the planning applications received in August, as a true record. They were duly signed by the Chairman.

2483 Progress Reports (*for information only*)

- PROW No FP3A - Rushley Drive to Marine Drive -an overgrowing tree which was causing an obstruction has been removed by County Council.
- Morecambe Bay and the Duddon Estuary has been made a Special Protection Area by Natural England
- It is noted that 'No Fouling by dogs' signs have been put in place by Lancaster City Council at the recreation field and the Manor Lane play area.
- A new memorial seat is now in place on the foreshore
- Flooding of the foreshore road and adjoining area -report from Lancashire County Council- inspections have been made and they are aware that the drainage system is pushed to capacity, therefore it is proposed to design a scheme which will take the highway water out to sea. This will be put forward for consideration for funding as part of the 2018/19 capital programme.
- Reports of overgrowing vegetation near to the canal bridges are to be forwarded to the Canal & River Trust
- Complaint about an overgrowing tree at the Hest Bank Lane/Sea View Drive snicket- Cllr Jones will inspect this and then a decision on the appropriate action will be taken
- It is noted that Infinity Preschool have erected a new storage hut at the rear of the Memorial Hall. However the old hut along with wood from replacement fencing and other materials have been left dumped behind the hall. Preschool is to be informed that they have until the end of the month (30th Sept) to get everything removed otherwise sanctions may be imposed.

2484 Administration

Neighbourhood Plan; Cllr Stretch attended a recent meeting of the Steering Committee. Good progress continues to be made in formulating the Plan. A public consultation day is to be held on Saturday 7th October and an appeal was made for the attendance of councillors. The main objective is to look at land in the parish that might be considered for development.

Manor Lane Play Area; the former Slyne with Hest Preschool Charity (now no longer in existence) agreed to make a payment for additional play equipment for preschool age children out of its accumulated charity funds. This had to be done before the end of August to comply with protocols.

Resolution; to retrospectively agree to the provision of the equipment and to take on future responsibility for its insurance and maintenance.

Work on phase 1 of the renovation of the Manor Lane play area is now complete.

Consideration of the repair of the Coastal Road (north side) bus shelter which has been damaged in a road accident; the bus shelter has been examined by Lancaster City Council and because of the nature of the damage, as a safety precaution, a decision was taken to erect a support -endorsed by the Parish Council. It has also been examined by Queensbury Shelters and although repair could be a possibility, there may be underground damage affecting its stability. The demolition of the shelter and its replacement is to be considered and an insurance claim investigated.

2485 Financial matters

Resolution: to approve the monthly receipts and payments report presented by the clerk.

Current Account £6,966.49 Savings Account £77,963.63.

Annual Return for the year ended 31 March 2017 -the audit has now been completed by BDO LLP. The only matter raised by the Auditor was a mistake in copying a figure on the returns sheet which was duly corrected.

Resolution; to approve and accept the audited Annual Return.

A notice of the conclusion of the audit is displayed on the main council notice board and posted on the Council's website as required.

Consideration of the insurance policy for 2017/18; the insurance is due for renewal on 1st October 2017. A quotation has been received from Zurich Municipal Insurance (£1044-86). This is an increase on the previous year due to extra cover for play equipment being added to the policy.

Resolution: to accept the terms provided and to take out a policy with Zurich Insurance and to agree to pay the premium for the one-year cover.

Website hosting; the contract for the hosting of the website is due for renewal but the company, Hostway.co.uk, has been taken over. Reviews suggest that there is lack of support by the new company and some original facilities have stopped operating. Mr Ruddick, the webmaster is of the opinion that we should re-locate the site. This has been accepted and Mr Ruddick will make the new arrangements. The cost will be similar to that in previous years. Agreed

Consideration of information as a result of discussions with JWK Solicitors regarding the recreation field drainage dispute; the solicitors are still willing to take the dispute forward and have agreed a date with Penny Bennet Landscape Architect's insurers. The solicitors require three quotations for drainage and complete restoration of the recreation field and these will be pursued with suitable contractors. The solicitors have advised that no development work is carried out at the recreation field until the dispute has been resolved.

2486 Open Spaces

Tennis Club proposals for the recreation field; some further information has been received and noted but no immediate action is to be taken.

Consideration of the replacement of the Hest Bank Lane bus shelter; the condition of this is deteriorating and a few complaints have been received. Queensbury Shelters have provided a quotation for a replacement of £3370.00 +VAT, with an additional cost of £275.00 +VAT for removal & disposal of the present shelter.

Resolution; to accept the quotation and to purchase a new shelter which is similar to the present one and to have the present one disposed of.

Consideration a change of contractor for bus shelter window cleaning; the windows have not been cleaned for twelve months and the contractor is to be contacted. Employment of another contractor is being considered. One quotation has been received and more are to be pursued. Deferred

Any issues arising from the risk assessment and annual inspection of open spaces; no major problems reported. Minor issues will be dealt with.

2487 **Foreshore**

Consideration of the replacement of damaged litter bins; several of the bins are in poor condition some have damaged flaps and as a consequence litter tends to get scattered around. Previously repairs have been carried out but the damage is becoming more extensive. Quotations for several types of bins have been obtained.

Resolution: to accept the quotation from Wybone Limited and to purchase three new bins of a similar design to those already present, (recycled plastic timber-style fronted bin with bird flaps) total cost £1278.54 (inc VAT)

2488 **Planning Applications**

Applications received

17/01062/FUL 25 Bay View Avenue, Slyne, LA2 6JS

No issues raised on this application

17/01012/FUL Glenfield, Slyne Caravan Park, Bottomdale Road, Slyne, LA2 6BG

Some concern raised about the development of this site with a consequential increase in vehicle movements.

Applications permitted

17/00011/CU North Barn, 8 Slyne Hall Heights, Slyne, LA2 6EH

17/00789/FUL 26 Manor Road, Slyne, LA2 6LB

17/00771/FUL Deep Dene, 95 Hest Bank Lane, Slyne, LA2 6AH

17/00829/FUL 10 Hest Bank Lane, Hest Bank, LA2 6DG

Application refused

17/00123/FUL Cote Farm, Strellas Lane, Slyne, LA5 8AB

Application withdrawn

17/00793/ELDC 6 Coastal Road, Hest Bank, LA2 6HN

2489 **Payment of Accounts**

The transfer of funds from the Deposit Account to the Current Account was not required.

Resolution: to pay the accounts as listed:

	DD	Eon	7.38	electricity bill -burial ground
cheque	122068	Envirocare Grounds Maintenance	876.00	grass cutting -August invoice
	122069	Printing Plus	236.27	newsletter printing
	122070	Mrs D Brookes	842.72	clerk's salary
	122071	Mr S Brade	240.00	groundsman's pay
	122072	Zurich Municipal Insurance	1044.86	insurance premium
	122073	BDO LLP	396.00	audit fee

2490 **Matters raised by members for future consideration**

Damage to recreation field fence on Hanging Green Lane

Complaints about work being done by Virgin in the village and disruption caused

Concern about horse riders using pavements and verges

2491 **Date of next meeting**

Monday 16 October 2017 at 7.30pm

The Chairman declared the meeting closed at 8.30 pm