

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 21 SEPTEMBER 2020 in the MEMORIAL HALL**

A full coronavirus assessment had been carried out so that this could be held as a face-to-face meeting with social distancing and other safety measures in place.

Councillors present Mr Stewart Scothern -Chairman, Mr Roland Stretch, Mr Stephen Jones,
Miss June Cohen-Kingsley, Mrs Tracey Scott

Clerk Mrs Doreen Brookes

2894 **To receive apologies for absence** none

2895 **To record Declarations of Interest** none

2896 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 20 July 2020, along with the record of payments made and the planning applications received in August and the minutes of the emergency meeting held on Tuesday 4 August 2020, as a true record. They were duly signed by the Chairman.

2897 **Progress Reports** *(for information only)*

- It is noted that the 'private' road signs put up without authority have been removed from Ashworth Drive
- Work has been carried out on the Hatlex Lane canal bridge to repair the stonework
- Stuart Brade has carried out PROW work on the Rushley Mount path. He has also carried out work on the pound and other areas in the village.
- Mr D Ruddick has spent some time updating the website and it is much improved and hopefully compliant with new regulations. It is intended to be used more widely by the Council for communication.
- Preschool had requested the raising the height of the gates at the side of the Memorial Hall to improve security. A quotation for the work has been passed on to Preschool but no decision to do the work has yet been made
- Two new seats for the recreation field have been put in place.
- It was noted that Lancaster City Council is aware of the lack of open space management during the covid period but they are working to get around the district back to a reasonable level. The City Council will be looking at a future grass cutting strategy.
- A resident is trying to protect hedgehogs from road deaths and many signs have been erected by residents round the village to slow traffic. The Council felt that it could not grant a request for monetary support. The Council has great concerns about the speed of traffic in parts of the village and that the blanket 20mph limit is being largely ignored compromising the safety of residents and particularly children.
- Preliminary notification has been received from St John's Hospice of the intention to build a Children and Family Bereavement Centre on their site.
- A break-in was reported at the store for the council's emergency plan equipment at the Christadelphian Church in July. The damaged door had been repaired but it has since been found that a new door is needed. The cost of the replacement of the door is quoted as £350+VAT. The church is willing to pay £100 towards the cost and it was agreed that the work should go ahead.

2898 **Administration**

Neighbourhood Plan; Lancaster City Council is having to make some amendments to its Local Plan and the NP Steering Committee is following guidelines linked with that, to move towards the completion of the Plan

Reconsideration of the recognition of help given by people during coronavirus lockdown; the presentation by the Mayor of Lancaster has had to be cancelled and the Council will now send out letters and Certificates of Appreciation to residents who gave outstanding help and support during the Spring lockdown period. A list of names of recipients was confirmed.

Annual Remembrance Service November 2020; the local churches have put forward a suggestion for this year that the churches go ahead with their usual morning service and then walk down to the Memorial Hall for 11.00am for a short dedication and 'laying' of the wreath, rather than the usual afternoon service. This would need to be in compliance with Government coronavirus restrictions in place at the time.

2899 Financial Matters

Approval was given to the monthly summary of receipts and payments

Current account £6104.89 Savings account £158,385.63

Annual Audit Return for the year ended 31 March 2020 -this has now been completed by PKF Littlejohn LLP. No matters of concern were raised.

Resolution: to approve and accept the audited Annual Return and the auditor's report.

A notice of conclusion of the audit is to be displayed on the main council notice board and posted on the council's website.

Consideration of the insurance policy for 2020/21; the insurance is due for renewal on 1st October 2020.

A quotation has been received from Zurich Municipal Insurance and from BHIB Insurance brokers. Both had been forwarded to councillors for examination.

Resolution: to accept the terms provided and to take out a policy through BHIB and to agree to pay the premium of £860.90 on a three year renewal basis.

Open Forum

Standing orders were suspended

Present for the Open Forum

Mr A Connor, Mrs J Bateman

Apologies were received from City Cllr M Thomas

Co-option of two new councillors; the two people who had shown an interest in becoming councillors were informally interviewed by the council. A formal decision on co-option will be made at the next meeting.

The visitors left the meeting and standing orders were reinstated

2900 Open Spaces

Recreation field; further work has been carried out by Duncan Ross to prepare the field for seeding. There are still some small areas that are flooding and this is being investigated to see if further drainage is required. BT appear to have had work carried out on their drainage and there is an improvement of the flooding problem. An updated quotation for the MUGA has been received from Duncan Ross and a further quotation is to be sought for improvements to the path, the pond area and the replacement of the boardwalk. There have been concerns about the safety of the boardwalk and report of an injury. However warning notices and safety tape that have been put up have been removed by persons unknown. An intention to put notices on the recreation field gates prohibiting cycling, which is contrary to local byelaws for open spaces, was left in abeyance

Community Development Group's consultation on development of the recreation field; it is hoped to arrange a committee meeting to discuss methods of carrying out a consultation to involve a wide spectrum of the community, in the near future.

The Annual Open Spaces inspections have been carried out; one issue highlighted, that is, improvements are needed to the gravelled (parking) areas on the foreshore and some grassed areas there need cutting.

Tree inspection; a professional, comprehensive inspection of all the trees on parish council owned land has been carried out.

Resolution: to accept this and to work on its recommendations.

Quotations are to be sought for work on the trees.

Manor Road play area; a revised quotation for a new piece of equipment had been received from Playdale Playgrounds, however it was agreed to leave a decision in abeyance until the Spring 2021.

Consideration of concerns about overnight parking of motorhomes on the road to the former VVW leisure complex; this road is on parish council owned land. Lancaster City Council had been contacted for advice but were unable to give much help as this is private land. A suggestion was made to install bollards along the designated footpath which runs along the edge of this road, effectively narrowing the space and discouraging parking. Quotations for this are to be sought.

Quotations had been sought for a new litter bin to be placed at the end of the road to discourage the scattering of litter in the area.

Resolution; to purchase a 'Jubilee' bin with a ground fixing kit from Glasdon UK at a total cost of £402.03 +VAT

Flying of drones over parish land on the foreshore; a request has been made to renew permission that was granted in 2018.

Resolution; to grant further permission provided that the conditions already agreed continue to be complied with.

To consider a policy for memorial benches on Open Spaces; requests are received to place memorial benches in the village. It has been decided not to agree to any more on the foreshore at present. It was agreed that a policy should be put together and this is to include the type of seat approved by the council along with any charges that are to be made.

2901 Planning applications

Applications received

20/00437/FUL amendment 25 Hest Bank Lane, Hest Bank, LA2 6DG

There is still some concern about the extent of this development but it was agreed that the amended design is more in-keeping with the existing property and the surrounding area.

Applications approved

20/00695/FUL 4 Hatlex Drive, Hest Bank, LA2 6HA

20/00809/FUL 12 Sea View Drive, Hest Bank, LA2 6BY

Application refused

20/00673/FUL 38 Peacock Lane, Hest Bank, LA2 6EP

20/00728/FUL 30 Bay View Avenue, Slyne, LA2 6JS

2902 Payment of Accounts

Approval was given to the transfer of £3000 from the Deposit Account to the Current Account

Approval was given to the payment of the accounts as listed:

	DD	EON	38.70	electricity bill -burial ground
Cheque	122330	Envirocare Maintenance Solutions	780.00	grounds maintenance -August
	122331	Viking	34.79	printer cartridge
	122332	Mountainstone Forge	88.50	repair work on rec. field gates
	122333	Glasdon UK Limited	1216.75	two new seats
	122334	Mrs D Brookes	878.70	clerk's salary
	122335	Petty cash	97.78	sundry items inc. new phone
	122336	Mr S Brade	732.14	groundsman's pay +materials
	122337	John Oliver Arboriculture	550.00	tree survey
	122338	BHIB Insurance Brokers	860.90	insurance premium

2903 Matters raised by members for future consideration

Enquiry about parking permits for residents of Station Road -refer to Lancaster City Council

2904 Date of next meeting

Monday 19 October 2020 at 7.30pm

The meeting was declared closed at 8.55pm