

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 17 SEPTEMBER 2018 in the MEMORIAL HALL**

Councillors present Mr Stewart Scothern -Chairman, Mr Roland Stretch, Mr Stephen Jones,
Miss June Cohen-Kingsley, Mrs Tracey Scott

Clerk Mrs Doreen Brookes

2618 To receive apologies for absence none

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended

Present for the Open Forum: County Cllr Stuart Morris

Cllr Morris reported on several issues that he has been working on

- Problem of flooding on Hatlex Lane, there are no storm drains, a new system is to be installed.
- Turnpike Fold, there had been a problem with a split septic tank. This is to be replaced along with a new drainage system; insurance will cover some of the cost.
- Hest Bank Lane Flood Action Group, consideration requested as to whether enough has been done to reduce the problem.
- Hest Bank Foreshore, storm drains have been cleared and pot holes on the highway have been repaired.
- Canal bridges, money is not available for repairs. Funding for weight restriction signs for the bridges will be discussed in the next financial year.
- Grass cutting of Lancashire County Council and Lancaster City Council areas in the village, quotations are to be obtained from Envirocare so that suggestions that the Parish Council take over this can be put to County & City Council.

The visitor left the meeting and Standing Orders were reinstated

2619 To record Declarations of Interest none

2620 Minutes of the previous meeting

Resolution: to approve the minutes of the meeting of the Parish Council held on Monday 16 July 2018, along with the record of payments made and the planning applications received in August, and the minutes of the extraordinary meeting held on Monday 13 August 2018 as a true record.
They were duly signed by the Chairman.

2621 Progress Reports *(for information only)*

- Following a complaint about overgrowing vegetation causing a hazard on the Crescent, the Canal & River Trust have promised to make an inspection.
- Safety of trees in the village; following a branch falling from a tree on Shady Lane, Lancaster City Council Officers have made an inspection of trees in the area -to date no concerns have been reported.
- Damage to the Coastal Road bus shelter; a further insurance claim on the offender has resulted in the excess payment being refunded.
- Lancashire County Council- Parish and Town Council conference on Saturday 24th November -noted
- Lancaster City Council, notice of the policy for charging for elections -noted
- Riding of horses on pavements and verges; it is noted that this is forbidden in the Highways Act 1835 and contained in the Highway Code and offenders are to be made aware of this and asked to refrain from the practice in the village.

2622 Administration

Neighbourhood Plan; further information had been received from the Steering Group and a long discussion took place as the Council still had some concerns about the Plan in its present form. The Council had sight of a list of suggested corrections and amendments sent to the Steering Group by a Planning Officer who had been asked to review the Plan.

It was agreed that until further amendments had been made which were acceptable to the Council, the approval of the Plan should be deferred. This is to be made known to the Steering Group and help to make the adjustments is to be offered.

Community Development Group; the Group is developing ideas to involve the community and a survey which will be online and in hard copy is being prepared to ascertain what facilities residents would like to see on the recreation field and in the parish as a whole. A Christmas themed event is planned in the Memorial Hall on Saturday 24 November to try to raise interest and get residents involved. Once some of the needs for the recreation field development have been established it is intended to start applying for grants.

Memorial Hall field; it was decided in July 2016 (minute ref 2335) to make application for the designation of the Memorial Hall field as a Centenary Field to commemorate the 100th anniversary of World War I but this lapsed because some Land Registry documents were awaited. It is now agreed that the Clerk should look into the application for the designation status.

2623 Financial matters

Resolution: to approve the monthly receipts and payments report presented by the clerk.

Current Account £3901.11 Savings Account £98,178.56

Annual Return for the year ended 31 March 2018 -the audit has now been completed by PKF Littejohn LLP. No matters of concern were raised.

Resolution; to approve and accept the audited Annual Return.

A notice of the conclusion of the audit is displayed on the main council notice board and posted on the council's website as required.

Consideration of the insurance policy for 2018/19; the insurance is due for renewal on 1st October 2018. Quotations have been received from Zurich Municipal Insurance and, through Came & Company Insurance Brokers, from AXA Insurance.

Resolution: to accept the terms provided and to take out a policy with Zurich Municipal Insurance and to agree to pay the premium of £1139.40 for the one-year cover.

2624 Open Spaces

Recreation Field; JWK Solicitors have negotiated a further Standstill Agreement with the other party's solicitors. This is for three months from 6 September 2018. It was resolved that approval should be given to this. In relation to this, it was approved to give JWK Solicitors permission to pass on Mr A Hill, the Council's Expert Witness's report, if necessary. It is still agreed by JWK Solicitors and the Council that they will continue to pursue the claim at no more cost to the Council unless a satisfactory outcome is reached with the claim.

Trees at the Memorial Hall field; concern has been raised by a resident of Prospect Drive about branches of a tree situated on the field overhanging the garden. The Council has not raised any objections to the residents exercising their Common Law Rights to cut overhanging branches to the property boundary.

Grass cutting on areas in the parish -see above- Envirocare are to be asked for quotations to cut City Council and County Council areas. Also quotations for grass cutting and maintenance of Parish land for 2019, clippings left on except on the small football pitch on the recreation field and the play grounds where they are to be collected, with all areas, including pavements, left tidy.

2625 Planning Applications

Applications received

18/01019/FUL & 18/01020/LB Manor House Farm, 128 Main Road, Slyne, LA2 6BD

18/01126/FUL 6 Sunningdale Crescent, Hest Bank, LA2 6DE

18/01145/FUL 12 Bryn Grove, Hest Bank, LA2 6EX

18/01150/FUL Slieve Na Mon, Hasty Brow Road, Slyne, LA2 6AG

No issues were raised on the above applications

Application withdrawn

18/01105/FUL 62 Manor Road, Slyne, LA2 6LE

Application refused

18/0118/TPO 21A Hest Bank Lane, Hest Bank, LA2 6DG -split decision- refusal to fell four sycamores, agreement given to prune branches on lime tree

2626 Payment of Accounts

Resolution; to authorise the transfer of £3000 from the Deposit Account to the Current Account

Resolution; to approve the payment of the accounts as listed:

	DD	Eon	7.38	electricity bill -burial ground
Cheque	122167	Envirocare Maintenance Solutions	876.00	grounds maintenance -August
	122168	Printing Plus	236.27	village newsletter printing
	122169	PKF Littlejohn PLC	360.00	audit fee
	122170	DAC Beachcroft Claims Ltd	4.80	insurance search fee
	122171	Mrs D Brookes	873.30	clerk's salary & expenses
	122172	Petty cash	17.94	postage
	122173	Slyne with Hest Memorial Hall	76.00	reimbursement of hiring fee paid in error
	122174	Mr S Brade	314.00	groundsman's pay & maintenance expenses
	122175	Zurich Municipal	1139.40	insurance premium

2627 Matters raised by members for future consideration

R Stretch -tree on Manor Road, opposite Londis needs attention -obstructing sight lines

S Scothern -trees and vegetation overhanging pavements causing a hazard

T Scott -Preschool -use of part of Memorial Hall field as a play area and use of Scout & Guide HQ.

2628 Date of next meeting Monday 15 October 2018 at 7.30pm

The Chairman declared the meeting closed at 9.20pm.